



**Sonoma County Fire District Board of Directors**  
**Regular Board Agenda/Public Hearing**  
**Tuesday December 12, 2023 12:00 PM**  
Location: Fire Station 1 - 8200 Old Redwood Hwy. Windsor

*The Board meeting agenda and all supporting documents are available for public review at 8200 Old Redwood Highway, Windsor, CA, 72 hours in advance of a scheduled board meeting. Materials related to an item on this Agenda submitted to the Board after distribution of the agenda packet, and not otherwise exempt from disclosure, will be made available for public inspection at the District Office at 8200 Old Redwood Hwy, Windsor, during normal business hours and on the website at [www.sonomacountyfd.org](http://www.sonomacountyfd.org). Copies of supplemental materials distributed at the Board meeting will be available for public inspection at the meeting location.*

*In accordance with the Americans with Disabilities Act, anyone needing special assistance to participate in this meeting should contact District Executive Assistant Kathy Washington at the District Office at 707-838-1170. Notification 48-hours before the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.*

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

President Tognozzi

Vice President Treanor

Director Briare

Secretary/Treasurer So

Director Hamann

Director Klick

Director Weaver

**ACTION ITEMS**

1. **ELECT PRESIDENT, VICE PRESIDENT AND SECRETARY/TREASURER; COMMITTEE ASSIGNMENTS**

*Pursuant to Health & Safety code section 5784.7, the Board will elect officers (President, Vice President and Secretary/Treasurer), and make committee assignments.*

**OPEN TIME FOR PUBLIC EXPRESSION**

(Three-minute time limit)

This is an opportunity for any member of the public to briefly address the District Board on any matter that does not appear on this agenda. Items that appear to warrant a lengthier presentation or Board consideration may be placed on the agenda for discussion at a future meeting.

**AGENDA ADJUSTMENTS**

*An opportunity for the Board President to approve adjustments to the current agenda.*

**SONOMA COUNTY PROFESSIONAL FIREFIGHTERS' ASSOCIATION PRESIDENT'S REPORT**

*An opportunity for the President of the Sonoma County Professional Firefighters Association to address the Board on matters of the Association.*

**DIRECTOR REPORTS**

*An opportunity for Directors to report on their individual activities related to District business.*



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**FIRE CHIEF'S REPORT**

*Chief Heine will report on District administration and operations.*

**CONSENT CALENDAR ITEMS**

*These items can be acted on in one consolidated motion or may be removed from the Consent Calendar and separately considered at the request of any Director.*

1. Approve the minutes from the November 21, 2023 Regular Board of Directors Meeting
2. Approve bills and payables for November 2023.

**ACTION ITEMS**

2. **ADOPT ORDINANCE 2023-01**

*The Board will consider adopting Ordinance 2023-01, an ordinance of the Sonoma County Fire District amending the District schedule of Emergency Medical Service Fees.*

**PUBLIC HEARING**

**ORDINANCE 2023-01, AN ORDINANCE OF THE SONOMA COUNTY FIRE DISTRICT AMENDING THE DISTRICT SCHEDULE OF EMERGENCY MEDICAL SERVICE FEES**

3. **ADOPT ORDINANCE 2023-02**

*The Board will consider adopting Ordinance 2023-02, an ordinance of the Sonoma County Fire District amending the District schedule of Fire Prevention Services Fees. Presentation by Courtney Ramos, Vice President of Matrix Consulting Group.*

**PUBLIC HEARING**

**ORDINANCE 2023-02, AN ORDINANCE OF THE SONOMA COUNTY FIRE DISTRICT AMENDING THE DISTRICT SCHEDULE OF FIRE PREVENTION SERVICES FEES**

4. **RESOLUTION 2023-24 SET BOARD OF DIRECTORS MEETING DATE, TIME AND LOCATION FOR 2024**

*The Board will consider adopting Resolution 2023-24, setting the date, time and location of regularly scheduled 2024 meetings of the Board of Directors.*

5. **PUBLIC PROVIDER GROUND EMERGENCY MEDICAL TRANSPORTATION INTERGOVERNMENTAL TRANSFER PROGRAM (PP-GEMT IGT)**

*The Board will consider authorizing the Fire Chief or his designee to execute certifications regarding the transfer of public funds to participate in the State of California, Department of Health Care Services (DHCS) Public Provider Ground Emergency Medical Transportation Intergovernmental Transfer Program (PP-GEMT IGT).*



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**6. APPROVAL OF ADDITIONAL CELL SITE FOR STATION 8**

*The Board will consider approving the addition of a new cell site at station 8 and execute a contract amendment to our existing contract with Verizon.*

**7. RATIFICATION OF MEMORANDUM OF UNDERSTANDING WITH GRATON FIRE PROTECTION DISTRICT**

*On November 21, 2023, the Board of Directors approved the MOU with Graton FPD by a 3-2 vote. However, actions of the Board require a majority of the total membership of the Board, which is at least 4 votes. The Board is requested to consider ratification of the approval of the Graton MOU, with an effective date of November 21, 2023.*

**8. EMS BILLING HARDSHIP/COMPASSIONATE CARE APPLICATIONS 22-154436, 21-497136, 20-638240**

*The Board will consider approving the staff recommendation to reduce an ambulance transport bill and offer a no interest payment plan, waive an ambulance transport bill, and deny an application; requesting patient to assist with insurance information/data.*

**COMMITTEE REPORT**

1. Standing Committee: Finance Committee
2. Ad Hoc: Facilities

**FINANCIAL REPORTS**

**COMMUNICATIONS**

**CLOSED SESSION**

1. Conference with Legal Counsel – Exposure to Litigation (Govt Code section 54956.9(a): *AMR West v. County of Sonoma*; Sonoma County Superior Court Case No. SCV-272948
2. Anticipated Litigation (two cases) (Government Code section 54956.9(b)).

**REPORT OUT ON CLOSED SESSION**

**ADJOURNMENT**



**Sonoma County Fire District Board of Directors**  
**Regular Board Minutes**  
**Tuesday November 21, 2023 2:00 PM**  
Location: Fire Station 1 - 8200 Old Redwood Hwy. Windsor

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**CALL TO ORDER**

Tognozzi called the meeting to order at 2:05  
Present for Staff: Deputy Chief Busch, Bolduc, Washington  
Present for Counsel: Adams

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

President Tognozzi- present  
Vice President Treanor-present    Secretary/Treasurer So-present    Director Klick-absent  
Director Briare-present            Director Hamann-absent            Director Weaver-present

**OPEN TIME FOR PUBLIC EXPRESSION**

None

**AGENDA ADJUSTMENTS**

None.

**SONOMA COUNTY PROFESSIONAL FIREFIGHTERS' ASSOCIATION PRESIDENT'S REPORT**

Dennis Rutkowski spoke about the kick-off fundraiser and informational gathering for the tax measure. The next meeting will be at Sally Tomato on 1/21/24.

**DIRECTOR REPORTS**

*An opportunity for Directors to report on their individual activities related to District business.*

None

**FIRE CHIEF'S REPORT**

Deputy Chief Busch reviewed the activities of the crews and events over the month. He discussed; important upcoming dates for meetings and events; upcoming retiree luncheon; SCFD EMS grand opening event will be held at 1269 Corporate Center Parkway on 1/5/24; celebration of life for Jeff Davis was well attended and he will be missed; latest promotion of Scott Gratto-Bachman to Engineer; several training events; 305 class was attended by 14 staff and was a great experience and provided a lot of training for emergencies in the future; another busy month for community outreach events; we have had 11,110 call for service thus far this year.

**CONSENT CALENDAR ITEMS**

A motion by Treanor and a second by Weaver approved the minutes from the October 24, 2023, regular meeting, October 27 special meeting and the bills and payables from October 2023. Additionally, they authorized purchases of communications equipment, hose/nozzle equipment, ALS/BLS medical supplies, beds/mattresses, extrication tools, rope/water rescue equipment, station ringdown systems, STN 1 compressor, STN 8 septic improvement project, LED sign projects, command vehicle, two each-Type 3 apparatus. 5-0-2



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**ACTION ITEMS**

1. **APPROVE MEMORANDUM OF UNDERSTANDING FOR FIRE SUPPRESSION AND EMERGENCY RESPONSE SERVICES BETWEEN THE GRATON FIRE PROTECTION DISTRICT AND SONOMA COUNTY FIRE DISTRICT**

*The Board will consider approving the memorandum of understanding for fire suppression and emergency response services between the Graton Fire Protection District and Sonoma County Fire District.*

**A motion by Weaver and seconded by So approved the new MOU with Graton FPD.**

**3-2-2. A roll call vote was taken.**

**Directors Briare and Treanor voted against this MOU stating that response should continue to be a co-op, mutual aid, we shouldn't pay each other for assistance. President Tognozzi agreed with their statements. Director Treanor also stated that it was too much to pay.**

2. **AUTHORIZE THE FIRE CHIEF TO SIGN TWO (2) INTERGOVERNMENTAL TRANSFER AGREEMENTS (IGT)**

*The Board will consider authorizing the Fire Chief to execute two (2) Intergovernmental (IGT) Agreements regarding transfer of Public Funds to participate in the State of California, Department of Health Care Services (DHCS) Voluntary Rate Range Program.*

**A motion by Treanor and seconded by Briare authorized the Fire Chief to sign the intergovernmental transfers. 5-0-2. A roll call vote was taken.**

3. **AUTHORIZE THE FIRE CHIEF TO SIGN FIRST CONTRACT AMENDMENT WITH WITTMAN ENTERPRISES, LLC FOR EMERGENCY MEDICAL SERVICES (EMS) BILLING SERVICES**

*The Board will consider authorizing the Fire Chief to execute a contract amendment with Wittman Enterprises, LLC for EMS billing services.*

**A motion by So and seconded by Treanor authorized the Fire Chief to sign the contract amendment with Wittman Enterprises. 5-0-2. A roll call vote was taken.**

4. **DECLARE DISTRICT ASSETS LISTED IN REPORT AS SURPLUS AND AUTHORIZE THE DISPOSAL OF THE PROPERTY**

*The Board will consider declaring the District assets listed in the report as surplus and authorize the disposal of the property.*

**A motion by Briare and seconded by So declared the various District assets as surplus and authorized proper disposal. 5-0-2.**

5. **FOURTH AMENDMENT TO PROFESSIONAL SERVICES SUB-CONTRACTOR AGREEMENT BETWEEN SONOMA COUNTY FIRE DISTRICT AND MEDIC AMBULANCE, INC.**

*The Board will consider approval of a fourth amendment to the sub-contractor agreement with Medic Ambulance, Inc.*



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A motion by Treanor and seconded by Briare approved the 4<sup>th</sup> amendment with Medic Ambulance. 5-0-2. A roll call vote was taken.

Director Treanor thanked everyone for their hard work and persistence. President Tognozzi asked how much per unit hour would SCFD make per unit hour and the answer was not provided. He also shared concerns about the \$100k loss SCFD faced in the first year of providing service.

6. **RESCHEDULE REGULAR BOARD MEETING TO DECEMBER 12, 2023 AT 12:00 P.M. AND PLAN THE PUBLIC HEARINGS FOR THE AMENDMENT OF ORDINANCE 2020-02 SCHEDULE OF EMERGENCY MEDICAL SERVICES FEES AND ORDINANCE 2020-03 SCHEDULE OF FIRE PREVENTION SERVICES FEES**

*The Board will consider moving the regular scheduled December Board meeting to December 12, 2023 at 12:00 p.m. and plan the public hearings for the amendment of Ordinance 2020-02, schedule of Emergency Medical Services Fees and Ordinance 2020-03, schedule of Fire Prevention Services Fees.*

A motion by Briare and seconded by Treanor approved re-scheduling the regular board meeting. 5-0-2.

#### COMMITTEE REPORT

1. Standing Committee: Finance Committee- n/a
2. Ad Hoc: Facilities- n/a

#### FINANCIAL REPORTS

Enclosed

#### COMMUNICATIONS

None

#### CLOSED SESSION- Board and staff entered closed session at 3:45

1. Conference with Legal Counsel – Exposure to Litigation (Govt Code section 54956.9(a): *AMR West v. County of Sonoma*; Sonoma County Superior Court Case No. SCV-272948
2. Anticipated Litigation (two cases) (Government Code section 54956.9(b)).

#### REPORT OUT ON CLOSED SESSION

The board and staff ended the closed session at 4:35. Instruction given to staff; no reportable action taken.

#### ADJOURNMENT

4:35

  
Kathy Washington- Secretary to the Board

## Sonoma County Fire District Transaction List by Vendor November 2023

Type	Date	Num	Memo	Account	Clr	Split	Amount
<b>1000 Bulbs.com</b>							
Bill	11/28/2023	Invoic...		Accounts Payable		6180 A- Base ...	-360.81
Bill Pmt -Check	11/28/2023	10563		105-Summit- Checking		Accounts Pay...	-360.81
<b>49er Communications, Inc.</b>							
Bill	11/21/2023	Invoic...		Accounts Payable		6040 D- Pager...	-96.76
Bill Pmt -Check	11/21/2023	10495		105-Summit- Checking		Accounts Pay...	-96.76
Bill	11/28/2023	Invoic...		Accounts Payable		6040 D- Pager...	-524.00
Bill Pmt -Check	11/28/2023	10564		105-Summit- Checking		Accounts Pay...	-524.00
<b>Aaction Rents</b>							
Bill	11/07/2023	Invoic...		Accounts Payable		6180 A- Base ...	-437.00
Bill Pmt -Check	11/07/2023	10450		105-Summit- Checking	X	Accounts Pay...	-437.00
<b>Active 911, Inc.</b>							
Bill	11/21/2023	Invoic...		Accounts Payable		6457 C- Softw...	-2,656.30
Bill Pmt -Check	11/21/2023	10496		105-Summit- Checking	X	Accounts Pay...	-2,656.30
<b>Air Exchange Inc</b>							
Bill	11/21/2023	Invoic...		Accounts Payable		6180 K- Plymo...	-325.00
Bill Pmt -Check	11/21/2023	10497		105-Summit- Checking		Accounts Pay...	-325.00
<b>Airgas USA, LLC</b>							
Bill	11/28/2023	Invoic...		Accounts Payable		6881 H- Hydro...	-546.69
Bill Pmt -Check	11/28/2023	10565		105-Summit- Checking		Accounts Pay...	-546.69
<b>Alan Holbrook</b>							
Bill	11/21/2023	Invoic...		Accounts Payable		1001 A- Speci...	-64.84
Bill Pmt -Check	11/21/2023	10498		105-Summit- Checking		Accounts Pay...	-64.84
<b>Alert-all</b>							
Bill	11/21/2023	Invoic...		Accounts Payable		6300 A- Preve...	-2,245.95
Bill Pmt -Check	11/21/2023	10499		105-Summit- Checking	X	Accounts Pay...	-2,245.95
<b>Ameriprints Live Scan Fingerprint Service</b>							
Bill	11/07/2023	Invoic...		Accounts Payable		6500 J- Backg...	-104.00
Bill Pmt -Check	11/07/2023	10451		105-Summit- Checking	X	Accounts Pay...	-104.00
<b>Anthony Cardullo</b>							
Bill	11/21/2023	Invoic...		Accounts Payable		6500 J- Backg...	-57.00
Bill Pmt -Check	11/21/2023	10500		105-Summit- Checking	X	Accounts Pay...	-57.00
<b>AT&amp;T/Calnet3</b>							
Bill	11/21/2023	BAN ...		Accounts Payable		7320 A- Utilties	-31.26
Bill	11/21/2023	BAN ...		Accounts Payable		7320 A- Utilties	-118.26
Bill	11/21/2023	BAN ...		Accounts Payable		7320 A- Utilties	-150.14
Bill	11/21/2023	Ban #...		Accounts Payable		7320 A- Utilties	-27.10
Bill	11/21/2023	Ban #...		Accounts Payable		7320 A- Utilties	-27.10
Bill	11/21/2023	BAN ...		Accounts Payable		7320 A- Utilties	-27.12
Bill	11/21/2023	Ban #...		Accounts Payable		7320 A- Utilties	-27.10
Bill	11/21/2023	Ban #...		Accounts Payable		7320 A- Utilties	-27.10
Bill	11/21/2023	Ban #...		Accounts Payable		7320 A- Utilties	-27.10
Bill	11/21/2023	Ban #...		Accounts Payable		7320 A- Utilties	-27.10
Bill	11/21/2023	Ban #...		Accounts Payable		7320 A- Utilties	-27.10
Bill	11/21/2023	Ban #...		Accounts Payable		-SPLIT-	-54.48
Bill Pmt -Check	11/21/2023	10501		105-Summit- Checking		Accounts Pay...	-31.26
Bill Pmt -Check	11/21/2023	10544		105-Summit- Checking		Accounts Pay...	-118.26
Bill Pmt -Check	11/21/2023	10554		105-Summit- Checking		Accounts Pay...	-150.14
Bill Pmt -Check	11/21/2023	10556		105-Summit- Checking		Accounts Pay...	-27.10
Bill Pmt -Check	11/21/2023	10557		105-Summit- Checking		Accounts Pay...	-27.10
Bill Pmt -Check	11/21/2023	10558		105-Summit- Checking		Accounts Pay...	-27.12
Bill Pmt -Check	11/21/2023	10559		105-Summit- Checking		Accounts Pay...	-27.10
Bill Pmt -Check	11/21/2023	10560		105-Summit- Checking		Accounts Pay...	-27.10
Bill Pmt -Check	11/21/2023	10561		105-Summit- Checking		Accounts Pay...	-27.10
Bill Pmt -Check	11/21/2023	10562		105-Summit- Checking		Accounts Pay...	-54.48
<b>Bay Alarm Co</b>							
Bill	11/07/2023	Invoic...		Accounts Payable		6180 A- Base ...	-125.00
Bill Pmt -Check	11/07/2023	10452		105-Summit- Checking	X	Accounts Pay...	-125.00
Bill	11/21/2023	Invoic...		Accounts Payable		6180 A- Base ...	-185.73
Bill Pmt -Check	11/21/2023	10502		105-Summit- Checking	X	Accounts Pay...	-185.73
Bill	11/28/2023	Invoic...		Accounts Payable		6180 A- Base ...	-1,025.00
Bill	11/28/2023	Invoic...		Accounts Payable		6180 A- Base ...	-125.00
Bill	11/28/2023	Invoic...		Accounts Payable		6180 A- Base ...	-2,582.30
Bill	11/28/2023	Invoic...		Accounts Payable		6180 A- Base ...	-6,231.52
Bill	11/28/2023	Invoic...		Accounts Payable		6180 A- Base ...	-280.01
Bill Pmt -Check	11/28/2023	10566		105-Summit- Checking		Accounts Pay...	-1,025.00
Bill Pmt -Check	11/28/2023	10586		105-Summit- Checking		Accounts Pay...	-125.00
Bill Pmt -Check	11/28/2023	10588		105-Summit- Checking		Accounts Pay...	-2,582.30
Bill Pmt -Check	11/28/2023	10590		105-Summit- Checking		Accounts Pay...	-6,231.52
Bill Pmt -Check	11/28/2023	10591		105-Summit- Checking		Accounts Pay...	-280.01
<b>Bill Lellis</b>							
Bill	11/28/2023	Invoic...	Plan Review Shiloh Terrace	Accounts Payable		6500 A- Plan ...	-210.00
Bill Pmt -Check	11/28/2023	10567	Plan Review Shiloh Terrace	105-Summit- Checking		Accounts Pay...	-210.00
<b>Braun NW, Inc.</b>							
Bill	11/28/2023	Invoic...		Accounts Payable		6140 A- Maint...	-3,231.91
Bill Pmt -Check	11/28/2023	10568		105-Summit- Checking		Accounts Pay...	-3,231.91
<b>Burton's Fire Inc</b>							
Bill	11/07/2023	Invoic...		Accounts Payable		6140 A- Maint...	-107.53
Bill Pmt -Check	11/07/2023	10453		105-Summit- Checking	X	Accounts Pay...	-107.53
Bill	11/21/2023	Invoic...		Accounts Payable		6140 A- Maint...	-479.82

## Sonoma County Fire District Transaction List by Vendor

November 2023

Type	Date	Num	Memo	Account	Clr	Split	Amount
Bill Pmt -Check	11/21/2023	10503		105-Summit- Checking	X	Accounts Pay...	-479.82
<b>CAL-PERS</b>							
Check	11/06/2023	EFT	October 2023 Misc Pepra	107-Summit- Payroll	X	-SPLIT-	-8,023.34
Check	11/06/2023	EFT	October 2023 Misc Classic	107-Summit- Payroll	X	-SPLIT-	-4,467.02
Check	11/06/2023	EFT	October 2023 Safety Classic	107-Summit- Payroll	X	-SPLIT-	-113,187.52
Check	11/06/2023	EFT	October 2023 Safety Pepra	107-Summit- Payroll	X	-SPLIT-	-181,808.18
Check	11/29/2023	EFT	Admin Fee-Payroll reportin...	107-Summit- Payroll	X	-SPLIT-	-200.00
<b>CAL Pers 457 Supplemental Income Plan</b>							
Check	11/01/2023	EFT	10.16-10.31.23 457	107-Summit- Payroll	X	-SPLIT-	-33,622.53
Check	11/28/2023	EFT	11/1-11/15/23 457	107-Summit- Payroll	X	-SPLIT-	-34,361.30
Check	11/29/2023	EFT	11/16-11/30/23 457	107-Summit- Payroll	X	-SPLIT-	-35,517.80
<b>California American Water</b>							
Bill	11/21/2023	1015-...		Accounts Payable		7320 A- Utilities	-111.41
Bill Pmt -Check	11/21/2023	10504		105-Summit- Checking	X	Accounts Pay...	-111.41
<b>California State Disbursement Unit</b>							
Bill	11/21/2023	Order ...		Accounts Payable		5910 A- Salari...	-877.50
Bill	11/21/2023	Order ...		Accounts Payable		5910 A- Salari...	-600.00
Bill Pmt -Check	11/21/2023	10505		105-Summit- Checking	X	Accounts Pay...	-877.50
Bill Pmt -Check	11/21/2023	10545		105-Summit- Checking	X	Accounts Pay...	-600.00
<b>Campway's Truck Accessory</b>							
Bill	11/07/2023	IN022...		Accounts Payable		-SPLIT-	-1,569.44
Bill Pmt -Check	11/07/2023	10454		105-Summit- Checking	X	Accounts Pay...	-1,569.44
<b>Christie A Neill</b>							
Bill	11/21/2023			Accounts Payable		7120 J- Speci...	-5,473.00
Bill Pmt -Check	11/21/2023	10546		105-Summit- Checking	X	Accounts Pay...	-5,473.00
<b>Clark Pest Control</b>							
Bill	11/07/2023			Accounts Payable		-SPLIT-	-237.00
Bill Pmt -Check	11/07/2023	10455		105-Summit- Checking	X	Accounts Pay...	-237.00
Bill	11/21/2023			Accounts Payable		-SPLIT-	-414.00
Bill Pmt -Check	11/21/2023	10506		105-Summit- Checking	X	Accounts Pay...	-414.00
Bill	11/28/2023			Accounts Payable		-SPLIT-	-342.00
Bill Pmt -Check	11/28/2023	10569		105-Summit- Checking		Accounts Pay...	-342.00
<b>Coast Counties Peterbuilt</b>							
Bill	11/21/2023	Invoic...		Accounts Payable		-SPLIT-	-6,850.40
Bill Pmt -Check	11/21/2023	10507		105-Summit- Checking	X	Accounts Pay...	-6,850.40
Bill	11/28/2023	Invoic...		Accounts Payable		6140 A- Maint...	-63.60
Bill Pmt -Check	11/28/2023	10570		105-Summit- Checking		Accounts Pay...	-63.60
<b>Comcast Business</b>							
Bill	11/07/2023			Accounts Payable		-SPLIT-	-419.77
Bill Pmt -Check	11/07/2023	10456		105-Summit- Checking	X	Accounts Pay...	-419.77
Bill	11/21/2023			Accounts Payable		-SPLIT-	-677.95
Bill Pmt -Check	11/21/2023	10508		105-Summit- Checking	X	Accounts Pay...	-677.95
<b>County of Sonoma Human Resources</b>							
Bill	11/07/2023	Invoic...		Accounts Payable		5929 A -Benef...	-646.52
Bill Pmt -Check	11/07/2023	10457		105-Summit- Checking	X	Accounts Pay...	-646.52
<b>Dana Hampson</b>							
Bill	11/28/2023	Invoic...		Accounts Payable		6500 S-Prof. ...	-1,050.00
Bill Pmt -Check	11/28/2023	10571		105-Summit- Checking		Accounts Pay...	-1,050.00
<b>Emergency Leadership Training, Inc</b>							
Bill	11/21/2023			Accounts Payable		7120 J- Speci...	-8,944.00
Bill Pmt -Check	11/21/2023	10547		105-Summit- Checking	X	Accounts Pay...	-8,944.00
<b>EverBank, N.A.</b>							
Bill	11/28/2023	Invoic...		Accounts Payable		6820 A- Copie...	-260.40
Bill Pmt -Check	11/28/2023	10572		105-Summit- Checking		Accounts Pay...	-260.40
<b>Fire Risk Management Svcs</b>							
Bill	11/21/2023	FRMS...		Accounts Payable		-SPLIT-	-216,108.48
Bill Pmt -Check	11/21/2023	10509		105-Summit- Checking	X	Accounts Pay...	-216,108.48
<b>Fishman Supply Co.</b>							
Bill	11/07/2023	14203...		Accounts Payable		-SPLIT-	-1,407.25
Bill Pmt -Check	11/07/2023	10458		105-Summit- Checking	X	Accounts Pay...	-1,407.25
<b>Forestville Water District</b>							
Bill	11/21/2023	Cust ...		Accounts Payable		-SPLIT-	-822.12
Bill Pmt -Check	11/21/2023	10510		105-Summit- Checking	X	Accounts Pay...	-822.12
<b>Franchise Tax Board</b>							
Bill	11/21/2023			Accounts Payable		5910 A- Salari...	-1,274.08
Bill Pmt -Check	11/21/2023	10511		105-Summit- Checking		Accounts Pay...	-1,274.08
<b>Garrett Hardware of Windsor</b>							
Bill	11/07/2023	18008		Accounts Payable		-SPLIT-	-606.44
Bill Pmt -Check	11/07/2023	10459		105-Summit- Checking	X	Accounts Pay...	-606.44
<b>GoTo Communications, Inc</b>							
Bill	11/07/2023	IN710...		Accounts Payable		7320 A- Utilities	-1,798.35
Bill Pmt -Check	11/07/2023	10460		105-Summit- Checking	X	Accounts Pay...	-1,798.35
<b>Health First Training LLC</b>							
Bill	11/21/2023			Accounts Payable		7120 D- CPR ...	-481.50
Bill Pmt -Check	11/21/2023	10512		105-Summit- Checking		Accounts Pay...	-481.50
<b>Honeywell Analytics Inc</b>							
Bill	11/21/2023	Invoic...		Accounts Payable		6881 D- Calibr...	-1,050.00
Bill Pmt -Check	11/21/2023	10513		105-Summit- Checking	X	Accounts Pay...	-1,050.00



## Sonoma County Fire District Transaction List by Vendor

November 2023

Type	Date	Num	Memo	Account	Clr	Split	Amount
<b>Huffman Engineering &amp; Surveying</b>							
Bill	11/07/2023	Invoic...		Accounts Payable		8510 N- Statio...	-630.00
Bill Pmt -Check	11/07/2023	10461		105-Summit- Checking		Accounts Pay...	-630.00
<b>IBS</b>							
Check	11/14/2023	EFT		107-Summit- Payroll	X	-SPLIT-	-476,707.74
Check	11/14/2023	EFT		107-Summit- Payroll	X	-SPLIT-	-166,035.81
Check	11/14/2023	EFT		107-Summit- Payroll	X	6633 A- Payro...	-1,134.60
Check	11/29/2023	EFT		107-Summit- Payroll	X	-SPLIT-	-510,453.62
Check	11/29/2023	EFT		107-Summit- Payroll	X	6633 A- Payro...	-331.70
Check	11/29/2023	EFT	taxes	107-Summit- Payroll	X	5910 A- Salari...	-174,291.70
<b>Ideal Hardware</b>							
Bill	11/07/2023	B219...		Accounts Payable		-SPLIT-	-38.19
Bill Pmt -Check	11/07/2023	10462		105-Summit- Checking		Accounts Pay...	-38.19
<b>ImageTrend, Inc.</b>							
Bill	11/21/2023	PS-I...		Accounts Payable		6457 G- Imag...	-3,713.15
Bill Pmt -Check	11/21/2023	10514		105-Summit- Checking		Accounts Pay...	-3,713.15
<b>J. Menzies</b>							
Bill	11/07/2023			Accounts Payable		7300 A-Travel ...	-1,237.57
Bill Pmt -Check	11/07/2023	10463		105-Summit- Checking	X	Accounts Pay...	-1,237.57
<b>John Lantz</b>							
Bill	11/07/2023	232243		Accounts Payable		6500 D- John ...	-2,399.00
Bill Pmt -Check	11/07/2023	10464		105-Summit- Checking	X	Accounts Pay...	-2,399.00
<b>Jr's Home &amp; Auto Center</b>							
Bill	11/28/2023	Invoic...		Accounts Payable		6140 A- Maint...	-80.05
Bill Pmt -Check	11/28/2023	10573		105-Summit- Checking		Accounts Pay...	-80.05
<b>Karri Pierson</b>							
Bill	11/28/2023		11/1/23-11/15/23	Accounts Payable		6500 Q- CQI ...	-1,040.00
Bill Pmt -Check	11/28/2023	10574	11/1/23-11/15/23	105-Summit- Checking		Accounts Pay...	-1,040.00
<b>Kevin Taylor Consulting, LLC</b>							
Bill	11/21/2023			Accounts Payable		7120 J- Speci...	-6,251.00
Bill Pmt -Check	11/21/2023	10548		105-Summit- Checking	X	Accounts Pay...	-6,251.00
<b>Kyocera Document Solutions N. CA Inc</b>							
Bill	11/21/2023	50274...		Accounts Payable		6820 A- Copie...	-214.61
Bill Pmt -Check	11/21/2023	10515		105-Summit- Checking	X	Accounts Pay...	-214.61
<b>Kyocera Document Solutions Northern CA</b>							
Bill	11/07/2023	55E1...		Accounts Payable		6820 A- Copie...	-16.59
Bill Pmt -Check	11/07/2023	10465		105-Summit- Checking	X	Accounts Pay...	-16.59
Bill	11/21/2023	55E1...		Accounts Payable		6820 A- Copie...	-4.83
Bill Pmt -Check	11/21/2023	10549		105-Summit- Checking	X	Accounts Pay...	-4.83
<b>L N Curtis &amp; Sons</b>							
Bill	11/21/2023	INV76...		Accounts Payable		6154 A- Hose ...	-22,405.50
Bill Pmt -Check	11/21/2023	10516		105-Summit- Checking	X	Accounts Pay...	-22,405.50
<b>LA-Z-BOY Furniture Galleries</b>							
Bill	11/21/2023	10283...		Accounts Payable		6462 A- Repla...	-5,304.51
Bill Pmt -Check	11/21/2023	10517		105-Summit- Checking		Accounts Pay...	-5,304.51
<b>Lake Parts Inc</b>							
Bill	11/07/2023	23910		Accounts Payable		-SPLIT-	-280.37
Bill Pmt -Check	11/07/2023	10466		105-Summit- Checking	X	Accounts Pay...	-280.37
<b>Law Offices of Peter Flanderka</b>							
Bill	11/07/2023	Invoic...		Accounts Payable		6610 A- Legal ...	-480.00
Bill Pmt -Check	11/07/2023	10467		105-Summit- Checking	X	Accounts Pay...	-480.00
<b>Leete Generators</b>							
Bill	11/28/2023	Invoic...		Accounts Payable		6180 B- Servi...	-845.00
Bill	11/28/2023	Invoic...		Accounts Payable		6180 B- Servi...	-711.96
Bill	11/28/2023	Invoic...		Accounts Payable		6180 B- Servi...	-370.81
Bill Pmt -Check	11/28/2023	10575		105-Summit- Checking		Accounts Pay...	-845.00
Bill Pmt -Check	11/28/2023	10587		105-Summit- Checking		Accounts Pay...	-711.96
Bill Pmt -Check	11/28/2023	10589		105-Summit- Checking		Accounts Pay...	-370.81
<b>Legacy Command, LLC</b>							
Bill	11/21/2023			Accounts Payable		7120 J- Speci...	-3,800.00
Bill Pmt -Check	11/21/2023	10550		105-Summit- Checking	X	Accounts Pay...	-3,800.00
<b>Les Schwab Tire Centers</b>							
Bill	11/28/2023		Invoice # 63500617950,635...	Accounts Payable		-SPLIT-	-2,462.96
Bill Pmt -Check	11/28/2023	10576	Invoice # 63500617950,635...	105-Summit- Checking		Accounts Pay...	-2,462.96
<b>Lexipol, LLC</b>							
Bill	11/07/2023	INVL...		Accounts Payable		6457 C- Softw...	-8,237.79
Bill Pmt -Check	11/07/2023	10468		105-Summit- Checking	X	Accounts Pay...	-8,237.79
<b>Liebert Cassidy Whitmore</b>							
Bill	11/28/2023	2536...		Accounts Payable		-SPLIT-	-957.00
Bill Pmt -Check	11/28/2023	10577		105-Summit- Checking		Accounts Pay...	-957.00
<b>Life Assist, Inc.</b>							
Bill	11/07/2023	95492...		Accounts Payable		-SPLIT-	-11,534.04
Bill Pmt -Check	11/07/2023	10469		105-Summit- Checking	X	Accounts Pay...	-11,534.04
<b>Lubrivan Truck Svcs Inc</b>							
Bill	11/07/2023			Accounts Payable		-SPLIT-	-649.00
Bill Pmt -Check	11/07/2023	10470		105-Summit- Checking	X	Accounts Pay...	-649.00
<b>Mark E. Brown</b>							
Bill	11/21/2023			Accounts Payable		7120 J- Speci...	-3,675.00

## Sonoma County Fire District Transaction List by Vendor

November 2023

Type	Date	Num	Memo	Account	Clr	Split	Amount
Bill Pmt -Check	11/21/2023	10551		105-Summit- Checking	X	Accounts Pay...	-3,675.00
<b>McKesson Medical</b>							
Bill	11/07/2023	60211...		Accounts Payable		6261 A -ALS/...	-88.76
Bill Pmt -Check	11/07/2023	10471		105-Summit- Checking	X	Accounts Pay...	-88.76
<b>Nate DeJung</b>							
Check	11/02/2023		Check # 10258 cashed for ...	105-Summit- Checking	X	6501 A- Contr...	-64.35
Bill	11/07/2023		Vegetation Inspections	Accounts Payable		6501 A- Contr...	-810.00
Bill	11/07/2023		Life Safety Inspections	Accounts Payable		6501 B-Life S...	-1,085.00
Bill Pmt -Check	11/07/2023	10472	Vegetation Inspections	105-Summit- Checking	X	Accounts Pay...	-810.00
Bill Pmt -Check	11/07/2023	10492	Life Safety Inspections	105-Summit- Checking	X	Accounts Pay...	-1,085.00
<b>Nick Barbieri Trucking, LLC</b>							
Bill	11/07/2023			Accounts Payable		-SPLIT-	-3,417.28
Bill	11/07/2023	CL30...		Accounts Payable		7201 A -Gas/...	-4,349.44
Bill Pmt -Check	11/07/2023	10473		105-Summit- Checking	X	Accounts Pay...	-3,417.28
Bill Pmt -Check	11/07/2023	10493		105-Summit- Checking	X	Accounts Pay...	-4,349.44
Bill	11/21/2023	CL31...		Accounts Payable		7201 A -Gas/...	-2,844.24
Bill Pmt -Check	11/21/2023	10518		105-Summit- Checking	X	Accounts Pay...	-2,844.24
Bill	11/28/2023	00744...		Accounts Payable		7201 A -Gas/...	-922.60
Bill Pmt -Check	11/28/2023	10578		105-Summit- Checking		Accounts Pay...	-922.60
<b>Northcoast Waterworks Inc.</b>							
Bill	11/21/2023	60994...		Accounts Payable		6180 F- Servic...	-804.53
Bill Pmt -Check	11/21/2023	10519		105-Summit- Checking	X	Accounts Pay...	-804.53
Bill	11/28/2023	Invoice...		Accounts Payable		6180 F- Servic...	-210.66
Bill Pmt -Check	11/28/2023	10579		105-Summit- Checking		Accounts Pay...	-210.66
<b>O'Reilly Automotive, Inc.</b>							
Bill	11/07/2023	35533...		Accounts Payable		6140 A- Maint...	-70.51
Bill Pmt -Check	11/07/2023	10474		105-Summit- Checking	X	Accounts Pay...	-70.51
<b>Opperman &amp; Son Inc</b>							
Bill	11/21/2023	01P6...		Accounts Payable		6140 A- Maint...	-78.74
Bill Pmt -Check	11/21/2023	10520		105-Summit- Checking	X	Accounts Pay...	-78.74
<b>Pacific Mobile Structures</b>							
Bill	11/21/2023	INV-0...		Accounts Payable		6820 D- Statio...	-2,457.04
Bill Pmt -Check	11/21/2023	10521		105-Summit- Checking	X	Accounts Pay...	-2,457.04
<b>Peterson</b>							
Bill	11/21/2023	Invoice...		Accounts Payable		6180 B- Servi...	-1,166.11
Bill Pmt -Check	11/21/2023	10522		105-Summit- Checking	X	Accounts Pay...	-1,166.11
<b>PG&amp;E</b>							
Bill	11/07/2023	56642...		Accounts Payable		7320 A- Utilities	-715.81
Bill Pmt -Check	11/07/2023	10475		105-Summit- Checking	X	Accounts Pay...	-715.81
Bill	11/21/2023			Accounts Payable		-SPLIT-	-7,726.75
Bill Pmt -Check	11/21/2023	10523		105-Summit- Checking		Accounts Pay...	-7,726.75
<b>Portola Systems Inc.</b>							
Bill	11/07/2023	63842		Accounts Payable		-SPLIT-	-2,676.84
Bill Pmt -Check	11/07/2023	10476		105-Summit- Checking	X	Accounts Pay...	-2,676.84
Bill	11/21/2023	Invoice...		Accounts Payable		6457 C- Softw...	-3,415.00
Bill	11/21/2023	Invoice...		Accounts Payable		6457 C- Softw...	-1,540.00
Bill Pmt -Check	11/21/2023	10524		105-Summit- Checking	X	Accounts Pay...	-3,415.00
Bill Pmt -Check	11/21/2023	10552		105-Summit- Checking	X	Accounts Pay...	-1,540.00
<b>Preferred Alliance Inc</b>							
Bill	11/21/2023	01900...		Accounts Payable		6500 J- Backg...	-42.00
Bill Pmt -Check	11/21/2023	10525		105-Summit- Checking		Accounts Pay...	-42.00
<b>Premera Blue Cross</b>							
Bill	11/21/2023	YSJ1...		Accounts Payable		3670 A- Ambu...	-3,589.79
Bill Pmt -Check	11/21/2023	10526		105-Summit- Checking		Accounts Pay...	-3,589.79
<b>Quadient Finance USA, Inc.</b>							
Bill	11/21/2023	79000...		Accounts Payable		6410 B-Gener...	-1,000.00
Bill Pmt -Check	11/21/2023	10527		105-Summit- Checking		Accounts Pay...	-1,000.00
<b>Quadient Leasing USA, Inc.</b>							
Bill	11/21/2023	Q105...		Accounts Payable		6820 B- Misc. ...	-295.60
Bill Pmt -Check	11/21/2023	10528		105-Summit- Checking	X	Accounts Pay...	-295.60
<b>Range Global Services</b>							
Bill	11/07/2023	23304...		Accounts Payable		7320 A- Utilities	-179.67
Bill Pmt -Check	11/07/2023	10477		105-Summit- Checking	X	Accounts Pay...	-179.67
<b>Recology Sonoma Marin</b>							
Bill	11/07/2023			Accounts Payable		-SPLIT-	-1,360.04
Bill Pmt -Check	11/07/2023	10478		105-Summit- Checking	X	Accounts Pay...	-1,360.04
<b>Resolve Insurance Systems</b>							
Bill	11/07/2023	Octob...		Accounts Payable		6666 C- Colle...	-884.19
Bill Pmt -Check	11/07/2023	10479		105-Summit- Checking	X	Accounts Pay...	-884.19
<b>Ryan's Automotive</b>							
Bill	11/07/2023	10275...		Accounts Payable		-SPLIT-	-942.89
Bill Pmt -Check	11/07/2023	10480		105-Summit- Checking	X	Accounts Pay...	-942.89
Bill	11/21/2023	10273...		Accounts Payable		6140 A- Maint...	-140.00
Bill Pmt -Check	11/21/2023	10529		105-Summit- Checking		Accounts Pay...	-140.00
<b>S. Crenshaw</b>							
Bill	11/07/2023			Accounts Payable		7120 P- Traini...	-450.00
Bill Pmt -Check	11/07/2023	10481		105-Summit- Checking	X	Accounts Pay...	-450.00
<b>Santa Rosa Junior College</b>							

## Sonoma County Fire District Transaction List by Vendor

November 2023

Type	Date	Num	Memo	Account	Clr	Split	Amount
Bill	11/28/2023	Invoic...		Accounts Payable		-SPLIT-	-113.25
Bill Pmt -Check	11/28/2023	10580		105-Summit- Checking		Accounts Pay...	-113.25
<b>Santa Rosa Uniform &amp; Career Apparel, Inc</b>							
Bill	11/28/2023			Accounts Payable		-SPLIT-	-2,209.89
Bill Pmt -Check	11/28/2023	10581		105-Summit- Checking		Accounts Pay...	-2,209.89
<b>Santa Rosa, City of</b>							
Bill	11/07/2023	032652		Accounts Payable		7320 A- Utilties	-144.29
Bill Pmt -Check	11/07/2023	10482		105-Summit- Checking	X	Accounts Pay...	-144.29
Bill	11/21/2023	006406		Accounts Payable		7320 A- Utilties	-58.52
Bill Pmt -Check	11/21/2023	10530		105-Summit- Checking	X	Accounts Pay...	-58.52
Bill	11/28/2023	032652		Accounts Payable		7320 A- Utilties	-121.84
Bill Pmt -Check	11/28/2023	10582		105-Summit- Checking		Accounts Pay...	-121.84
<b>SCFD EMS Fund</b>							
Check	11/09/2023			Emergency Medical Service...	X	Transfer to E...	-100,000.00
<b>Softchoice Corp.</b>							
Bill	11/07/2023	91164...		Accounts Payable		6457 C- Softw...	-4,463.60
Bill Pmt -Check	11/07/2023	10483		105-Summit- Checking	X	Accounts Pay...	-4,463.60
<b>Sonoma County Professional FF L1401</b>							
Bill	11/07/2023	Oct 2...		Accounts Payable		5910 A- Salari...	-13,330.00
Bill Pmt -Check	11/07/2023	10484		105-Summit- Checking	X	Accounts Pay...	-13,330.00
Bill	11/21/2023			Accounts Payable		5910 A- Salari...	-13,080.00
Bill Pmt -Check	11/21/2023	10531		105-Summit- Checking		Accounts Pay...	-13,080.00
<b>Sonoma Media Investments, LLC</b>							
Bill	11/21/2023	Order ...		Accounts Payable		6800 A- Public...	-202.50
Bill Pmt -Check	11/21/2023	10532		105-Summit- Checking	X	Accounts Pay...	-202.50
<b>Standard Insurance Company</b>							
Bill	11/28/2023	00 64...		Accounts Payable		5931 A- Disab...	-3,103.00
Bill Pmt -Check	11/28/2023	10583		105-Summit- Checking		Accounts Pay...	-3,103.00
<b>Super Service Plumbing</b>							
Bill	11/21/2023	Invoic...		Accounts Payable		6180 A- Base ...	-185.00
Bill Pmt -Check	11/21/2023	10533		105-Summit- Checking		Accounts Pay...	-185.00
<b>T. Browne</b>							
Bill	11/28/2023			Accounts Payable		5910 A- Salari...	-4,054.50
Bill Pmt -Check	11/28/2023	10584		105-Summit- Checking		Accounts Pay...	-4,054.50
<b>Teleflex LLC</b>							
Bill	11/21/2023	95076...		Accounts Payable		6261 A -ALS/...	-1,860.00
Bill Pmt -Check	11/21/2023	10534		105-Summit- Checking	X	Accounts Pay...	-1,860.00
<b>The Permanente Medical Group INC</b>							
Bill	11/21/2023	32090...		Accounts Payable		-SPLIT-	-1,521.00
Bill Pmt -Check	11/21/2023	10535		105-Summit- Checking	X	Accounts Pay...	-1,521.00
<b>Town of Windsor Water District</b>							
Bill	11/21/2023			Accounts Payable		-SPLIT-	-1,058.75
Bill Pmt -Check	11/21/2023	10536		105-Summit- Checking	X	Accounts Pay...	-1,058.75
<b>TRI-Air Testing Inc</b>							
Bill	11/21/2023	INV01...		Accounts Payable		6140 C- Comp...	-3,337.00
Bill Pmt -Check	11/21/2023	10537		105-Summit- Checking		Accounts Pay...	-3,337.00
<b>True Value Hardware</b>							
Bill	11/21/2023	725-164		Accounts Payable		-SPLIT-	-61.86
Bill Pmt -Check	11/21/2023	10538		105-Summit- Checking		Accounts Pay...	-61.86
<b>Universal Building Services</b>							
Bill	11/07/2023	51959...		Accounts Payable		-SPLIT-	-897.00
Bill Pmt -Check	11/07/2023	10485		105-Summit- Checking	X	Accounts Pay...	-897.00
<b>US-Bank Equipment Finance</b>							
Bill	11/07/2023	51455...		Accounts Payable		-SPLIT-	-715.02
Bill Pmt -Check	11/07/2023	10486		105-Summit- Checking	X	Accounts Pay...	-715.02
<b>US Bank Corporate Payment Services</b>							
Bill	11/07/2023	42460...		Accounts Payable		6463 D- Calca...	-26,081.62
Bill Pmt -Check	11/07/2023	10487		105-Summit- Checking	X	Accounts Pay...	-26,081.62
<b>Verizon Wireless</b>							
Bill	11/21/2023	99489...		Accounts Payable		7320 A- Utilties	-3,485.51
Bill Pmt -Check	11/21/2023	10539		105-Summit- Checking		Accounts Pay...	-3,485.51
<b>Waxie Sanitary Supply</b>							
Bill	11/07/2023	82076...		Accounts Payable		6084 A- Janito...	-648.63
Bill Pmt -Check	11/07/2023	10488		105-Summit- Checking	X	Accounts Pay...	-648.63
<b>Webster Bank-Loan Ops</b>							
Bill	11/21/2023	11658...		Accounts Payable		-SPLIT-	-560,337.50
Bill Pmt -Check	11/21/2023	10540		105-Summit- Checking		Accounts Pay...	-560,337.50
<b>Wells Fargo Vendor Financial Serv, LLC</b>							
Bill	11/21/2023	50275...		Accounts Payable		6820 A- Copie...	-166.01
Bill Pmt -Check	11/21/2023	10541		105-Summit- Checking	X	Accounts Pay...	-166.01
<b>WEX BANK</b>							
Bill	11/21/2023	93014...		Accounts Payable		7201 A -Gas/...	-2,372.85
Bill Pmt -Check	11/21/2023	10542		105-Summit- Checking		Accounts Pay...	-2,372.85
<b>William L Adams PC</b>							
Bill	11/07/2023	Invoic...		Accounts Payable		6610 A- Legal ...	-7,908.00
Bill	11/07/2023	Invoic...		Accounts Payable		6610 A- Legal ...	-2,212.50
Bill Pmt -Check	11/07/2023	10489		105-Summit- Checking	X	Accounts Pay...	-7,908.00
Bill Pmt -Check	11/07/2023	10494		105-Summit- Checking		Accounts Pay...	-2,212.50

## Sonoma County Fire District Transaction List by Vendor

November 2023

Type	Date	Num	Memo	Account	Clr	Split	Amount
Bill	11/21/2023	Invoice...		Accounts Payable		6610 A- Legal ...	-7,908.00
Bill	11/21/2023	Invoice...		Accounts Payable		6610 A- Legal ...	-2,212.50
Bill Pmt -Check	11/21/2023	10553		105-Summit- Checking	X	Accounts Pay...	-7,908.00
Bill Pmt -Check	11/21/2023	10555		105-Summit- Checking	X	Accounts Pay...	-2,212.50
<b>Wittman Enterprises, LLC.</b>							
Bill	11/21/2023	Invoice...		Accounts Payable		6666 A- EMS ...	-13,002.56
Bill Pmt -Check	11/21/2023	10543		105-Summit- Checking	X	Accounts Pay...	-13,002.56
<b>WSCFF</b>							
Bill	11/07/2023			Accounts Payable		5910 A- Salari...	-8,800.00
Bill Pmt -Check	11/07/2023	10490		105-Summit- Checking	X	Accounts Pay...	-8,800.00
Bill	11/28/2023			Accounts Payable		5910 A- Salari...	-8,800.00
Bill Pmt -Check	11/28/2023	10585		105-Summit- Checking		Accounts Pay...	-8,800.00
<b>ZOLL Medical Corporation</b>							
Bill	11/07/2023	38437...		Accounts Payable		6261 A -ALS/...	-580.69
Bill Pmt -Check	11/07/2023	10491		105-Summit- Checking	X	Accounts Pay...	-580.69

2:10 PM  
12/06/23

## SCFD Emergency Medical Services Enterprise Fund Transaction List by Vendor November 2023

Type	Date	Num	Memo	Account	Clr	Split	Amount
<b>AP Triton, LLC</b>							
Bill	11/21/2023	Invoic...		Accounts Payable		6610 A- Legal f...	-3,000.00
Bill Pmt -Check	11/21/2023	2021		SCFD-EMS-Enterpri...		Accounts Paya...	-3,000.00
<b>Integrated Communications Strategies, LLC</b>							
Bill	11/07/2023	Invoic...		Accounts Payable		6610 A- Legal f...	-5,000.00
Bill Pmt -Check	11/07/2023	2017		SCFD-EMS-Enterpri...		Accounts Paya...	-5,000.00
<b>Tucker Bierbaum</b>							
Bill	11/07/2023	Nov 2...		Accounts Payable		6500 I- Medica...	-3,500.00
Bill Pmt -Check	11/07/2023	2018		SCFD-EMS-Enterpri...	X	Accounts Paya...	-3,500.00
<b>William L. Adams PC</b>							
Bill	11/07/2023	Invoic...	VOID:	Accounts Payable	X	6610 A- Legal f...	0.00
Bill Pmt -Check	11/07/2023	2019	VOID:	SCFD-EMS-Enterpri...	X	Accounts Paya...	0.00
Bill	11/21/2023	Invoic...		Accounts Payable		6610 A- Legal f...	-22,023.00
Bill Pmt -Check	11/21/2023	2022		SCFD-EMS-Enterpri...	X	Accounts Paya...	-22,023.00
<b>Wright, L'Estrange &amp; Ergastolo</b>							
Bill	11/07/2023	Invoic...	VOID:	Accounts Payable	X	6610 A- Legal f...	0.00
Bill Pmt -Check	11/07/2023	2020	VOID:	SCFD-EMS-Enterpri...	X	Accounts Paya...	0.00
Bill	11/21/2023	Invoic...		Accounts Payable		6610 A- Legal f...	-31,058.35
Bill Pmt -Check	11/21/2023	2023		SCFD-EMS-Enterpri...		Accounts Paya...	-31,058.35
Bill	11/28/2023	Invoic...		Accounts Payable		6610 A- Legal f...	-9,294.78
Bill Pmt -Check	11/28/2023	2024		SCFD-EMS-Enterpri...		Accounts Paya...	-9,294.78

## ORDINANCE NO. 2023-01

### AN ORDINANCE OF THE SONOMA COUNTY FIRE DISTRICT AMENDING THE DISTRICT SCHEDULE OF EMERGENCY MEDICAL SERVICES FEES

**WHEREAS**, the Sonoma County Fire District of Sonoma County, State of California (the “District”) has the rights, obligations, and authority over prehospital emergency medical services, Advanced and Basic Life Support Services, including ground ambulance services, throughout the entirety of the District territory and appurtenant ambulance service areas, pursuant to California Health and Safety Code section 1797.201; and

**WHEREAS**, on July 21, 2020, the Board of Directors (“the Board”) of the Sonoma County Fire District of Sonoma County, State of California (“the District”) adopted District Ordinance 2020-02, establishing a District schedule of Emergency Medical Service Fees, consistent with Proposition 26 and California Health and Safety Code section 13916 et seq., including an annual inflation adjustment; and

**WHEREAS**, on October 27, 2023, following a competitive procurement process and authorization from the Board of Supervisors of the County of Sonoma (“County”), pursuant to California Health and Safety Code section 1797.224, the County and District executed a “PROFESSIONAL SERVICES AGREEMENT BETWEEN THE COUNTY OF SONOMA AND SONOMA COUNTY FIRE DISTRICT FOR ADVANCED LIFE SUPPORT GROUND AMBULANCE SERVICES IN COUNTY EXCLUSIVE OPERATING AREA ONE” (the “County EOA-1 Contract”), including authorized emergency medical services rates and charges, to commence January 16, 2024; and

**WHEREAS**, the District Board intends this amended Emergency Medical Services Fees Ordinance to apply the previously approved aggregate three year annual inflation adjustment of 12.90% percent for fees and 65.68% for mileage, and ensure consistency with the County EOA-1 Contract authorized rates and charges throughout the entirety of District territory, appurtenant ambulance service areas, and within EOA-1, effective January 15, 2024.

**NOW THEREFORE**, the Board of Directors of the Sonoma County Fire District of Sonoma County, State of California do ordain as follows:

**Section I. Purpose and Intent:** Pursuant to California Health and Safety Code section 13916 et seq., the District is authorized to charge and collect fees to cover the costs of any service which the District provides or the costs of enforcing any regulation for which the fee is charged. It is the purpose and intent of this Ordinance to establish and impose District-wide fees for the delivery of emergency medical services to augment the funding of paramedic/ambulance fire support services and to upgrade facilities to meet community needs. As part of the County EOA-1 Contract request for proposal, bid, and award, the District and County have conducted analyses and fee studies to determine that the fee schedule in this Ordinance reflects the reasonable costs, including staff time, for providing advanced and basic life support services

throughout the entirety of District territory, appurtenant ambulance service areas, and within EOA-1

**Section II Fee Schedule:** The District hereby adopts the following fee schedule, which is attached as Attachment “A” and incorporated herein by reference: 2024 Sonoma County Fire District Schedule of Emergency Medical Services Fees. The fees incorporated herein shall be adjusted annually for inflation effective each fiscal year. This Ordinance shall supersede any prior schedule of fire prevention services fees within the District, including, but not limited to, District Ordinance 2020-02.

**Section IV. Limited Amendment:** If any section or attachment of this Ordinance or portion thereof is held invalid or unenforceable by any court and such judgment becomes final, then that section may be amended by the District’s Board by a majority vote to conform to the judgement of such court, provided such amendment is consistent with purpose and intent of this Ordinance.

**Section V. Effective Date:** This Ordinance shall be and the same is hereby declared to be in full force and effect thirty days from and after the date its adoption, and shall be published once, before the expiration of fifteen (15) days after passage of the same, with the name of the Directors voting for and against the same, in The Press Democrat, a newspaper of general circulation published within the County of Sonoma, State of California.

**THE FOREGOING ORDINANCE** was adopted at a regular meeting of the Board on December 12, 2023, by Director \_\_\_\_\_, who moved its adoption, seconded by Director \_\_\_\_\_, and ordered adopted by the following vote:

Directors Briare \_\_\_\_\_, Hamann \_\_\_\_\_, Klick \_\_\_\_\_, So \_\_\_\_\_, Tognozzi \_\_\_\_\_,  
Treanor \_\_\_\_\_, Weaver \_\_\_\_\_.

**AYES:** \_\_\_\_\_ **NOES:** \_\_\_\_\_ **ABSENT:** \_\_\_\_\_

**WHEREUPON**, the Board President declared the above forgoing Ordinance duly adopted, and **SO ORDERED.**

**ATTEST:**

\_\_\_\_\_  
Board President

\_\_\_\_\_  
Board Clerk



**Sonoma County Fire District  
Emergency Medical Services Fee Schedule  
Effective January 15, 2024**

<b>Transport and Services Base Rates</b>	
ALS Transport Base Rate	\$3,100.00
BLS Transport Base Rate	\$2,850.90
Oxygen	\$225.00
Mileage	\$70.00 / mile
ALS Treatment, Non-Transport	\$550.00

<b>Other Specific Charges / Medical Supplies</b>	
Monitor	\$225.00
12 Lead ECG	\$185.00
Disposable ALS Supplies	\$225.00
Disposable BLS Supplies	\$205.00
ALS Treatment, Non-Transport	\$550.00
EZ-IO	\$475.00
Pulse Ox	\$185.00
IV Supplies	\$145.00
King Airway/iGel/Intubation	\$305.00
Isolation Precautions	\$285.00
Night Charge	\$195.00
CPAP	\$425.00
Glucagon	\$315.00
CSPINE/SMR	\$185.00

<b>Other Services</b>	
First Responder/Pre-Stabilization (Only District First Responder, without District transport)	\$255.00
ALS Ambulance Standby/Special Event	\$237.00/hour
BLS Ambulance Standby/Special Event	\$219.00/hour
EMS Supervisor	\$161.00/hour
Ambu-BUS	\$520.00/hour
EMT Standby/Special Event	\$109.00/hour
Paramedic Standby/Special Event	\$118.00/hour



## Results of the Fire Prevention Fee Schedule Update

In 2019 the Sonoma County Fire District (District) contracted with the Matrix Consulting Group to conduct a Fire Prevention Fee Schedule Study. In the three years since the study was conducted and adopted, the District has determined additional services they would like to cost out and add to their fee schedule. As such, the District engaged the Matrix Consulting Group to update the analysis done in 2019 to incorporate current staffing and expenditures and new services.

The Fire Prevention Fee Schedule update included analysis of the cost of service relationships that exist between Fire Prevention fee for service activities, including: Land Use / entitlement Application Review, Fire / Life Safety Review and Inspection, Sprinkler and Alarm Systems, Vegetation Management Plans, Annual Operational Fire Permits, Occupancy Inspections, and Special Events. The results of this update provide the District with a tool for understanding current service levels, the cost for those services, and what fees for service can legally be charged.

The following sections provide an overview of the purpose and benefits of a cost-of-service study, the approach and methodology utilized, and a summary of the per unit results.

### Purpose and Benefits of a User Fee Study

The Government Finance Officers Association (GFOA) disseminates numerous best practices for governmental finance-related matters. The GFOA's best practices for *Establishing Government Charges and Fees* states that governmental entities should calculate the full cost of providing a service to provide a basis for setting the charge or fee.

Along with following best practices the primary purpose of a User Fee study is to outline fee-based services, and determine the full cost associated with providing those services. Key benefits resulting from studies of this nature include:

- **Streamlined Fee Structures:** Development of fee structures / schedules that reflect how services are provided.

- **Cost Documentation:** Detailed documentation regarding the direct and indirect costs associated with fee-based services.
- **Legal Compliance:** Ensuring that all fees charged by the District comply with state rules and regulations.

The results of this study provide decision makers with an understanding of current charges, total costs, and surpluses or deficits associated with services provided to the community.

## Approach and Methodology

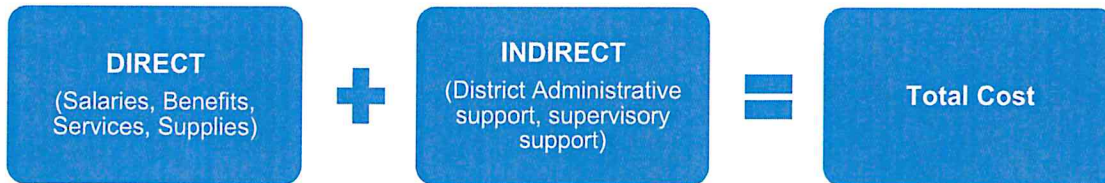
The methodology employed by the Matrix Consulting Group is a widely accepted “bottom up” approach to cost analysis, where time spent per unit of fee activity is determined for each position within the District. Once time spent for a fee activity is determined, all applicable District costs are then considered in the calculation of the “full” cost of providing each service. The work accomplished by the Matrix Consulting Group, in partnership with District staff, to develop the full cost of fee-based services involved the following steps:

- **Staff Interviews:** The project team met with District staff to discuss and determine fee structure modifications and time estimate assumptions.
  - Staff provided insight regarding changes that needed to be made to the current fire prevention fee structure, either to remove outdated services no longer provided, modify existing structures to better reflect the services provided, or add new fees to account for changes in regulations or new proposed services.
  - Staff confirmed previous or provided updated time estimates associated with processing, plan review, and inspection services. These estimates represent average times and exclude extremely difficult or abnormally simple projects.

All fee schedule modifications and time estimate assumptions were reviewed by the project team for “reasonableness” against experience with other agencies, as well as with District management.

- **Cost Analysis:** Fiscal Year 2023 / 2024 budget and staffing documents were provided by the District. This information was then entered into the Matrix

Consulting Group’s analytical software model where several cost components were calculated for each fee or service. The components then build upon each other to comprise the total cost for providing the service. The following chart describes the components of a full cost calculation:



The results of these allocations provide detailed documentation for the reasonable estimate of the actual cost of providing each service.

The results of this analysis were reviewed by District staff and management.

## Fee Structure Modifications

Through this analysis the project team worked with District staff to review the current fee structure and identify areas for improvement. Based on these discussions it was determined that the following applications, permits, or services should be added:

- ‘Land Use / Entitlement Application Review – New Residential Structure – SFD’
- ‘Emergency Radio Communications Systems’
- ‘Vacation Rental Inspections’
- ‘Facility Use by the Public’
- ‘Engine / Ambulance / Staff Standby for Events’
- ‘Fire Extinguisher Training’ (based on ranges of employees)

The above additions to the fee structure will allow the District to better account for the services they provide and provide the public with a clearer understanding of not only the services provided, but the costs associated with those services.

## Per Unit Results

The following table details the permit title / name, fee type, current fee, total cost calculated, and the associated difference for each permit or service. The total cost calculated includes direct staff costs and divisional and Districtwide overhead.

Fee Name	Unit	Current Fee	Total Cost	Difference
<b>LAND USE / ENTITLEMENT APPLICATION REVIEW</b>				
Plan Review - New Residential Structure - SFD	Flat	New	\$254	N / A
Plan Review - Subdivision	Flat	\$1,007	\$1,272	(\$265)
Plan Review - Multifamily	Flat	\$1,007	\$1,272	(\$265)
Plan Review - New Commercial	Flat	\$1,007	\$1,272	(\$265)
Plan Review - Commercial TI	Flat	\$604	\$763	(\$159)
<b>BUILDING (FIRE / LIFE SAFETY) REVIEW &amp; INSPECTION</b>				
<b>Plan Review &amp; Inspection:</b>				
New Residential Structure	Flat	\$403	\$509	(\$106)
New Commercial Structure	Flat	\$604	\$763	(\$159)
Plan Review - Residential TI	Flat	\$201	\$254	(\$53)
Plan Review - Commercial TI	Flat	\$403	\$509	(\$106)
Municipal Advisory Meetings / Consultations (hourly)	Flat	\$201	\$254	(\$53)
Certificate of Occupancy Inspections	Flat	\$806	\$1,017	(\$211)
Emergency Radio Communication Systems	Flat	New	\$1,017	N / A
<b>SPRINKLER SYSTEM REVIEW &amp; INSPECTION</b>				
<b>Residential - 13D</b>				
Up to 1,000 square feet	Flat	\$604	\$1,017	(\$413)
Over 1,000 square feet	Flat	\$806	\$1,272	(\$466)
<b>Residential - 13R</b>				
Plan Review - Per Floor Plan	Flat	\$1,158	\$1,844	(\$686)
Inspection - first 5 units	Flat	\$755	\$1,335	(\$580)
Inspection - each additional unit	Each	\$403	\$382	\$21
Residential TI 13D	Flat	\$604	\$1,017	(\$413)
<b>Residential - 13R TI</b>				
Plan Review - Per Floor Plan	Flat	\$201	\$254	(\$53)
Inspection - first 5 units	Flat	\$403	\$763	(\$360)
Inspection - each additional unit	Each	\$151	\$127	\$24
Residential Underground	Flat	\$403	\$636	(\$233)
<b>Commercial 13</b>				
Commercial Plan Review	Flat	\$2,014	\$3,052	(\$1,038)
Commercial Underground	Flat	\$1,108	\$1,781	(\$673)
Commercial TI < 3 heads	Flat	\$403	\$127	\$276
Commercial TI 3-10 heads	Flat	\$403	\$636	(\$233)
Commercial TI 11-30 heads	Flat	\$503	\$763	(\$260)
Other Pre-Engineered Systems	Flat	\$1,410	\$2,035	(\$625)
<b>FIRE ALARM &amp; DETECTION SYSTEMS REVIEW &amp; INSPECTION (# of Devices)</b>				
<b>New or Tenant Improvement:</b>				
1-25	Flat	\$705	\$1,017	(\$312)
25-50	Flat	\$1,007	\$1,399	(\$392)
50-100	Flat	\$1,510	\$2,099	(\$589)
100-250	Flat	\$1,812	\$2,544	(\$732)
250-500	Flat	\$3,021	\$4,324	(\$1,303)
500-750	Flat	\$3,826	\$5,533	(\$1,707)
750-1,000	Flat	\$4,431	\$6,423	(\$1,992)
Over 1,000	Flat	\$4,833	\$6,995	(\$2,162)
Panel Replacement	Flat	\$503	\$763	(\$260)
<b>Pre-Engineered system:</b>				
Clean Agent	Flat	\$1,007	\$1,526	(\$519)
Hood and Duct	Flat	\$806	\$1,145	(\$339)
Other	Flat	\$705	\$1,017	(\$312)

Fee Name	Unit	Current Fee	Total Cost	Difference
Spray Booth	Flat	\$503	\$763	(\$260)
<b>VEGETATION MANAGEMENT PLAN</b>				
<b>Plan Review:</b>				
Single Family Dwelling	Flat	\$503	\$763	(\$260)
Multi-Family Dwellings	Flat	\$906	\$1,399	(\$493)
Subdivisions (2-5 residences)	Flat	\$1,108	\$1,653	(\$545)
Subdivisions (6-15 residences)	Flat	\$1,913	\$2,798	(\$885)
Subdivisions (16+ residences)	Flat	\$2,920	\$4,197	(\$1,277)
Commercial Development	Flat	\$705	\$1,017	(\$312)
Vegetation Consultation (hourly)	Hourly	\$201	\$254	(\$53)
Non-Compliant Properties (hourly)	Per Trip	\$302	\$509	(\$207)
<b>ANNUAL OPERATIONAL FIRE PERMITS</b>				
Aerosol Products	Flat	\$302	\$509	(\$207)
Amusement Buildings (temporary, permanent, or mobile as defined in CFC Chapter 2, Section 202) - Seasonal	Flat	\$1,108	\$1,653	(\$545)
Aviation Facilities	Flat	\$906	\$1,526	(\$620)
Battery System Stationary Storage (capacity more than 50 gallons)	Flat	\$302	\$509	(\$207)
Carbon Dioxide Systems for Beverage Dispensing	Flat	\$302	\$509	(\$207)
Cellulose Nitrate Film (in Group A Occupancy)	Flat	\$302	\$509	(\$207)
Combustible Dust-Producing Operations	Flat	\$302	\$509	(\$207)
Combustible Fiber Storage/Handling in excess of 100 cu. ft.	Flat	\$302	\$509	(\$207)
Compressed Gases Storage/Handling, etc. in excess of the amounts listed in CFC Appendix Chapter 1, Table 105.6.9	Flat	\$302	\$509	(\$207)
Cryogenic Fluids (produce, store, transport on site, use, handle or dispense in excess of the amounts listed in CFC Appendix Chapter 1, Table 105.6.10	Flat	\$302	\$509	(\$207)
Cutting & Welding	Flat	\$302	\$509	(\$207)
Dry Cleaning Plants (as described in CFC, Chapter 21)	Flat	\$403	\$636	(\$233)
Electric Fence	Flat	\$302	\$509	(\$207)
Explosives and/or Blasting Agents, Fireworks/Pyrotechnics manufacturing, storage/handling/sale	Flat	\$604	\$1,017	(\$413)
Fireworks/Pyrotechnics (Per hour)	Hourly	\$201	\$254	(\$53)
<b>Fire Hydrants</b>				
Fire Hydrants and Valves (Use other than Fire Suppression purposes)	Flat	\$403	\$636	(\$233)
Hydrant Water flow testing	Flat	\$453	\$763	(\$310)
Private Fire Hydrant System Inspections	Flat	\$403	\$636	(\$233)
Flammable Combustible Liquids - See Appendix Chapter 1, Section 105.6.16 (Items 1-10)	Flat	\$604	\$954	(\$350)
Floor Finishing/Surfacing Operations (exceeding 350 sq. ft. and using Class I or Class II liquids)	Flat	\$604	\$1,017	(\$413)
Fruit & Crop Ripening Facilities (use with ethylene gas)	Flat	\$604	\$1,017	(\$413)
Hazardous Materials Storage	Flat	\$604	\$954	(\$350)
High Piled Combustible Storage and Warehousing (Including Idle Wood/Plastic Pallets)	Flat	\$604	\$954	(\$350)
Hood and Duct - Non-public assembly occupancies with less than 50 people occupancy and where no other permits are required	Flat	\$302	\$509	(\$207)
Hot Works Operations	Flat	\$302	\$509	(\$207)

<b>Fee Name</b>	<b>Unit</b>	<b>Current Fee</b>	<b>Total Cost</b>	<b>Difference</b>
Liquefied Petroleum Gases - Store, use, handle, dispense (>125 gallons and <499 gallons)	Flat	\$302	\$509	(\$207)
Lumber Yards & Woodworking Plants (storage and/or processing of lumber exceeding 100,000 board ft.)	Flat	\$604	\$954	(\$350)
Magnesium Working (less than 10 lbs.)	Flat	\$604	\$1,017	(\$413)
Medical Gas	Flat	\$604	\$1,017	(\$413)
Miscellaneous Combustible Storage (in excess of 2,500 cu. ft.) (Including Idle Wood/Plastic Pallets)	Flat	\$604	\$954	(\$350)
Mobile Food Preparation Vehicles (Food Trucks)	Flat	\$151	\$318	(\$167)
Monitor Sprinklered Buildings that do not require additional fire permits	Flat	\$453	\$763	(\$310)
Motor Vehicle and/or Marine Fuel-dispensing Stations (includes flammable and combustible liquids: store, use, handle and dispense)	Flat	\$604	\$1,017	(\$413)
Open Flames and Torches	Flat	\$302	\$509	(\$207)
Organic Coatings: Manufacture more than 1 gallon per day	Flat	\$604	\$1,017	(\$413)
Ovens: Industrial, baking, or drying	Flat	\$302	\$509	(\$207)
Pallet Storage: Palletized packing or bin boxes Idle Wood / Plastic / Bin Boxes	Flat	\$302	\$509	(\$207)
<b>Place of Assembly</b>				
Occupant Load 50-300	Flat	\$403	\$509	(\$106)
Occupant Load 301-1,000	Flat	\$453	\$636	(\$183)
Occupant Load over 1,000	Flat	\$604	\$1,526	(\$922)
Plant Extraction Systems	Flat	\$906	\$1,526	(\$620)
Pyroxylin Plastics	Flat	\$604	\$1,017	(\$413)
Refrigeration Equipment (Ammonia, Freon, others)	Flat	\$604	\$1,017	(\$413)
Repair Garage and/or Service Garage (includes Cutting/Welding)	Flat	\$453	\$763	(\$310)
Self Storage - Mini Storage Facilities (With Private Hydrants and/or Monitored Sprinklers) - Per hour	Hourly	\$201	\$254	(\$53)
Spraying or Dipping - Flammable and/or Combustible Finishing	Flat	\$453	\$763	(\$310)
Temporary Membrane Structure, Tents & Canopies in excess of 400 sq. ft or canopies of 700 sq.ft.	Flat	\$503	\$763	(\$260)
Wood Products Storage: chips, hogged material, lumber, or plywood in excess of 200 cu. ft.	Flat	\$302	\$509	(\$207)
<b>OCCUPANCY INSPECTIONS</b>				
High-rise Building Inspections - Per Hour	Hourly	\$201	\$254	(\$53)
Multi-family Dwellings R-1, R-2 Occupancies (hourly)	Hourly	\$302	\$382	(\$80)
<b>State Facilities, State Required Pre-Inspection (Maximum Fee Amount Permitted Under State Health &amp; Safety Code Section 13235):</b>				
25 People or less	Flat	\$302	\$509	(\$207)
26 People or more	Flat	\$302	\$509	(\$207)
<b>State Licensed Care Facility Inspections:</b>				
Annual Inspection 6 or less clients	Flat	\$201	\$382	(\$181)
I-1, I-2, I-3, I-4, R-2.1, R-3, R-3.1, R-4 Occupancies	Flat	\$604	\$954	(\$350)
<b>Special Events</b>				
Special Events - One Time	Flat	\$503	\$509	(\$6)
Special Events - Annual	Flat	\$503	\$509	(\$6)
Propane Permit - One Time (look at size limits)	Flat	\$252	\$254	(\$2)
Propane Permit - Annual	Flat	\$252	\$254	(\$2)
Food Trucks - Commercial Cooking Equipment (Annual)	Flat	\$252	\$254	(\$2)

Fee Name	Unit	Current Fee	Total Cost	Difference
Food Trucks - No Commercial Cooking Equipment (Annual)	Flat	\$151	\$170	(\$19)
TV / Film Set Inspection (hourly)	Hourly	\$302	\$509	(\$207)
<b>MISCELLANEOUS</b>				
Fire Hazard Violation (minimum)	Fine	\$403	\$509	(\$106)
Fire Code Violation (minimum)	Fine	\$403	\$509	(\$106)
Fire Investigation (hourly)	Hourly	\$201	\$254	(\$53)
Work without a permit	Fine			
Pre-Inspection	Flat	\$302	\$509	(\$207)
Resale Inspection	Flat	\$302	\$509	(\$207)
Pre-Consultation	Flat	\$201	\$254	(\$53)
Emergency Response	Actual Cost	Actual Cost		
Engine Standby	Actual Cost	Actual Cost		
Fire Watch	Actual Cost	Actual Cost		
Additional Plan Review - Hourly	Hourly	\$201	\$254	(\$53)
Additional Inspection - Hourly	Hourly	\$201	\$254	(\$53)
Additional Inspection - After Hours - Hourly	Hourly	\$234	\$317	(\$83)
Force Abatement of Property	Fine	Actual Cost + 15%		
Vacation Rental Inspections	Each	New	\$382	
Facility Use by the public	Flat	New	\$254	
Engine/Ambulance/Staff Stand By for events	Actual Cost	New		
<b>Fire Extinguisher Training</b>				
10 - 25 Employees	Flat	New	\$382	
26 - 50 Employees	Flat	New	\$1,017	
51 - 100 Employees	Flat	New	\$1,272	
100+ Employees	Flat	New	\$1,526	
<b>False Alarms</b>				
5th Alarm	Fine	Actual Cost		
Each Subsequent Alarm after 5	Fine	Actual Cost		

Overall, the Districts fees are not recovering the costs associated with providing application, permitting, and inspection services. On average, the District’s fees are recovering approximately 62% of the total cost to provide services. Under-recoveries range from \$53 to \$2,162. Under-recoveries are due to time estimate adjustments, as well as the inclusion of additional overhead associated with building and vehicle overhead.

There are four (4) fees (‘Sprinkler System – Residential – 13R – Inspection – Each additional unit’, ‘Sprinkler System – Residential – 13R TI – Inspection – Each additional unit’, ‘Sprinkler System – Commercial 13 – Commercial TI < 3 heads’, and ‘Annual Operational Fire Permit – Carbon Dioxide Systems for Beverage Dispensing’) that are recovering for more than the total cost. These overages range from \$21 to \$302 and are due to adjustments made to time estimate assumptions that better align with how services are now provided.

## Considerations for Cost Recovery Policy and Updates

Now that the District has documented information regarding the full cost of fee-based services, it should consider developing cost recovery policies, and mechanisms for updating or increasing fees annually. The following points provide an overview of policy and update considerations.

- **Adopt a Formal Cost Recovery Policy:** GFOA's best practices for *Establishing Government Charges and Fees* states that governmental entities should adopt formal policies regarding charges and fees which include the jurisdiction's intention to recover the full cost or partial costs of providing services, sets forth circumstances under which the jurisdiction might set a charge or fee at less than or more than 100% of full cost, and outlines the considerations that might influence the jurisdiction's pricing decision. Therefore, the Matrix Consulting Group strongly recommends that the Board adopt a formalized cost recovery policy for fire prevention services and fees. Whenever a cost recovery policy is established at less than 100% of the full cost of providing services, a known gap in funding is recognized and may then potentially be recovered through other revenue sources.
- **Adopt an Annual Fee Update / Increase Mechanism:** GFOA's best practices for *Establishing Government Charges and Fees* states that governmental entities should review, and update charges and fees periodically based on factors such as the impact of inflation, other cost increases, adequacy of cost recovery, use of services, and the competitiveness of current rates to avoid large infrequent fee increases. Utilizing an annual increase mechanism would ensure that the District receives appropriate fee and revenue increases that reflect growth in costs. Therefore, the Matrix Consulting Group recommends that the District utilize published industry economic factors such as regional Consumer Price Index (CPI) or cost of living adjustments to update fees annually, and conduct a comprehensive fee update every 3 – 5 years.

Developing a cost recovery policy and adopting annual fee increases will allow the District to ensure that any subsidies are clearly documented and that any fee increases are gradual and phased based upon annual increases.



## ORDINANCE NO. 2023-02

### AN ORDINANCE OF THE SONOMA COUNTY FIRE DISTRICT AMENDING THE DISTRICT SCHEDULE OF FIRE PREVENTION SERVICES FEES

**WHEREAS**, on July 21, 2020, the Board of Directors (“the Board”) of the Sonoma County Fire District of Sonoma County, State of California (“the District”) adopted District Ordinance 2020-03, establishing a District schedule of Fire Prevention Service Fees, consistent with Proposition 26 and California Health and Safety Code section 13916 et seq., including an annual inflation adjustment; and

**WHEREAS**, the District Board intends this amended Fire Prevention Services Fees Ordinance to ensure full cost recovery for District services effective January 15, 2024.

**NOW THEREFORE**, the Board of Directors of the Sonoma County Fire District of Sonoma County, State of California do ordain as follows:

**Section I. Purpose and Intent:** Pursuant to California Health and Safety Code section 13916 et seq., the District is authorized to charge and collect fees to cover the costs of any service which the District provides or the costs of enforcing any regulation for which the fee is charged. It is the purpose and intent of this Ordinance to establish and impose District-wide fees and issue permits for fire prevention services, including, but not limited to, plan reviews, field inspections for new and remodeled buildings and fire protection systems, based on public safety requirements and community needs. The District has conducted a fee study to determine that the fee schedule in this Ordinance reflects the reasonable costs, including staff time, for providing these fire prevention services throughout the District.

**Section II Fee Schedule:** The District hereby adopts the following fee schedule, which is attached as Attachment “A” and incorporated herein by reference: 2024 Sonoma County Fire District Schedule of Fire Prevention Services Fees. The fees incorporated herein shall be adjusted annually for inflation effective each fiscal year. This Ordinance shall supersede any prior schedule of fire prevention services fees within the District, including, but not limited to, District Ordinance 2020-03.

**Section IV. Limited Amendment:** If any section or attachment of this Ordinance or portion thereof is held invalid or unenforceable by any court and such judgment becomes final, then that section may be amended by the District’s Board by a majority vote to conform to the judgement of such court, provided such amendment is consistent with purpose and intent of this Ordinance.

**Section V. Effective Date:** This Ordinance shall be and the same is hereby declared to be in full force and effect thirty days from and after the date its adoption, and shall be published once, before the expiration of fifteen (15) days after passage of the same, with the name of the

Directors voting for and against the same, in The Press Democrat, a newspaper of general circulation published within the County of Sonoma, State of California.

**THE FOREGOING ORDINANCE** was adopted at a regular meeting of the Board on December 12, 2023, by Director \_\_\_\_\_, who moved its adoption, seconded by Director \_\_\_\_\_, and ordered adopted by the following vote:

Directors Briare \_\_\_\_\_, Hamann \_\_\_\_\_, Klick \_\_\_\_\_, So \_\_\_\_\_, Tognozzi \_\_\_\_\_,  
Trenor \_\_\_\_\_, Weaver \_\_\_\_\_.

**AYES:** \_\_\_\_\_ **NOES:** \_\_\_\_\_ **ABSENT:** \_\_\_\_\_

**WHEREUPON**, the Board President declared the above forgoing Ordinance duly adopted, and  
SO ORDERED. ATTEST:

\_\_\_\_\_  
Board President

\_\_\_\_\_  
Board Clerk



**Sonoma County Fire District  
Fire Prevention Fee Schedule  
Effective January 15, 2024**

Fee Name	Fee Type	Total Cost Per Unit
<b>LAND USE / ENTITLEMENT APPLICATION REVIEW</b>		
Plan Review - New Residential Structure – SFD *	Flat	<b>\$254</b>
Plan Review - Subdivision	Flat	<b>\$1,272</b>
Plan Review - Multifamily	Flat	<b>\$1,272</b>
Plan Review - New Commercial	Flat	<b>\$1,272</b>
Plan Review - Commercial TI	Flat	<b>\$763</b>
<b>BUILDING (FIRE / LIFE SAFETY) REVIEW &amp; INSPECTION</b>		
<b><u>Plan Review &amp; Inspection:</u></b>		
New Residential Structure	Flat	<b>\$509</b>
New Commercial Structure	Flat	<b>\$763</b>
Plan Review - Residential TI	Flat	<b>\$254</b>
Plan Review - Commercial TI	Flat	<b>\$509</b>
Municipal Advisory Meetings / Consultations (hourly)	Flat	<b>\$254</b>
Certificate of Occupancy Inspections	Flat	<b>\$1,017</b>
Emergency Radio Communication Systems *	Flat	<b>\$1,017</b>
<b>SPRINKLER SYSTEM REVIEW &amp; INSPECTION</b>		
<b><u>Residential - 13D</u></b>		
Up to 1,000 square feet	Flat	<b>\$1,017</b>
Over 1,000 square feet	Flat	<b>\$1,272</b>
T1 13D	Flat	<b>\$1,017</b>
<b><u>Residential - 13R</u></b>		
Plan Review - Per Floor Plan	Flat	<b>\$1,844</b>
Inspection - first 5 units	Flat	<b>\$1,335</b>
Inspection - each additional unit	Each	<b>\$382</b>
<b><u>Residential - 13R TI</u></b>		
Plan Review - Per Floor Plan	Flat	<b>\$254</b>
Inspection - first 5 units	Flat	<b>\$763</b>
Inspection - each additional unit	Each	<b>\$127</b>
Residential Underground	Flat	<b>\$636</b>
<b><u>Commercial 13</u></b>		
Commercial Plan Review	Flat	<b>\$3,052</b>
Commercial Underground	Flat	<b>\$1,781</b>
Commercial TI < 3 heads	Flat	<b>\$127</b>
Commercial TI 3-10 heads	Flat	<b>\$636</b>
Commercial TI 11-30 heads	Flat	<b>\$763</b>
Other Pre-Engineered Systems	Flat	<b>\$2,035</b>

\*New category



**Sonoma County Fire District  
Fire Prevention Fee Schedule  
Effective January 15, 2024**

<b>FIRE ALARM &amp; DETECTION SYSTEMS REVIEW &amp; INSPECTION (# of Devices)</b>		
<b><u>New or Tenant Improvement:</u></b>		
1-25	Flat	\$1,017
25-50	Flat	\$1,399
50-100	Flat	\$2,099
100-250	Flat	\$2,544
250-500	Flat	\$4,324
500-750	Flat	\$5,533
750-1,000	Flat	\$6,423
Over 1,000	Flat	\$6,995
Panel Replacement	Flat	\$763
<b><u>Pre-Engineered system:</u></b>		
Clean Agent	Flat	\$1,526
Hood and Duct	Flat	\$1,145
Other	Flat	\$1,017
Spray Booth	Flat	\$763
<b>VEGETATION MANAGEMENT PLAN</b>		
<b><u>Plan Review:</u></b>		
Single Family Dwelling	Flat	\$763
Multi-Family Dwellings	Flat	\$1,399
Subdivisions (2-5 residences)	Flat	\$1,653
Subdivisions (6-15 residences)	Flat	\$2,798
Subdivisions (16+ residences)	Flat	\$4,197
Commercial Development	Flat	\$1,017
Vegetation Consultation (hourly)	Hourly	\$254
Non-Compliant Properties (hourly)	Per Trip	\$509
<b>ANNUAL OPERATIONAL FIRE PERMITS</b>		
Aerosol Products	Flat	\$509
Amusement Buildings (temporary, permanent or mobile as defined in CFC Chapter 2, Section 202) – Seasonal	Flat	\$1,653
Aviation Facilities	Flat	\$1,526
Battery System Stationary Storage (capacity more than 50 gallons)	Flat	\$509
Carbon Dioxide Systems for Beverage Dispensing	Flat	\$509
Cellulose Nitrate Film (in Group A Occupancy)	Flat	\$509
Combustible Dust-Producing Operations	Flat	\$509

\*New category



**Sonoma County Fire District  
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Combustible Fiber Storage/Handling in excess of 100 cu. ft.	Flat	<b>\$509</b>
Compressed Gases Storage/Handling, etc. in excess of the amounts listed in CFC Appendix Chapter 1, Table 105.6.9	Flat	<b>\$509</b>
Cryogenic Fluids (produce, store, transport on site, use, handle or dispense in excess of the amounts listed in CFC Appendix Chapter 1, Table 105.6.10	Flat	<b>\$509</b>
Cutting & Welding	Flat	<b>\$509</b>
Dry Cleaning Plants (as described in CFC, Chapter 21)	Flat	<b>\$636</b>
Electric Fence	Flat	<b>\$509</b>
Explosives and/or Blasting Agents, Fireworks/Pyrotechnics manufacturing, storage/handling/sale	Flat	<b>\$1,017</b>
Fireworks/Pyrotechnics (Per hour)	Hourly	<b>\$254</b>
<b><u>Fire Hydrants</u></b>		
Fire Hydrants and Valves (Use other than Fire Suppression purposes)	Flat	<b>\$636</b>
Hydrant Water flow testing	Flat	<b>\$763</b>
Private Fire Hydrant System Inspections	Flat	<b>\$636</b>
Flammable Combustible Liquids - See Appendix Chapter 1, Section 105.6.16 (Items 1-10)	Flat	<b>\$954</b>
Floor Finishing/Surfacing Operations (exceeding 350 sq. ft. and using Class I or Class II liquids)	Flat	<b>\$1,017</b>
Fruit & Crop Ripening Facilities (use with ethylene gas)	Flat	<b>\$1,017</b>
Hazardous Materials Storage	Flat	<b>\$954</b>
High Piled Combustible Storage and Warehousing (Including Idle Wood/Plastic Pallets)	Flat	<b>\$954</b>
Hood and Duct - Non-public assembly occupancies with less than 50 people occupancy and where no other permits are required	Flat	<b>\$509</b>
Hot Works Operations	Flat	<b>\$509</b>
Liquefied Petroleum Gases - Store, use, handle, dispense (>125 gallons and <499 gallons)	Flat	<b>\$509</b>
Lumber Yards & Woodworking Plants (storage and/or processing of lumber exceeding 100,000 board ft.)	Flat	<b>\$954</b>
Magnesium Working (less than 10 lbs.)	Flat	<b>\$1,017</b>
Medical Gas	Flat	<b>\$1,017</b>
Miscellaneous Combustible Storage (in excess of 2,500 cu. ft.) (Including Idle Wood/Plastic Pallets)	Flat	<b>\$954</b>

\*New category



**Sonoma County Fire District  
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Monitor Sprinklered Buildings that do not require additional fire permits	Flat	\$763
Motor Vehicle and/or Marine Fuel-dispensing Stations (includes flammable and combustible liquids: store, use, handle and dispense)	Flat	\$1,017
Open Flames and Torches	Flat	\$509
Organic Coatings: Manufacture more than 1 gallon per day	Flat	\$1,017
Ovens: Industrial, baking, or drying	Flat	\$509
Pallet Storage: Palletized packing or bin boxes Idle Wood / Plastic / Bin Boxes	Flat	\$509
<b><u>Place of Assembly</u></b>		
Occupant Load 50-300	Flat	\$509
Occupant Load 301-1,000	Flat	\$636
Occupant Load over 1,000	Flat	\$1,526
Plant Extraction Systems	Flat	\$1,526
Pyroxylin Plastics	Flat	\$1,017
Refrigeration Equipment (Ammonia, Freon, others)	Flat	\$1,017
Repair Garage and/or Service Garage (includes Cutting/Welding)	Flat	\$763
Self-Storage - Mini Storage Facilities (With Private Hydrants and/or Monitored Sprinklers) - Per hour	Hourly	\$254
Spraying or Dipping - Flammable and/or Combustible Finishing	Flat	\$763
Temporary Membrane Structure, Tents & Canopies in excess of 400 sq. ft or canopies of 700 sq.ft.	Flat	\$763
Wood Products Storage: chips, hogged material, lumber or plywood in excess of 200 cu. ft.	Flat	\$509
<b>OCCUPANCY INSPECTIONS</b>		
High-rise Building Inspections - Per Hour	Hourly	\$254
Multi-family Dwellings R-1, R-2 Occupancies (hourly)	Hourly	\$382
State Facilities, State Required Pre-Inspection (Maximum Fee Amount Permitted Under State Health & Safety Code Section 13235):		
25 People or less	Flat	\$509
26 People or more	Flat	\$509
<b><u>State Licensed Care Facility Inspections</u></b>		
State Licensed Care Facility Annual Inspection 6 or less clients	Flat	\$382
I-1 ,I-2 , I-3 , I-4 , R-2.1 , R-3 , R-3.1, R-4 Occupancies	Flat	\$954

\*New category



**Sonoma County Fire District  
Fire Prevention Fee Schedule  
Effective January 15, 2024**

<b>Special Events</b>		
Special Events - One Time	Flat	<b>\$509</b>
Special Events - Annual	Flat	<b>\$509</b>
Propane Permit - One Time (look at size limits)	Flat	<b>\$254</b>
Propane Permit - Annual	Flat	<b>\$254</b>
Food Trucks - Commercial Cooking Equipment (Annual)	Flat	<b>\$254</b>
Food Trucks - No Commercial Cooking Equipment (Annual)	Flat	<b>\$170</b>
TV / Film Set Inspection (hourly)	Hourly	<b>\$509</b>
<b>MISCELLANEOUS</b>		
Fire Hazard Violation (minimum)	Fine	<b>\$509</b>
Fire Code Violation (minimum)	Fine	<b>\$509</b>
Fire Investigation (hourly)	Hourly	<b>\$254</b>
Work without a permit	Fine	<b>2 times permit</b>
Pre-Inspection	Flat	<b>\$509</b>
Resale Inspection	Flat	<b>\$509</b>
Pre-Consultation	Flat	<b>\$254</b>
Emergency Response	Hourly	Current OES Rate Schedule Costs
Engine Standby	Hourly	Current OES Rate Schedule Costs
Staff Standby *	Hourly	Current OES Rate Schedule Costs
Fire Watch	Actual Cost	<b>Actual Cost</b>
Additional Plan Review - Hourly	Hourly	<b>\$254</b>
Additional Inspection - Hourly	Hourly	<b>\$254</b>
Additional Inspection - After Hours - Hourly	Hourly	<b>\$317</b>
Force Abatement of Property	Fine	<b>Actual Cost + 19% Admin</b>
Vacation Rental Inspections *	Each	<b>\$382</b>
Facility Use by the public *	Flat	<b>\$254</b>

\*New category



**Sonoma County Fire District  
Fire Prevention Fee Schedule  
Effective January 15, 2024**

Fire Extinguisher Training *		
10 - 25 Employees	Flat	<b>\$382</b>
26 - 50 Employees	Flat	<b>\$1,017</b>
51 - 100 Employees	Flat	<b>\$1,272</b>
100+ Employees	Flat	<b>\$1,526</b>
<b>False Alarms</b>		
5th Alarm	Fine	<b>Actual Cost (1<sup>st</sup>-5<sup>th</sup>)</b>
Each Subsequent Alarm after 5	Fine	<b>Actual Cost</b>

\*New category



Resolution No. 2023-24  
Dated: December 12, 2023

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SONOMA COUNTY FIRE DISTRICT,  
COUNTY OF SONOMA, STATE OF CALIFORNIA, SETTING THE DATE, TIME, AND LOCATION OF  
REGULARLY SCHEDULED 2024 MEETINGS OF THE BOARD OF DIRECTORS**

**WHEREAS**, California law requires the Board of Directors to annually adopt its regular meeting time and location; and

**WHEREAS**, the Sonoma County Fire District desires to establish its regular meeting time and location for 2024;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Directors of Sonoma County Fire District establishes the regular meeting time as 2:00 p.m. on the third Tuesday of each month in 2024; and

**BE IT FURTHER RESOLVED** that the regular meeting location is established as Station 1, 8200 Old Redwood Hwy, Windsor, California; and

**BE IT FURTHER RESOLVED** that meeting times and locations may be amended by giving proper notice.

**THE FOREGOING RESOLUTION** was introduced by Director \_\_\_\_\_, who moved its adoption; seconded by Director \_\_\_\_\_; and adopted by the following vote:

Directors Briare\_\_\_\_\_, Hamann\_\_\_\_\_, Klick\_\_\_\_\_, So\_\_\_\_\_, Tognozzi\_\_\_\_\_,  
Treanor\_\_\_\_\_, Weaver\_\_\_\_\_.

**WHEREUPON**, the President declared the foregoing resolution adopted and **SO ORDERED**

\_\_\_\_\_  
President, Board of Directors

**ATTESTED:**

\_\_\_\_\_  
Kathy Washington, Secretary of the Board



Sonoma County Fire District Board of Directors  
Staff Report

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**Date: December 12, 2023**

**Topic:** Authorize the Fire Chief or designee to execute certifications to participate in the Public Provider Ground Emergency Medical Transportation Intergovernmental Transfer Program (PP-GEMT IGT)

**Recommendation:**

Authorize the Fire Chief or his designee to execute certifications regarding the transfer of public funds to participate in the State of California, Department of Health Care Services (DHCS) Public Provider Ground Emergency Medical Transportation Intergovernmental Transfer Program (PP-GEMT IGT).

**Financial Impact:**

The contribution to the program is determined based on historical call volume. The current quarter contribution due in January is \$58,368. The contribution can vary from quarter to quarter. The initial estimate for the 2023-2024 fiscal year is \$190,000, which has been budgeted in the adopted final budget.

**Background:**

The PP-GEMT IGT program provides an opportunity to receive federal matching funds to supplement funding for emergency medical transports provided to Medi-Cal beneficiaries. The district voluntarily provides a local match to be eligible to participate in the program. The supplemental revenue the district will receive exceeds the amount of the local contribution.

Each quarter, an authorized employee must sign the certification form. This authorization allows the Fire Chief or his designee to sign the certification form.



## Sonoma County Fire District Board of Directors Staff Report

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**Date:** December 12, 2023

**Topic:** Approval of Additional Cell Site for Station 8

**Recommendation:**

It is recommended that the Sonoma County Fire District Board of Directors approves the addition of a new cell site at Station 8. The proposed addition would be made by executing a contract amendment to our existing contract with Verizon (who will add T-Mobile service to the location) for \$2,250/month, in addition to the existing Verizon site currently providing \$2,100/month.

**Financial Impact:**

The financial impact of approving the additional cell site at Station 8 is expected to be positive. With the inclusion of the T-Mobile cell service, the District will generate an annual revenue increase of \$27,000. This additional revenue will contribute to the District's financial stability and enhance its capacity to invest in critical infrastructure and services.

**Background:**

The additional cell site at Station 8 has arisen due to lack of telecommunication services in the area. The existing Verizon cell site, established in 2008, has proven beneficial in enhancing communication capabilities for emergency response and supporting the overall connectivity needs of the community. Recognizing the potential for increased revenue and improved communication infrastructure, the District has received a proposal to install an additional cell site at Station 8.

Upon careful evaluation, the additional site has offered a competitive rate. This rate aligns with industry standards and is reflective of the value the provider places on the strategic location of Station 8. The addition of this cell site will generate a substantial annual revenue increase of \$27,000.

**Attachments:**

1. Proposal from Verizon (T-Mobile Service)
2. Proposed site map
3. Current Agreement with Verizon

## THE SECOND AMENDMENT TO OPTION AND LAND LEASE AGREEMENT

This Second Amendment to Option and Land Lease Agreement (this *Amendment*) is made effective as of the latter signature date hereof (the *Effective Date*) by and between **Sonoma County Fire District**, a California Special District ("*Landlord*") and **GTE Mobilnet California LP d/b/a Verizon Wireless** ("*Tenant*") (Landlord and Tenant being collectively referred to herein as the "*Parties*").

### RECITALS

**WHEREAS**, Landlord owns the real property described on Exhibit A attached hereto and by this reference made a part hereof (the "*Parent Parcel*"); and

**WHEREAS**, Landlord (or its predecessor-in-interest) and Tenant (or its predecessor-in-interest) entered into that certain Option and Land Lease Agreement dated September 18, 2008 (as the same may have been amended from time to time, collectively, the "*Lease*"), pursuant to which the Tenant leases a portion of the Parent Parcel and is the beneficiary of certain easements for access and utilities, all as more particularly described in the Lease (such portion of the Parent Parcel so leased along with such portion of the Parent Parcel so affected, collectively, the "*Leased Premises*"), which Leased Premises are also described on Exhibit A; and

**WHEREAS**, Tenant, Verizon Communications Inc., a Delaware corporation, and other parties identified therein, entered into a Management Agreement and a Master Prepaid Lease, both with an effective date of March 27, 2015 and both with ATC Sequoia LLC, a Delaware limited liability company ("*American Tower*"), pursuant to which American Tower subleases, manages, operates and/or maintains, as applicable, the Leased Premises, all as more particularly described therein; and

**WHEREAS**, Tenant has granted American Tower a limited power of attorney (the "*POA*") to, among other things, prepare, negotiate, execute, deliver, record and/or file certain documents on behalf of Tenant, all as more particularly set forth in the POA; and

**WHEREAS**, Landlord and Tenant desire to amend the terms of the Lease thereof and to otherwise modify the Lease as expressly provided herein.

**NOW THEREFORE**, in consideration of the foregoing recitals and the mutual covenants set forth herein and other good and valuable consideration, the receipt, adequacy, and sufficiency of which are hereby acknowledged, the Parties hereby agree as follows:

1. **One-Time Payment**. Tenant shall pay to Landlord a one-time payment in the amount of **One Hundred and No/100 Dollars (\$100.00)**, payable within thirty (30) days of the Effective Date and subject to the following conditions precedent: (a) Tenant's receipt of this Amendment executed by Landlord, on or before January 1, 2024; (b) Tenant's confirmation that Landlord's statements as further set forth in this Amendment are true, accurate, and complete, including verification of Landlord's ownership; (c) Tenant's receipt of any documents and other items reasonably requested by Tenant in order to effectuate the transaction and payment contemplated herein; and (d) receipt by Tenant of an original Memorandum (as defined herein) executed by Landlord.
2. **Memorandum**. The Landlord hereby agrees to execute and return to Tenant an original Memorandum of Lease in the form and of the substance attached hereto and by this reference made a part hereof (the "*Memorandum*") executed by Landlord, together with any applicable forms needed to record the Memorandum, which forms shall be supplied by Tenant to Landlord.

3. **Additional Ground Space.**

- a. For good and valuable consideration, the receipt adequacy and sufficiency of which are hereby acknowledged, effective as of the Commencement Date (as defined below) Landlord hereby (i) leases to Tenant approximately an additional **One Hundred Seventy-Four Point Twenty-Two (174.22) square feet** of land (the "**Expanded Lease Area**"). The Expanded Lease Area is described, depicted and/or designated on **Exhibit B** attached hereto and by this reference made a part hereof. Tenant may use the Expanded Lease Area in the same manner that Tenant is permitted to use the Leased Premises. On and after the occurrence of the Commencement Date, the Expanded Lease Area shall be (and shall be deemed to be for all purposes), without further action of the Parties hereto, part of the Leased Premises and any references to the Leased Premises in the Lease, as amended hereby, shall include (and shall be deemed to include for all purposes) the Expanded Lease Area.
- b. Landlord hereby grants to Tenant, American Tower, its officers, agents, employees, customers, and/or independent contractors the right and privilege to enter upon the Parent Parcel, Leased Premises, and/or the Expanded Lease Area at any time on or after the Effective Date, to perform or cause to be performed test borings of the soil, environmental audits, sampling, and/or tests, engineering studies and to conduct a survey of the Parent Parcel, Leased Premises and/or the Expanded Lease Area. Further, at any time on and after the Effective Date, Landlord hereby grants to Tenant, American Tower, its officers, agents, employees, customers, and/or independent contractors the right and privilege to enter upon and reasonably use the portions of the Parent Parcel immediately adjacent to the Leased Premises and Expanded Lease Area for the purposes of accessing, constructing, installing, repairing, maintaining, and/or removing improvements within the Leased Premises and/or Expanded Lease Area. Landlord will not unreasonably interfere with Tenant's use of the Parent Parcel, Leased Premises and/or the Expanded Lease Area in conducting these activities.
- c. "**Commencement Date**" shall be the earlier of: (i) the date that one of Tenant's (or American Tower's) customers commences payment to Tenant (or American Tower) under a sublease, license or other form of collocation agreement that grants said customer use of the Expanded Lease Area; (ii) the date that Tenant (and/or American Tower) issues a written 'Notice To Proceed' to one of Tenant's (or American Tower's) customers for the purpose of commencing said customer's installation of equipment on all or a portion the Expanded Lease Area; (iii) if no written 'Notice to Proceed' is issued, then the date that Tenant, American Tower, or a customer, licensee, or sublessee thereof commences to install its equipment or other personal property at, on, or within the Expanded Leased Area; (iv) the date that Tenant (and/or American Tower) issues a written notice to Landlord evidencing its intent to commence leasing the Expanded Lease Area; or (v) in the event Tenant (and/or American Tower) commences payment of the additional rent described in Subsection 5 below (notwithstanding the fact that such payment was not obligated to be made at the time of such payment), the date that such payment commences.
- d. Notwithstanding the foregoing, Tenant, American Tower, (or its customers, licensees, and sublessees) shall have sixty (60) months following the Effective Date to commence under the immediately preceding clauses (i), (ii), (iii), (iv) or (v) of Subsection 2(c) above (such period, the "**Commencement Period**").

- e. Effective as of the Commencement Date, the total rent payable under the Lease, as amended hereby, shall be increased by a sum of **Two Thousand Two Hundred Fifty and No/100 Dollars (2,250.00) per month**. The Parties hereby acknowledge and agree that all applicable increases and escalations to the rent authorized pursuant to the Lease shall continue in full force and effect.
4. **Rent and Escalation.** The Parties hereby acknowledge and agree that all applicable increases and escalations to the rental payments under the Lease (the "**Rent**") shall continue in full force and effect through the New Renewal Term(s). In the event of any overpayment of Rent prior to or after the Effective Date, Tenant shall have the right to deduct from any future Rent payments an amount equal to the overpayment amount. Notwithstanding anything to the contrary contained in the Lease, all Rent and any other payments expressly required to be paid to Landlord under the Lease shall be paid to **Sonoma County Fire District** by Tenant.
5. **Landlord and Tenant Acknowledgments.** Except as modified herein, the Lease and all provisions contained therein remain in full force and effect and are hereby ratified and affirmed. In the event there is a conflict between the Lease and this Amendment, this Amendment shall control. The Parties hereby agree that no defaults exist under the Lease. By entering into this Amendment, Landlord is hereby notified of the proposed sublease, license or other form of collocation agreement between Lessee (or American Tower) and T-Mobile Central LLC for the use of the Lessee's (or American Towers') facilities within the Leased Premises. Landlord hereby agrees that Tenant has satisfied the notice requirement under the Lease. Upon request by Tenant and at Tenant's sole cost and expense but without additional consideration owed to Landlord, Landlord hereby agrees to promptly execute and return to Tenant building permits, zoning applications and other forms and documents, including a memorandum of lease, as required for the use of the Leased Premises and/or Expanded Lease Area by Tenant and/or Tenant's customers, licensees, and sublessees. Landlord hereby appoints Tenant as Landlord's attorney-in-fact coupled with an interest to prepare, execute and deliver land use and zoning and building permit applications that concern the Leased Premises and/or Expanded Lease Area, on behalf of Landlord with federal, state and local governmental authorities, provided that such applications shall be limited strictly to the use of the Leased Premises and/or Expanded Lease Area as a wireless telecommunications facility and that such attorney-in-fact shall not allow Tenant to re-zone or otherwise reclassify the Leased Premises, Expanded Lease Area or the Parent Parcel. The terms, provisions, and conditions of this Section shall survive the execution and delivery of this Amendment.
6. **Non-Compete.** From and after the Effective Date the obligations of the Parties with respect to any non-compete provision in the Lease, as modified by this Amendment shall be controlled by this Section of this Amendment. During the original term, any Existing Renewal Terms, and/or any New Renewal Terms of this Lease, Landlord shall not sell, transfer, grant, convey, lease, and/or license by deed, easement, lease, license or other legal instrument, an interest in and to, or the right to use or occupy any portion of the Parent Parcel or Landlord's contiguous, adjacent, adjoining or surrounding property to any person or entity directly or indirectly engaged in the business of owning, acquiring, operating, managing, investing in or leasing wireless telecommunications infrastructure (any such person or entity, a "**Third Party Competitor**") without the prior written consent of Tenant, which may be withheld, conditioned, and/or delayed in Tenant's sole, reasonable discretion.
7. **Limited Right of First Refusal.** From and after the Effective Date the obligations of the Parties with respect to Tenant's right of first refusal shall be controlled by this Section of this Amendment. Notwithstanding anything to the contrary contained herein, this paragraph shall not apply to any fee simple sale of the Parent Parcel from Landlord to any prospective purchaser that is not a Third Party Competitor. If Landlord receives an offer or desires to offer to: (i) sell or convey any interest (including,

Site No: 415327

Site Name: Bennett Valley CA

Project No: 14157931

but not limited to, leaseholds or easements) in any real property of which the Leased Premises and Expanded Lease Area are a part to a Third Party Competitor or (ii) assign all or any portion of Landlord's interest in the Lease, as modified by this Amendment, to a Third Party Competitor (any such offer, the "Offer"), Tenant shall have the right of first refusal to purchase the real property or other interest being offered by Landlord in connection with the Offer on the same terms and conditions. If Tenant elects, in its sole and absolute discretion, to exercise its right of first refusal as provided herein, Tenant must provide Landlord with notice of its election not later than forty-five (45) days after Tenant receives written notice from Landlord of the Offer. If Tenant elects not to exercise Tenant's right of first refusal with respect to an Offer as provided herein, Landlord may complete the transaction contemplated in the Offer with the Third-Party Competitor on the stated terms and price but with the express condition that such sale is made subject to the terms of the Lease, as modified by this Amendment. Landlord hereby acknowledges and agrees that any sale or conveyance by Landlord in violation of this Section is and shall be deemed to be null and void and of no force and effect. The terms, provisions, and conditions of this Section shall survive the execution and delivery of this Amendment.

8. **Landlord Statements.** Landlord hereby represents and warrants to Tenant that: (i) to the extent applicable, Landlord is duly organized, validly existing, and in good standing in the jurisdiction in which Landlord was organized, formed, or incorporated, as applicable, and is otherwise in good standing and authorized to transact business in each other jurisdiction in which such qualifications are required; (ii) Landlord has the full power and authority to enter into and perform its obligations under this Amendment, and, to the extent applicable, the person(s) executing this Amendment on behalf of Landlord, have the authority to enter into and deliver this Amendment on behalf of Landlord; (iii) no consent, authorization, order, or approval of, or filing or registration with, any governmental authority or other person or entity is required for the execution and delivery by Landlord of this Amendment; (iv) Landlord is the sole owner of the Leased Premises and all other portions of the Parent Parcel; (v) to the best of Landlord's knowledge, there are no agreements, liens, encumbrances, claims, claims of lien, proceedings, or other matters (whether filed or recorded in the applicable public records or not) related to, encumbering, asserted against, threatened against, and/or pending with respect to the Leased Premises or any other portion of the Parent Parcel which do or could (now or any time in the future) adversely impact, limit, and/or impair Tenant's rights under the Lease, as amended and modified by this Amendment; (vi) so long as Tenant performs its obligations under the Lease, Tenant shall peaceably and quietly have, hold and enjoy the Leased Premises, and Landlord shall not act or permit any third person to act in any manner which would interfere with or disrupt Tenant's business or frustrate Tenant or Tenant's customers' use of the Leased Premises and (vii) the square footage of the Leased Premises is the greater of Tenant's existing improvements on the Parent Parcel or the land area conveyed to Tenant under the Lease. The representations and warranties of Landlord made in this Section shall survive the execution and delivery of this Amendment. Landlord hereby does and agrees to indemnify Tenant for any damages, losses, costs, fees, expenses, or charges of any kind sustained or incurred by Tenant as a result of the breach of the representations and warranties made herein or if any of the representations and warranties made herein prove to be untrue. The aforementioned indemnification shall survive the execution and delivery of this Amendment.

9. **Confidentiality.** From and after the Effective Date the obligations of the Parties with respect to confidentiality shall be controlled by this Section of this Amendment. Notwithstanding anything to the contrary contained in the Lease or in this Amendment, Landlord agrees and acknowledges that all the terms of this Amendment and the Lease and any information furnished to Landlord by Tenant or American Tower in connection therewith shall be and remain confidential. Except with Landlord's family, attorney, accountant, broker, lender, a prospective fee simple purchaser of the Parent Parcel, or if otherwise required by law, Landlord shall not disclose any such terms or information without the prior written consent of Tenant. The terms and provisions of this Section shall survive the execution and

delivery of this Amendment.

10. **Notices.** From and after the Effective Date the notice address and requirements of the Lease, as modified by this Amendment, shall be controlled by this Section of this Amendment. All notices must be in writing and shall be valid upon receipt when delivered by hand, by nationally recognized courier service, or by First Class United States Mail, certified, return receipt requested to the addresses set forth herein: to Landlord at: 8200 Old Redwood Hwy, Windsor CA 95492; to Tenant at: Network Real Estate, 180 Washington Valley Road, Bedminster, NJ 07921; Attn.: Land Management 10 Presidential Way, Woburn, MA 01801, with copy to: Attn.: Legal Dept., 116 Huntington Avenue, Boston, MA 02116. Any of the Parties, by thirty (30) days prior written notice to the others in the manner provided herein, may designate one or more different notice addresses from those set forth above. Refusal to accept delivery of any notice or the inability to deliver any notice because of a changed address for which no notice was given as required herein, shall be deemed to be receipt of any such notice.
11. **Counterparts.** This Amendment may be executed in several counterparts, each of which when so executed and delivered, shall be deemed an original and all of which, when taken together, shall constitute one and the same instrument, even though all Parties are not signatories to the original or the same counterpart. Furthermore, the Parties may execute and deliver this Amendment by electronic means such as .pdf or similar format. Each of the Parties agrees that the delivery of the Amendment by electronic means will have the same force and effect as delivery of original signatures and that each of the Parties may use such electronic signatures as evidence of the execution and delivery of the Amendment by all Parties to the same extent as an original signature.
12. **Governing Law.** From and after the Effective Date and notwithstanding anything to the contrary contained in the Lease and in this Amendment, the Lease and this Amendment shall be governed by and construed in all respects in accordance with the laws of the State or Commonwealth in which the Leased Premises is situated, without regard to the conflicts of laws provisions of such State or Commonwealth.
13. **Waiver.** From and after the Effective Date and notwithstanding anything to the contrary contained herein or in the Lease, in no event shall Landlord or Tenant be liable to the other for, and Landlord and Tenant hereby waive, to the fullest extent permitted under applicable law, the right to recover incidental, consequential (including, without limitation, lost profits, loss of use or loss of business opportunity), punitive, exemplary and similar damages.
14. **Tenant's Securitization Rights; Estoppel.** From and after the Effective Date the obligations of the Parties with respect to Tenant's securitization rights shall be controlled by this Section of this Amendment. Landlord hereby consents to the granting by Tenant of one or more leasehold mortgages, collateral assignments, liens, and/or other security interests (collectively, a "**Security Interest**") in Tenant's (or American Tower's) interest in the Lease, as amended, and all of Tenant's (or American Tower's) property and fixtures attached to and lying within the Leased Premises and further consents to the exercise by Tenant's (or American Tower's) mortgagee ("**Tenant's Mortgagee**") of its rights to exercise its remedies, including without limitation foreclosure, with respect to any such Security Interest. Landlord shall recognize the holder of any such Security Interest of which Landlord is given prior written notice (any such holder, a "**Holder**") as "Tenant" hereunder in the event a Holder succeeds to the interest of Tenant and/or American Tower hereunder by the exercise of such remedies. Landlord further agrees to execute a written estoppel certificate within thirty (30) days of written request of the same by Tenant, American Tower, or Holder.
15. **Taxes.** From and after the Effective Date the obligations of the Parties with respect to taxes shall be controlled by this Section of this Amendment. During the term of the Lease, as modified by this



Amendment, Tenant shall pay when due all real property, personal property, and other taxes, fees, and assessments that are directly attributable to Tenant's improvements on the Leased Premises (the "**Applicable Taxes**") directly to the local taxing authority to the extent that the Applicable Taxes are billed directly to Tenant. Tenant hereby agrees to reimburse Landlord for any Applicable Taxes billed directly to Landlord (which shall not include any taxes or other assessments attributable to periods prior to the Effective Date). Landlord must furnish written documentation (the substance and form of which shall be reasonably satisfactory to Tenant) of any Applicable Taxes along with proof of payment of the same by Landlord. Landlord shall submit requests for reimbursement in writing to: *American Tower Corporation, Attn: Landlord Relations, 10 Presidential Way, Woburn, MA 01801* unless otherwise directed by Tenant from time to time. Subject to the requirements set forth in this Section, Tenant shall make such reimbursement payment within forty-five (45) days of receipt of a written reimbursement request from Landlord. Anything to the contrary notwithstanding, Landlord is only eligible for reimbursement if Landlord requests reimbursement within one (1) year after the date such taxes became due. Additionally, Landlord shall not be entitled to reimbursement for any costs associated with an increase in the value of Landlord's real property calculated based on any monetary consideration paid from Tenant to Landlord. If Landlord fails to pay when due any real property, personal property, and other taxes, fees, and assessments affecting the Parent Parcel, Tenant shall have the right, but not the obligation, to pay such taxes on Landlord's behalf and: (i) deduct the full amount of any such taxes paid by Tenant on Landlord's behalf from any future payments required to be made by Tenant to Landlord hereunder; (ii) demand reimbursement from Landlord, which reimbursement payment Landlord shall make within thirty (30) days of such demand by Tenant; and/or (iii) collect from Landlord any such tax payments made by Tenant on Landlord's behalf by any lawful means.

16. **Conflict/Capitalized Terms**. The Parties hereby acknowledge and agree that in the event of a conflict between the terms and provisions of this Amendment and those contained in the Lease, the terms and provisions of this Amendment shall control. Except as otherwise defined or expressly provided in this Amendment, all capitalized terms used in this Amendment shall have the meanings or definitions ascribed to them in the Lease. To the extent of any inconsistency in or conflict between the meaning, definition, or usage of any capitalized terms in this Amendment and the meaning, definition, or usage of any such capitalized terms or similar or analogous terms in the Lease, the meaning, definition, or usage of any such capitalized terms in this Amendment shall control.

[SIGNATURES COMMENCE ON FOLLOWING PAGE]

**LANDLORD:**

**Sonoma County Fire District, a California Special District**

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

*[SIGNATURES CONTINUE ON FOLLOWING PAGE]*

**TENANT:**

**GTE Mobilnet of California Limited Partnership  
d/b/a Verizon Wireless**

By: ATC Sequoia LLC, a Delaware limited liability company  
Title: Attorney-in-Fact

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Site No: 415327  
Site Name: Bennett Valley CA  
Project No: 14157931

## **EXHIBIT A**

*This Exhibit A may be replaced at Tenant's option as described below.*

### **PARENT PARCEL**

*Tenant shall have the right to replace this description with a description obtained from Landlord's deed (or deeds) that include the land area encompassed by the Lease and Tenant's improvements thereon.*

The Parent Parcel consists of the entire legal taxable lot owned by Landlord as described in a deed (or deeds) to Landlord of which the Leased Premises is a part thereof with such Parent Parcel being described below.

### **LEASED PREMISES**

*Tenant shall have the right to replace this description with a description obtained from the Lease or from a description obtained from an as-built survey conducted by Tenant.*

The Leased Premises consists of that portion of the Parent Parcel as defined in the Lease which shall include access and utilities easements and easements for guy wires and anchors existing at the time of this Amendment (such guy wire and anchor easements shall be 10 feet on either side of existing guy wires and running 20 feet beyond each guy anchor and may be used by Tenant to access, repair, upgrade, maintain and replace such guy wires, anchors and fencing by Tenant). The square footage of the Leased Premises shall be the greater of: (i) the land area conveyed to Tenant in the Lease; (ii) Tenant's (and Tenant's customers) existing improvements on the Parent Parcel; or (iii) the legal description or depiction below (if any).

### **ACCESS AND UTILITIES**

The access and utility easements include all easements of record as well that portion of the Parent Parcel currently utilized by Tenant (and Tenant's customers) for ingress, egress and utility purposes from the Leased Premises to and from a public right of way including but not limited to:

**EXHIBIT B**

**DESCRIPTION, DESIGNATION AND/OR DEPICTION OF ADDITIONAL AREAS/EXPANDED LEASE AREA**

The square footage of the Expanded Lease Area shall be the greater of 174.22 square feet or the legal description or depiction below (if any).

**Expanded Lease Area:**

[END OF EXHIBIT B]

**Prepared by and Return to:**

American Tower  
10 Presidential Way  
Woburn, MA 01801  
Attn: Land Management/Alijah Seay, Esq.  
ATC Site No: 415327  
ATC Site Name: Bennett Valley CA  
Assessor's Parcel No(s): 049-060-030

**Prior Recorded Lease Reference:**

State of California  
County of Sonoma

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**MEMORANDUM OF LEASE**

This Memorandum of Lease (the "**Memorandum**") is entered into as of the latter signature date hereof, by and between **Sonoma County Fire District**, a California Special District ("**Landlord**") and **GTE Mobilnet of California limited Partnership d/b/a Verizon Wireless** ("**Tenant**").

**NOTICE** is hereby given of the Lease (as defined and described below) for the purpose of recording and giving notice of the existence of said Lease. To the extent that notice of such Lease has previously been recorded, then this Memorandum shall constitute an amendment of any such prior recorded notice(s).

1. **Parent Parcel and Lease**. Landlord is the owner of certain real property being described in **Exhibit A** attached hereto and by this reference made a part hereof (the "**Parent Parcel**"). Landlord (or its predecessor-in-interest) and Tenant (or its predecessor-in-interest) entered into that certain Option and Land Lease Agreement dated September 18, 2008 (as the same may have been amended from time to time, collectively, the "**Lease**"), pursuant to which the Tenant leases a portion of the Parent Parcel and is the beneficiary of certain easements for access and utilities and easements for guy wires and guy anchors, all as more particularly described in the Lease (such portion of the Parent Parcel so leased along with such portion of the Parent Parcel so affected, collectively, the "**Leased Premises**"), which Leased Premises is also described on **Exhibit A**.
2. **American Tower**. Tenant, Verizon Communications Inc., a Delaware corporation, and other parties identified therein, entered into a Management Agreement and a Master Prepaid Lease, both with an effective date of March 27, 2015 and both with ATC Sequoia LLC, a Delaware limited liability company ("**American Tower**"), pursuant to which American Tower subleases, manages, operates and maintains, as applicable, the Leased Premises, all as more particularly described therein. In connection with these responsibilities, Tenant has also granted American Tower a limited power of attorney (the "**POA**") to, among other things, prepare, negotiate, execute, deliver, record and/or file certain documents on behalf of Tenant, all as more particularly set forth in the POA.
3. **Expiration Date**. Subject to the terms, provisions, and conditions of the Lease, and assuming the exercise by Tenant of all renewal options contained in the Lease, the final expiration date of the Lease would be February 28, 2064. Notwithstanding the foregoing, in no event shall Tenant be required to exercise any

Site No: 415327  
Site Name: Bennett Valley CA  
Project No: 14157931

option to renew the term of the Lease.

4. **Leased Premises Description.** Tenant shall have the right, exercisable by Tenant at any time during the original or renewal terms of the Lease, to cause an as-built survey of the Leased Premises to be prepared and, thereafter, to replace, in whole or in part, the description(s) of the Leased Premises set forth on **Exhibit A** with a legal description or legal descriptions based upon such as-built survey. Upon Tenant's request, Landlord shall execute and deliver any documents reasonably necessary to effectuate such replacement, including, without limitation, amendments to this Memorandum and to the Lease.
5. **Expanded Lease Area.** The Landlord has granted to Tenant an Expanded Lease Area by approximately **One Hundred Seventy-Four Point Twenty-Two (174.22)** square feet as depicted and/or described on **Exhibit B** attached hereto and by this reference made a part hereof.
6. **Right of First Refusal.** There is a right of first refusal in the Lease.
7. **Effect/Miscellaneous.** This Memorandum is not a complete summary of the terms, provisions and conditions contained in the Lease. In the event of a conflict between this Memorandum and the Lease, the Lease shall control. Landlord hereby grants the right to Tenant to complete and execute on behalf of Landlord any government or transfer tax forms necessary for the recording of this Memorandum. This right shall terminate upon recording of this Memorandum.
8. **Notices.** All notices must be in writing and shall be valid upon receipt when delivered by hand, by nationally recognized courier service, or by First Class United States Mail, certified, return receipt requested to the addresses set forth herein: to Landlord at: 8200 Old Redwood Hwy, Windsor CA 95492; to Tenant at: Attn: Network Real Estate, 180 Washington Valley Road, Bedminster, NJ 07921 Attn.: Land Management 10 Presidential Way, Woburn, MA 01801, with copy to: Attn.: Legal Dept., 116 Huntington Avenue, Boston, MA 02116. Any of the parties hereto, by thirty (30) days prior written notice to the other in the manner provided herein, may designate one or more different notice addresses from those set forth above. Refusal to accept delivery of any notice or the inability to deliver any notice because of a changed address for which no notice was given as required herein, shall be deemed to be receipt of any such notice.
9. **Counterparts.** This Memorandum may be executed in multiple counterparts, each of which when so executed and delivered, shall be deemed an original and all of which, when taken together, shall constitute one and the same instrument.
10. **Governing Law.** This Memorandum shall be governed by and construed in all respects in accordance with the laws of the State or Commonwealth in which the Leased Premises is situated, without regard to the conflicts of laws provisions of such State or Commonwealth.

[SIGNATURES COMMENCE ON FOLLOWING PAGE]

IN WITNESS WHEREOF, Landlord and Tenant have each executed this Memorandum as of the day and year set forth below.

**LANDLORD**

**2 WITNESSES**

**Sonoma County Fire District, a California Special District**

Signature: \_\_\_\_\_  
Print Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

Signature: \_\_\_\_\_  
Print Name: \_\_\_\_\_  
  
Signature: \_\_\_\_\_  
Print Name: \_\_\_\_\_

**ALL CAPACITY ACKNOWLEDGMENT**

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California

County of \_\_\_\_\_

On \_\_\_\_\_, before me, \_\_\_\_\_, Notary Public, personally  
*(print name of notary)*  
appeared \_\_\_\_\_, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

\_\_\_\_\_  
Signature of officer

[SEAL]

*[SIGNATURES CONTINUE ON FOLLOWING PAGE]*



**TENANT**

**WITNESS**

**GTE Mobilnet of California Limited Partnership  
d/b/a Verizon Wireless**

By: ATC Sequoia LLC, a Delaware limited liability  
company  
Title: Attorney-in-Fact

Signature: \_\_\_\_\_  
Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_  
Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_  
Print Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

**WITNESS AND ACKNOWLEDGEMENT**

Commonwealth of Massachusetts

County of Middlesex

On this \_\_\_\_ day of \_\_\_\_\_, 202\_\_\_\_, before me, the undersigned Notary Public,  
personally appeared \_\_\_\_\_, who proved to me on the basis  
of satisfactory evidence, to be the person(s) whose name(s) is/are subscribed to the within instrument and  
acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that  
by his/her/their signature(s) on the instrument, the person(s) or the entity upon which the person(s) acted,  
executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is  
true and correct.

WITNESS my hand and official seal.

\_\_\_\_\_  
Notary Public  
Print Name: \_\_\_\_\_  
My commission expires: \_\_\_\_\_

[SEAL]

## **EXHIBIT A**

*This Exhibit A may be replaced at Tenant's option as described below.*

### **PARENT PARCEL**

*Tenant shall have the right to replace this description with a description obtained from Landlord's deed (or deeds) that include the land area encompassed by the Lease and Tenant's improvements thereon.*

The Parent Parcel consists of the entire legal taxable lot owned by Landlord as described in a deed (or deeds) to Landlord of which the Leased Premises is a part thereof with such Parent Parcel being described below.

### **LEASED PREMISES**

*Tenant shall have the right to replace this description with a description obtained from the Lease or from a description obtained from an as-built survey conducted by Tenant.*

The Leased Premises consists of that portion of the Parent Parcel as defined in the Lease which shall include access and utilities easements and easements for guy wires and anchors existing at the time of this Amendment (such guy wire and anchor easements shall be 10 feet on either side of existing guy wires and running 20 feet beyond each guy anchor and may be used by Tenant to access, repair, upgrade, maintain and replace such guy wires, anchors and fencing by Tenant). The square footage of the Leased Premises shall be the greater of: (i) the land area conveyed to Tenant in the Lease; (ii) Tenant's (and Tenant's customers) existing improvements on the Parent Parcel; or (iii) the legal description or depiction below (if any).

### **ACCESS AND UTILITIES**

The access and utility easements include all easements of record as well that portion of the Parent Parcel currently utilized by Tenant (and Tenant's customers) for ingress, egress and utility purposes from the Leased Premises to and from a public right of way including but not limited to:

**EXHIBIT B**  
**Expanded Lease Area**

*This Exhibit B may be replaced at Tenant's option as described below.*

## Instructions for completing the Resolution and Consent Affidavit

*\*IMPORTANT INFORMATION BELOW\**

In order to avoid delays in the completion of this transaction, the Resolution and Consent Affidavit must be signed by **ALL** Members, Partners, Directors, Shareholders, Officers or Trustees of the organization. Section 6 of this form allows for the organization to appoint one person to sign the remaining documents but **ONE HUNDRED PERCENT (100%)** of the ownership or voting interest of the organization must sign this first. Failure to comply with these instructions or properly indicate the percentage of ownership and/or voting interest will result in delays and could require the documents to be re-executed. If you have any questions, please contact your land lease representative.

**Prepared by and Return to:**

American Tower  
Attn: Land Management/Alijah Seay, Esq.  
10 Presidential Way  
Woburn, MA 01801  
Assessor's Parcel No(s): 049-060-030

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**RESOLUTION AND CONSENT AFFIDAVIT**

**Sonoma County Fire District, a California Special District**

Be it known that, under the pains and penalties of perjury, the undersigned Members, Partners, Directors, Shareholders, Officers or Trustees, as applicable (collectively, the "**Affiants**") of the above referenced entity (the "**Landlord**"), hereby declare and resolve the following:

1. Landlord (or its predecessor-in-interest) has leased or subleased a portion of land to **GTE Mobilnet of California Limited Partnership d/b/a Verizon Wireless** (the "**Tenant**") pursuant to that certain Option and Land Lease Agreement dated September 18, 2008 (as the same may have been amended from time to time, collectively, the "**Lease**").
2. Landlord and Tenant desire to enter into an amendment of the Lease (the "**Amendment**") in order to expand the Leased Premises and to further amend the Lease as more particularly set forth in the Amendment.
3. Landlord is duly organized, validly existing, and in good standing in the jurisdiction of its formation, organization, and/or incorporation, as applicable, and is otherwise authorized to transact business and in good standing in any other jurisdictions where such qualifications are required. Landlord has full power and authority to enter into and perform Landlord's obligations under the Amendment and the other Transaction Documents (as hereinafter defined), and the Amendment and the other Transaction Documents have been duly executed and delivered by Landlord. The Affiants listed below are the only legal and equitable owners of Landlord and are the only members, partners, directors, shareholders, officers and/or trustees, as applicable, of Landlord.
4. The Affiants hereby approve of the Transaction Documents and all of the terms and provisions contained therein and declare, resolve and/or affirm, as applicable, that Landlord is hereby authorized to enter into the Transaction Documents with Tenant and effect the transactions contemplated therein. The Affiants hereby declare and affirm that any other corporate and shareholder, member, partner, and/or trustee actions required to effectuate the transactions contemplated in the Amendment and other Transaction Documents have been completed.
5. The Affiants also declare that they have full legal authority to bind Landlord under the laws of the State or Commonwealth in which the Leased Premises (as defined in the Amendment) is located, and

Site No: 415327  
Site Name: Bennett Valley CA  
Project No: 14157931



EXECUTED UNDER THE PAINS AND PENALTIES OF PERJURY ON THE DATE WRITTEN BELOW

**AFFIANT NO. 1**

**2 WITNESSES**

Signature: \_\_\_\_\_  
Print Name: \_\_\_\_\_  
Date: \_\_\_\_\_

Signature: \_\_\_\_\_  
Print Name: \_\_\_\_\_

Title: (*circle one*) Member, Partner, Director,  
Shareholder, Officer, Trustee

Signature: \_\_\_\_\_  
Print Name: \_\_\_\_\_

Percentage Ownership or Voting Interest:  
\_\_\_\_\_ %

**ALL CAPACITY ACKNOWLEDGMENT**

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California

County of \_\_\_\_\_

On \_\_\_\_\_, before me, \_\_\_\_\_, Notary Public, personally  
*(print name of notary)*

appeared \_\_\_\_\_, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

\_\_\_\_\_  
Signature of officer

[SEAL]

EXECUTED UNDER THE PAINS AND PENALTIES OF PERJURY ON THE DATE WRITTEN BELOW

**AFFIANT NO. 2**

**2 WITNESSES**

Signature: \_\_\_\_\_  
Print Name: \_\_\_\_\_  
Date: \_\_\_\_\_

Signature: \_\_\_\_\_  
Print Name: \_\_\_\_\_

Title: (*circle one*) Member, Partner, Director,  
Shareholder, Officer, Trustee

Signature: \_\_\_\_\_  
Print Name: \_\_\_\_\_

Percentage Ownership or Voting Interest:  
\_\_\_\_\_%

**ALL CAPACITY ACKNOWLEDGMENT**

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California

County of \_\_\_\_\_

On \_\_\_\_\_, before me, \_\_\_\_\_, Notary Public, personally  
*(print name of notary)*  
appeared \_\_\_\_\_, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

\_\_\_\_\_  
Signature of officer

[SEAL]



EXECUTED UNDER THE PAINS AND PENALTIES OF PERJURY ON THE DATE WRITTEN BELOW

**AFFIANT NO. 3**

**2 WITNESSES**

Signature: \_\_\_\_\_  
Print Name: \_\_\_\_\_  
Date: \_\_\_\_\_

Signature: \_\_\_\_\_  
Print Name: \_\_\_\_\_

Title: (*circle one*) Member, Partner, Director,  
Shareholder, Officer, Trustee

Signature: \_\_\_\_\_  
Print Name: \_\_\_\_\_

Percentage Ownership or Voting Interest:  
\_\_\_\_\_ %

**ALL CAPACITY ACKNOWLEDGMENT**

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California

County of \_\_\_\_\_

On \_\_\_\_\_, before me, \_\_\_\_\_, Notary Public, personally  
*(print name of notary)*  
appeared \_\_\_\_\_, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

\_\_\_\_\_  
Signature of officer

[SEAL]

EXECUTED UNDER THE PAINS AND PENALTIES OF PERJURY ON THE DATE WRITTEN BELOW

**AFFIANT NO. 4**

**2 WITNESSES**

Signature: \_\_\_\_\_  
Print Name: \_\_\_\_\_  
Date: \_\_\_\_\_

Signature: \_\_\_\_\_  
Print Name: \_\_\_\_\_

Title: *(circle one)* Member, Partner, Director,  
Shareholder, Officer, Trustee

Signature: \_\_\_\_\_  
Print Name: \_\_\_\_\_

Percentage Ownership or Voting Interest:  
\_\_\_\_\_ %

**ALL CAPACITY ACKNOWLEDGMENT**

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California

County of \_\_\_\_\_

On \_\_\_\_\_, before me, \_\_\_\_\_, Notary Public, personally  
*(print name of notary)*

appeared \_\_\_\_\_, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

\_\_\_\_\_  
Signature of officer

[SEAL]

EXECUTED UNDER THE PAINS AND PENALTIES OF PERJURY ON THE DATE WRITTEN BELOW

**AFFIANT NO. 5**

**2 WITNESSES**

Signature: \_\_\_\_\_  
Print Name: \_\_\_\_\_  
Date: \_\_\_\_\_

Signature: \_\_\_\_\_  
Print Name: \_\_\_\_\_

Title: (*circle one*) Member, Partner, Director,  
Shareholder, Officer, Trustee

Signature: \_\_\_\_\_  
Print Name: \_\_\_\_\_

Percentage Ownership or Voting Interest:  
\_\_\_\_\_%

**ALL CAPACITY ACKNOWLEDGMENT**

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California

County of \_\_\_\_\_

On \_\_\_\_\_, before me, \_\_\_\_\_, Notary Public, personally  
*(print name of notary)*  
appeared \_\_\_\_\_, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

\_\_\_\_\_  
Signature of officer

[SEAL]

EXECUTED UNDER THE PAINS AND PENALTIES OF PERJURY ON THE DATE WRITTEN BELOW

**AFFIANT NO. 6**

**2 WITNESSES**

Signature: \_\_\_\_\_  
Print Name: \_\_\_\_\_  
Date: \_\_\_\_\_

Signature: \_\_\_\_\_  
Print Name: \_\_\_\_\_

Title: (*circle one*) Member, Partner, Director,  
Shareholder, Officer, Trustee

Signature: \_\_\_\_\_  
Print Name: \_\_\_\_\_

Percentage Ownership or Voting Interest:  
\_\_\_\_\_ %

**ALL CAPACITY ACKNOWLEDGMENT**

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California

County of \_\_\_\_\_

On \_\_\_\_\_, before me, \_\_\_\_\_, Notary Public, personally  
*(print name of notary)*

appeared \_\_\_\_\_, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

\_\_\_\_\_  
Signature of officer

[SEAL]



THESE DRAWINGS AND THE ACCOMPANYING SPECIFICATIONS AND INSTRUMENTS OF SERVICE, ARE THE PROPERTY OF LESSOR/SITE OWNER AND TO BE USED ONLY FOR THE PROJECT AND AT THE ORIGINAL SITE FOR WHICH THEY ARE PREPARED. NO REUSE, REPRODUCTION, COPIES, ALTERATIONS, REVISIONS, OR MODIFICATIONS OF ANY KIND, IN WHOLE OR IN PART, IS PERMITTED WITHOUT THE WRITTEN PERMISSION FROM LESSOR/SITE OWNER. THE CONTRACTOR SHALL REMAIN WITH LESSOR/SITE OWNER WITHOUT ANY RELEASE AND VISUAL CONTACT WITH THEM SHALL CONSTITUTE EVIDENCE OF ACCEPTANCE OF THESE RESTRICTIONS.

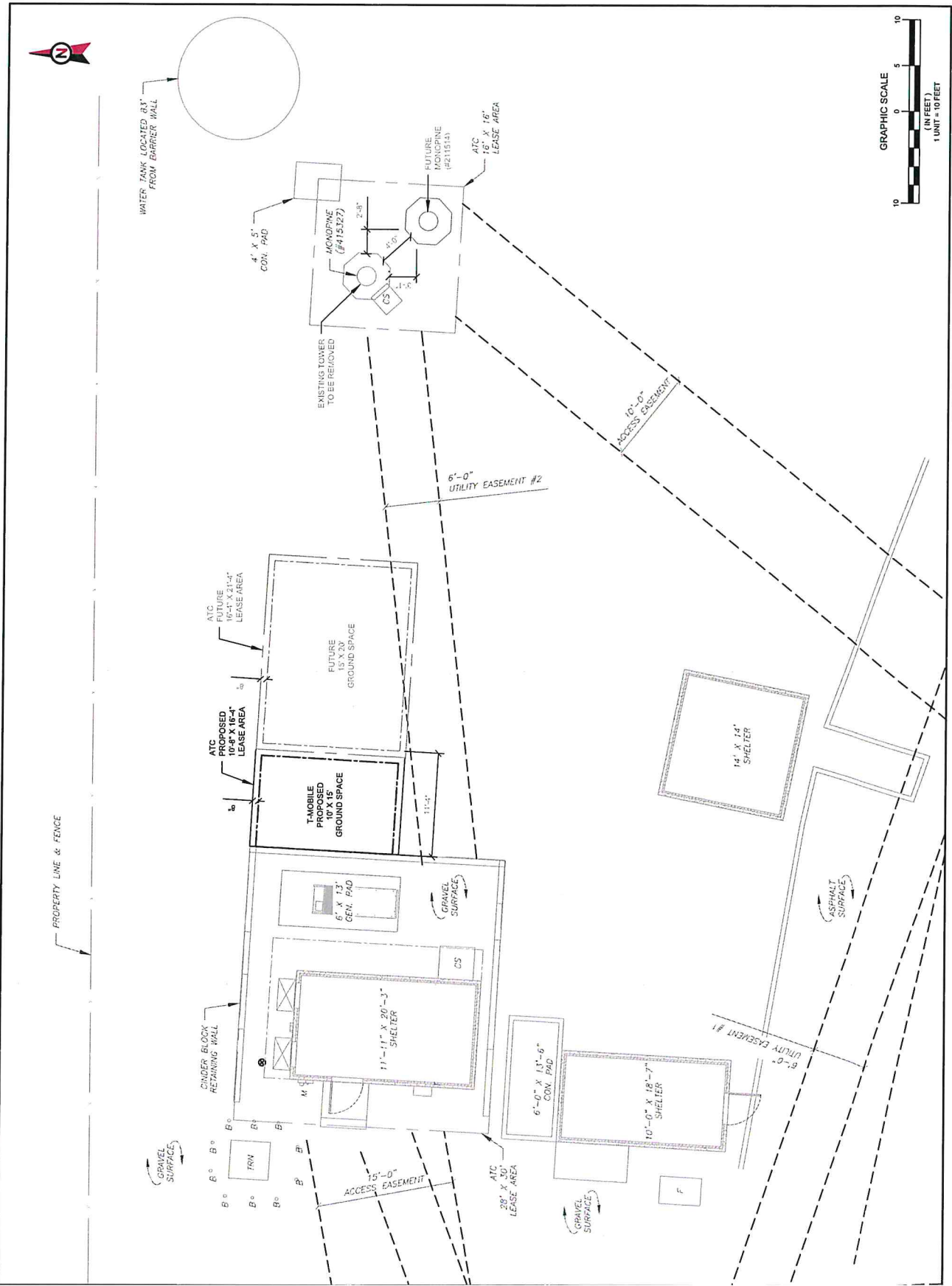
ALL MEASUREMENTS AND LOCATIONS USED IN THIS SITE PLAN SHALL BE BASED ON THE SURVEY DATA AND LESSOR/SITE OWNER MAKES NO REPRESENTATION OR WARRANTY AS TO THE ACCURACY OF THE SURVEY DATA, INCLUDING BUT NOT LIMITED TO UNDERGROUND FEATURES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR VERIFYING THE LOCATION AND DEPTH OF ALL UTILITIES PRIOR TO CONSTRUCTION. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND UTILIZE CONSTRUCTION TO AVOID SERVICE DISRUPTION TO OTHER USERS AND INJURY OR DEATH.

ATC SITE NUMBER:  
415327  
ATC SITE NAME:  
BENNETT VALLEY CA  
CALIFORNIA

- LEGEND**
- AV GROUNDING TEST WELL
  - ATS AIR VENT
  - AUT AUTOMATIC TRANSFER SWITCH
  - C CABINET
  - CS COAX SHROUD
  - CSC CELL SITE CABINET
  - FC FIBER CONNECT
  - F FIBER
  - GEN GENERATOR
  - G4 V GENERATOR RECEPTACLE
  - HFC HYDROGEN FUEL CELL
  - HSM HYDROGEN STORAGE MATERIAL
  - IB ICE BRIDGE
  - KENTROX KENTROX CONTROL
  - LC LIQUID PROPANE GAS
  - M METER
  - MTS MANUAL TRANSFER SWITCH
  - PHW POWER HANGING WIRE
  - P POWER POLE
  - T TELCO
  - TRN TRANSFORMER (UTILITY LINE)
- GROUND SPACE (LEASE AREA)  
EASEMENT

DRAWN BY: H. DEGRROOT  
DATE DRAWN: 09/20/2023  
CUSTOMER: T-MOBILE  
ATC PROJECT NO.: 14157931  
ATC ASSET NO.: 415327

**SITE PLAN LAYOUT**  
SHEET NUMBER: SITE-1  
AUDITED BY: ON



## THE FIRST AMENDMENT TO LEASE AGREEMENT

This First Amendment to Lease Agreement (this "**Amendment**") is made effective as of the latter signature date hereof (the "**Effective Date**") by and between Bennett Valley Fire Protection District of Sonoma County, California ("**Landlord**") and GTE Mobilnet of California Limited Partnership d/b/a Verizon Wireless ("**Tenant**") (Landlord and Tenant being collectively referred to herein as the "**Parties**").

### RECITALS

**WHEREAS**, Landlord owns the real property described on **Exhibit A** attached hereto and by this reference made a part hereof (the "**Parent Parcel**"); and

**WHEREAS**, Landlord (or its predecessor-in-interest) and Tenant (or its predecessor-in-interest) entered into that certain Option and Land Lease Agreement dated September 18, 2008 (as the same may have been amended, collectively, the "**Lease**"), pursuant to which the Tenant leases a portion of the Parent Parcel and is the beneficiary of certain easements for access and public utilities, all as more particularly described in the Lease (such leasehold and easement rights and interests, collectively, the "**Leased Premises**"), which Leased Premises are also described on **Exhibit A**; and

**WHEREAS**, Tenant, Verizon Communications Inc., a Delaware corporation, and other parties identified therein, entered into a Management Agreement and a Master Prepaid Lease, both with an effective date of March 27, 2015 and both with ATC Sequoia LLC, a Delaware limited liability company ("**American Tower**"), pursuant to which American Tower subleases, manages, operates and maintains, as applicable, the Leased Premises, all as more particularly described therein; and

**WHEREAS**, Tenant has granted American Tower a limited power of attorney (the "**POA**") to, among other things, prepare, negotiate, execute, deliver, record and/or file certain documents on behalf of Tenant, all as more particularly set forth in the POA; and

**WHEREAS**, Landlord and Tenant desire to amend the terms of the Lease to extend the term thereof and to otherwise modify the Lease as expressly provided herein.

**NOW THEREFORE**, in consideration of the foregoing recitals and the mutual covenants set forth herein and other good and valuable consideration, the receipt, adequacy, and sufficiency of which are hereby acknowledged, the Parties hereby agree as follows:

- One-Time Payment.** Tenant shall pay to Landlord a one-time payment in the amount of **Fifteen Thousand and No/100 Dollars (\$15,000.00)**, payable within thirty (30) days of the Effective Date and subject to the following conditions precedent: (a) Tenant's receipt of this Amendment executed by Landlord, on or before June 17, 2016; (b) Tenant's confirmation that Landlord's statements as further set forth in this Amendment are true, accurate, and complete, including verification of Landlord's ownership; (c) Tenant's receipt of any documents and other items reasonably requested by Tenant in order to effectuate the transaction and payment contemplated herein; and (d) receipt by Tenant of an original Memorandum (as defined herein) executed by Landlord.
- Lease Term Extended.** Notwithstanding anything to the contrary contained in the Lease or this Amendment, the Parties agree the Lease originally commenced on March 1, 2009 and, without giving effect to the terms of this Amendment but assuming the exercise by Tenant of all remaining renewal options contained in the Lease (each an "**Existing Renewal Term**" and, collectively, the "**Existing Renewal Terms**"), the Lease is otherwise scheduled to expire on February 28, 2034. In addition to any Existing Renewal Term(s), the Lease is hereby amended to provide Tenant with the option to extend the Lease for each of six (6) additional five (5) year renewal terms (each a "**New Renewal Term**" and, collectively, the "**New Renewal Terms**"). Notwithstanding anything to the contrary contained in the Lease, (a) all Existing Renewal Terms and New Renewal Terms shall automatically renew unless Tenant

ATC Site No: 415327  
VZW Site No: 173544  
Site Name: Bennett Valley CA

notifies Landlord that Tenant elects not to renew the Lease at least sixty (60) days prior to the commencement of the next Renewal Term (as defined below) and (b) Landlord shall be able to terminate this Lease only in the event of a material default by Tenant, which default is not cured within sixty (60) days of Tenant's receipt of written notice thereof, provided, however, in the event that Tenant has diligently commenced to cure a material default within sixty (60) days of Tenant's actual receipt of notice thereof and reasonably requires additional time beyond the sixty (60) day cure period described herein to effect such cure, Tenant shall have such additional time as is necessary (beyond the sixty [60] day cure period) to effect the cure. References in this Amendment to "**Renewal Term**" shall refer, collectively, to the Existing Renewal Term(s) and the New Renewal Term(s). The Landlord hereby agrees to execute and return to Tenant an original Memorandum of Lease in the form and of the substance attached hereto as **Exhibit B** and by this reference made a part hereof (the "**Memorandum**") executed by Landlord, together with any applicable forms needed to record the Memorandum, which forms shall be supplied by Tenant to Landlord.

3. **Rent and Escalation.** The Parties hereby acknowledge and agree that all applicable increases and escalations to the rental payments under the Lease (the "**Rent**") shall continue in full force and effect through the New Renewal Term(s). Notwithstanding anything to the contrary contained in the Lease, all Rent and any other payments expressly required to be paid by Tenant to Landlord under the Lease and this Amendment shall be paid to **BENNETT VALLEY FIRE PROTECTION DIST.**
4. **Landlord and Tenant Acknowledgments.** Except as modified herein, the Lease and all provisions contained therein remain in full force and effect and are hereby ratified and affirmed. The Parties hereby agree that no defaults exist under the Lease. To the extent Tenant needed consent and/or approval from Landlord for any of Tenant's activities at and uses of the site prior to the Effective Date, including subleasing to American Tower, Landlord's execution of this Amendment is and shall be considered consent to and approval of all such activities and uses and confirmation that no additional consideration is owed to Landlord for such activities and uses. Tenant and Tenant's sublessees and customers shall have vehicular (specifically including truck) and pedestrian access to the Leased Premises from a public right of way on a 24 hours per day, 7 days per week basis, together with utilities services to the Leased Premises from a public right of way. Upon request by Tenant and at Tenant's sole cost and expense, Landlord hereby agrees to promptly execute and return to Tenant building permits, zoning applications and other forms and documents, including a memorandum of lease, as required for the use of the Leased Premises by Tenant and/or Tenant's customers, licensees, and sublessees. The terms, provisions, and conditions of this Section shall survive the execution and delivery of this Amendment.
5. **Limited Right of First Refusal.** Notwithstanding anything to the contrary contained herein, this paragraph shall not apply to any fee simple sale of the Parent Parcel from Landlord to any prospective purchaser that is not a Third Party Competitor (as herein defined) or to American Tower. If Landlord receives an offer or desires to offer to: (i) sell or convey any interest (including, but not limited to, leaseholds or easements) in any real property of which the Leased Premises is a part to any person or entity directly or indirectly engaged in the business of owning, acquiring, operating, managing, investing in or leasing wireless telecommunications infrastructure (any such person or entity, a "**Third Party Competitor**") or (ii) assign all or any portion of Landlord's interest in the Lease to a Third Party Competitor (any such offer, the "**Offer**"), Tenant shall have the right, exercisable in Tenant's sole and absolute discretion, of first refusal to purchase the real property or other interest being offered by Landlord in connection with the Offer on the same terms and conditions. If Tenant elects, in its sole and absolute discretion, to exercise its right of first refusal as provided herein, Tenant must provide Landlord with notice of its election not later than forty-five (45) days after Tenant receives written notice from Landlord of the Offer. If Tenant elects not to exercise Tenant's right of first refusal with respect to an Offer as provided herein, Landlord may complete the transaction contemplated in the Offer with the Third Party Competitor on the stated

terms and price but with the express condition that such sale is made subject to the terms of the Lease, as modified by this Amendment. Landlord hereby acknowledges and agrees that any sale or conveyance by Landlord in violation of this Section is and shall be deemed to be null and void and of no force and effect. The terms, provisions, and conditions of this Section shall survive the execution and delivery of this Amendment. For the avoidance of doubt, American Tower, its affiliates and subsidiaries, shall not be considered a Third Party Competitor and this provision shall not apply to future transactions with American Tower, its affiliates and subsidiaries.

6. **Landlord Statements.** Landlord hereby represents and warrants to Tenant that: (i) to the extent applicable, Landlord is duly organized, validly existing, and in good standing in the jurisdiction in which Landlord was organized, formed, or incorporated, as applicable, and is otherwise in good standing and authorized to transact business in each other jurisdiction in which such qualifications are required; (ii) Landlord has the full power and authority to enter into and perform its obligations under this Amendment, and, to the extent applicable, the person(s) executing this Amendment on behalf of Landlord, have the authority to enter into and deliver this Amendment on behalf of Landlord; (iii) no consent, authorization, order, or approval of, or filing or registration with, any governmental authority or other person or entity is required for the execution and delivery by Landlord of this Amendment; (iv) Landlord is the sole owner of the Leased Premises and all other portions of the Parent Parcel; (v) there are no agreements, liens, encumbrances, claims, claims of lien, proceedings, or other matters (whether filed or recorded in the applicable public records or not) related to, encumbering, asserted against, threatened against, and/or pending with respect to the Leased Premises or any other portion of the Parent Parcel which do or could (now or any time in the future) adversely impact, limit, and/or impair Tenant's rights under the Lease, as amended and modified by this Amendment; and (vi) the square footage of the Leased Premises is the greater of Tenant's existing improvements on the Parent Parcel or the land area conveyed to Tenant under the Lease. The representations and warranties of Landlord made in this Section shall survive the execution and delivery of this Amendment. Landlord hereby does and agrees to indemnify Tenant for any damages, losses, costs, fees, expenses, or charges of any kind sustained or incurred by Tenant as a result of the breach of the representations and warranties made herein or if any of the representations and warranties made herein prove to be untrue. The aforementioned indemnification shall survive the execution and delivery of this Amendment.
7. **Confidentiality.** Notwithstanding anything to the contrary contained in the Lease or in this Amendment, Landlord agrees and acknowledges that all the terms of this Amendment and the Lease and any information furnished to Landlord by Tenant or American Tower in connection therewith shall be and remain confidential. Except with Landlord's family, attorney, accountant, broker, lender, a prospective fee simple purchaser of the Parent Parcel, or if otherwise required by law, Landlord shall not disclose any such terms or information without the prior written consent of Tenant. The terms and provisions of this Section shall survive the execution and delivery of this Amendment.
8. **Notices.** All notices must be in writing and shall be valid upon receipt when delivered by hand, by nationally recognized courier service, or by First Class United States Mail, certified, return receipt requested to the addresses set forth herein; To Landlord at: 4500 Hessel Road, Sebastopol, CA 95472; To Tenant at: Verizon Wireless, Attn. Network Real Estate, 180 Washington Valley Road, Bedminster, NJ 07921; and also with copy to: American Tower, Attn: Land Management, 10 Presidential Way, Woburn, MA 01801, and also with copy to: Attn Legal Dept. 116 Huntington Avenue, Boston, MA 02116. Any of the Parties, by thirty (30) days prior written notice to the others in the manner provided herein, may designate one or more different notice addresses from those set forth above. Refusal to accept delivery of any notice or the inability to deliver any notice because of a changed address for which no notice was given as required herein, shall be deemed to be receipt of any such notice.

ATC Site No: 415327  
VZW Site No: 173544  
Site Name: Bennett Valley CA



9. **Counterparts.** This Amendment may be executed in several counterparts, each of which when so executed and delivered, shall be deemed an original and all of which, when taken together, shall constitute one and the same instrument, even though all Parties are not signatories to the original or the same counterpart. Furthermore, the Parties may execute and deliver this Amendment by electronic means such as .pdf or similar format. Each of the Parties agrees that the delivery of the Amendment by electronic means will have the same force and effect as delivery of original signatures and that each of the Parties may use such electronic signatures as evidence of the execution and delivery of the Amendment by all Parties to the same extent as an original signature.
10. **Governing Law.** Notwithstanding anything to the contrary contained in the Lease and in this Amendment, the Lease and this Amendment shall be governed by and construed in all respects in accordance with the laws of the State or Commonwealth in which the Leased Premises is situated, without regard to the conflicts of laws provisions of such State or Commonwealth.
11. **Waiver.** Notwithstanding anything to the contrary contained herein, in no event shall Landlord or Tenant be liable to the other for, and Landlord and Tenant hereby waive, to the fullest extent permitted under applicable law, the right to recover incidental, consequential (including, without limitation, lost profits, loss of use or loss of business opportunity), punitive, exemplary and similar damages.
12. **Tenant's Securitization Rights; Estoppel.** Landlord hereby consents to the granting by Tenant and/or American Tower of one or more leasehold mortgages, collateral assignments, liens, and/or other security interests (collectively, a "***Security Interest***") in Tenant's (or American Tower's) interest in this Lease, as amended, and all of Tenant's (or American Tower's) property and fixtures attached to and lying within the Leased Premises and further consents to the exercise by Tenant's (or American Tower's) mortgagee ("***Tenant's Mortgagee***") of its rights to exercise its remedies, including without limitation foreclosure, with respect to any such Security Interest. Landlord shall recognize the holder of any such Security Interest of which Landlord is given prior written notice (any such holder, a "***Holder***") as "***Tenant***" hereunder in the event a Holder succeeds to the interest of Tenant and/or American Tower hereunder by the exercise of such remedies. Landlord further agrees to execute a written estoppel certificate within thirty (30) days of written request of the same by Tenant, American Tower or Holder.
13. **Taxes.** During the term of the Lease, Landlord shall pay when due all real property, personal property, and other taxes, fees and assessments attributable to the Parent Parcel, including the Leased Premises. Tenant hereby agrees to reimburse Landlord for any personal property taxes in addition to any increase in real property taxes levied against the Parent Parcel, to the extent both are directly attributable to Tenant's improvements on the Leased Premises (but not, however, taxes or other assessments attributable to periods prior to the Effective Date), provided, however, that Landlord must furnish written documentation (the substance and form of which shall be reasonably satisfactory to Tenant) of such personal property taxes or real property tax increase to Tenant along with proof of payment of same by Landlord. Anything to the contrary notwithstanding, Tenant shall not be obligated to reimburse Landlord for any applicable taxes unless Landlord requests such reimbursement within one (1) year after the date such taxes became due. Landlord shall submit requests for reimbursement in writing to: *American Tower Corporation, Attn: Landlord Relations, 10 Presidential Way, Woburn, MA 01801* unless otherwise directed by Tenant from time to time. Subject to the requirements set forth in this Section, Tenant shall make such reimbursement payment within forty-five (45) days of receipt of a written reimbursement request from Landlord. Tenant shall pay applicable personal property taxes directly to the local taxing authority to the extent such taxes are billed and sent directly by the taxing authority to Tenant. If Landlord fails to pay when due any taxes affecting the Parent Parcel as required herein, Tenant shall have the right, but not the obligation, to pay such taxes on Landlord's behalf and: (i) deduct the full amount of any such taxes paid by Tenant on Landlord's behalf from any future payments

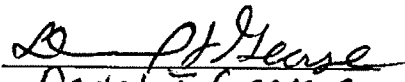
required to be made by Tenant to Landlord hereunder; (ii) and demand reimbursement from Landlord, which reimbursement payment Landlord shall make within thirty (30) days of such demand by Tenant; and/or (iii) collect from Landlord any such tax payments made by Tenant on Landlord's behalf by any lawful means.

[SIGNATURE PAGES TO FOLLOW]

ATC Site No: 415327  
VZW Site No: 173544  
Site Name: Bennett Valley CA

LANDLORD:

Bennett Valley Fire Protection District of  
Sonoma County, California

Signature:   
Print Name: Daniel J. George  
Title: Fire Chief  
Date: 10-3-16

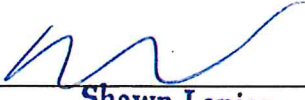
[SIGNATURES CONTINUE ON NEXT PAGE]

ATC Site No: 415327  
VZW Site No: 173544  
Site Name: Bennett Valley CA

TENANT:

GTE Mobilnet of California Limited Partnership  
d/b/a Verizon Wireless

By: ATC Sequoia LLC, a Delaware limited liability company  
Title: Attorney-in-Fact

Signature:   
Print Name: Shawn Lanier  
Title: Vice President - Legal  
Date: 12-20-2016

**EXHIBIT A**

*This Exhibit A may be replaced at Tenant's option as described below*

**PARENT PARCEL**

*Tenant shall have the right to replace this description with a description obtained from Landlord's deed (or deeds) that include the land area encompassed by the Lease and Tenant's improvements thereon*

The Parent Parcel consists of the entire legal taxable lot owned by Landlord as described in a deed (or deeds) to Landlord of which the Leased Premises is a part thereof with such Parent Parcel being located in the County of Sonoma, State of California and being further described below:

The land referred to herein is situated in the State of California, County of Sonoma, Unincorporated Area, and is described as follows:

Being a portion of the Northwest 1/4 of Section 3, Township 6 North, Range 7 West, M.D.B. & M., and being a portion of the lands of Frank LaFranconi, as described by deed recorded in Book 237 of Official Records at Page 317, Sonoma County Records, and being more particularly described as follows:

Beginning at a point in the center of Bennett Valley Road, from which a 3/8" diameter iron pipe marking the Southwest corner of the lands described in the Deed to Frank LaFranconi recorded in Book 237 of Official Records Page 317, bears North 87° 27' West 1612.23 feet; thence from said point of beginning, along the center of said road, South 87° 27' East, 180.00 feet; thence leaving said road, North 5° 20' 50" East, 43.05 feet to an iron pipe set; thence continuing North 5° 20' 50" East, 247.70 feet to an iron pipe set; thence North 87° 27' West 180.00 feet to an iron pipe set; thence South 5° 20' 50" West 247.70 feet to an iron pipe set; thence continuing South 5° 20' 50" West, 43.05 feet to the point of beginning of the parcel of land hereinabove described.

All iron pipes set are 1/2" diameter and tagged "RCE 9858."

APN: 049-060-030

LESS AND EXCEPT that portion of property conveyed to County of Sonoma, a political subdivision of the State of California from Bennett Valley Fire Protection District of Sonoma County, California by Deed dated June 08, 1967 and recorded July 03, 1967 in Deed Book 2276, Page 579.

**EXHIBIT A (continued)**

**LEASED PREMISES**

*Tenant shall have the right to replace this description with a description obtained from the Lease or from a description obtained from an as-built survey conducted by Tenant.*

The Leased Premises consists of that portion of the Parent Parcel as defined in the Lease which shall include access and utilities easements. The square footage of the Leased Premises shall be the greater of: (i) the land area conveyed to Tenant in the Lease; (ii) Tenant's existing improvements on the Parent Parcel; or (iii) the legal description or depiction below (if any).

ALL THAT CERTAIN LEASE AREA A PORTION OF THAT CERTAIN PARCEL OF LAND SHOWN ON THE RECORD OF SURVEY RECORDED AT BOOK 115 OF MAPS AT PAGE 4, OFFICIAL RECORDS OF SONOMA COUNTY, CALIFORNIA AND BEING A PORTION OF THE NW 1/4 OF SECTION 3, TOWNSHIP 6 NORTH, RANGE 7 WEST, M.D.B. & M., BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHWEST CORNER OF THE ABOVE REFERENCED PARENT PARCEL; THENCE SOUTH 67°58'31" EAST, A DISTANCE OF 52.25' TO THE POINT OF BEGINNING; THENCE SOUTH 86°57'50" EAST, A DISTANCE OF 30.00' TO A CALCULATED POINT; THENCE SOUTH 03°02'10" WEST, A DISTANCE OF 28.00' TO A CALCULATED POINT; THENCE NORTH 86°57'50" WEST, A DISTANCE OF 30.00' TO A CALCULATED POINT; THENCE NORTH 03°02'10" EAST, A DISTANCE OF 28.00' TO THE POINT OF BEGINNING. CONTAINING 840 SQ.FT. OR 0.019 ACRES OF LAND MORE OR LESS.

Also:

ALL THAT CERTAIN LEASE AREA A PORTION OF THAT CERTAIN PARCEL OF LAND SHOWN ON THE RECORD OF SURVEY RECORDED AT BOOK 115 OF MAPS AT PAGE 4, OFFICIAL RECORDS OF SONOMA COUNTY, CALIFORNIA AND BEING A PORTION OF THE NW 1/4 OF SECTION 3, TOWNSHIP 6 NORTH, RANGE 7 WEST, M.D.B. & M., BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHWEST CORNER OF THE ABOVE REFERENCED PARENT PARCEL; THENCE SOUTH 78°38'25" EAST, A DISTANCE OF 138.16' TO THE POINT OF BEGINNING; THENCE SOUTH 86°57'42" EAST, A DISTANCE OF 16.00' TO A CALCULATED POINT; THENCE SOUTH 03°02'05" WEST, A DISTANCE OF 16.00' TO A CALCULATED POINT; THENCE NORTH 86°57'56" WEST, A DISTANCE OF 16.00' TO A CALCULATED POINT; THENCE NORTH 03°02'17" EAST, A DISTANCE OF 16.00' TO THE POINT OF BEGINNING. CONTAINING 256 SQ.FT. OR 0.0059 ACRES OF LAND MORE OR LESS.

EXHIBIT A (continued)

**ACCESS AND UTILITIES**

The access and utility easements include all easements of record as well that portion of the Parent Parcel currently utilized by Tenant for ingress, egress and utility purposes from the Leased Premises to and from a public right of way including but not limited to:

**Access:**

A 15' ACCESS EASEMENT OUT OF A PORTION OF THAT CERTAIN PARCEL OF LAND SHOWN ON THE RECORD OF SURVEY RECORDED AT BOOK 115 OF MAPS AT PAGE 4, OFFICIAL RECORDS OF SONOMA COUNTY, CALIFORNIA AND BEING A PORTION OF THE NW 1/4 OF SECTION 3, TOWNSHIP 6 NORTH, RANGE 7 WEST, M.D.B. & M., THE CENTERLINE OF SAID ACCESS EASEMENT BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHWEST CORNER OF THE ABOVE REFERENCED PARENT PARCEL; THENCE SOUTH 67°58'31" EAST, A DISTANCE OF 52.25 FEET TO A CALCULATED POINT; THENCE SOUTH 03°02'10" WEST, A DISTANCE OF 15.50 FEET TO THE POINT OF BEGINNING; THENCE SOUTH 79°49'57" WEST, A DISTANCE OF 27.14' TO A CALCULATED POINT; THENCE SOUTH 02°16'18" EAST, A DISTANCE OF 146.81 FEET TO A CALCULATED POINT; THENCE SOUTH 31°48'19" EAST, A DISTANCE OF 77.68' TO A CALCULATED POINT; THENCE SOUTH 01°10'11" WEST, A DISTANCE OF 24.28' TO THE POINT OF TERMINATION. CONTAINING 4,139 SQ.FT. OR 0.095 ACRES OF LAND MORE OR LESS.

**Also:**

A 10' ACCESS EASEMENT OUT OF A PORTION OF THAT CERTAIN PARCEL OF LAND SHOWN ON THE RECORD OF SURVEY RECORDED AT BOOK 115 OF MAPS AT PAGE 4, OFFICIAL RECORDS OF SONOMA COUNTY, CALIFORNIA AND BEING A PORTION OF THE NW 1/4 OF SECTION 3, TOWNSHIP 6 NORTH, RANGE 7 WEST, M.D.B. & M., THE CENTERLINE OF SAID ACCESS EASEMENT BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHWEST CORNER OF THE ABOVE REFERENCED PARENT PARCEL; THENCE SOUTH 67°58'31" EAST, A DISTANCE OF 52.25 FEET TO A CALCULATED POINT; THENCE SOUTH 03°02'10" WEST, A DISTANCE OF 15.50 FEET TO A CALCULATED POINT; THENCE SOUTH 79°49'57" WEST, A DISTANCE OF 27.14' TO A CALCULATED POINT; THENCE SOUTH 02°16'18" EAST, A DISTANCE OF 51.15 FEET TO A CALCULATED POINT; THENCE SOUTH 77°42'33" EAST, A DISTANCE OF 7.75' TO THE POINT OF BEGINNING; THENCE SOUTH 77°42'33" EAST, A DISTANCE OF 63.12 FEET TO A CALCULATED POINT; THENCE NORTH 38°55'12" EAST, A DISTANCE OF 80.26 FEET TO THE POINT OF TERMINATION. CONTAINING 1,434 SQ.FT. OR 0.033 ACRES OF LAND MORE OR LESS.

**EXHIBIT A (continued)**

**Utility:**

A 6' UTILITY EASEMENT OUT OF A PORTION OF THAT CERTAIN PARCEL OF LAND SHOWN ON THE RECORD OF SURVEY RECORDED AT BOOK 115 OF MAPS AT PAGE 4, OFFICIAL RECORDS OF SONOMA COUNTY, CALIFORNIA AND BEING A PORTION OF THE NW 1/4 OF SECTION 3, TOWNSHIP 6 NORTH, RANGE 7 WEST, M.D.B. & M., THE CENTERLINE OF SAID UTILITY EASEMENT BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHWEST CORNER OF THE ABOVE REFERENCED PARENT PARCEL; THENCE SOUTH 67°58'31" EAST, A DISTANCE OF 52.25 FEET TO A CALCULATED POINT; THENCE SOUTH 03°02'10" WEST, A DISTANCE OF 16.28 FEET TO THE POINT OF BEGINNING; THENCE SOUTH 69°35'54" WEST, A DISTANCE OF 23.48 FEET TO A CALCULATED POINT; THENCE SOUTH 02°16'17" EAST, A DISTANCE OF 32.37 FEET TO A CALCULATED POINT; THENCE SOUTH 71°04'54" EAST, A DISTANCE OF 122.63 FEET TO A CALCULATED POINT; THENCE SOUTH 00°29'12" WEST, A DISTANCE OF 140.44 FEET TO A CALCULATED POINT; THENCE SOUTH 89°30'48" EAST, A DISTANCE OF 12.60 FEET TO THE POINT OF TERMINATION. CONTAINING 1,991 SQ.FT. OR 0.046 ACRES OF LAND MORE OR LESS.

**Also:**

A 6' UTILITY EASEMENT OUT OF A PORTION OF THAT CERTAIN PARCEL OF LAND SHOWN ON THE RECORD OF SURVEY RECORDED AT BOOK 115 OF MAPS AT PAGE 4, OFFICIAL RECORDS OF SONOMA COUNTY, CALIFORNIA AND BEING A PORTION OF THE NW 1/4 OF SECTION 3, TOWNSHIP 6 NORTH, RANGE 7 WEST, M.D.B. & M., THE CENTERLINE OF SAID UTILITY EASEMENT BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHWEST CORNER OF THE ABOVE REFERENCED PARENT PARCEL; THENCE SOUTH 67°58'31" EAST, A DISTANCE OF 52.25 FEET TO A CALCULATED POINT; THENCE SOUTH 86°57'50" EAST, A DISTANCE OF 30.00 FEET TO A CALCULATED POINT; THENCE SOUTH 03°02'10" WEST, A DISTANCE OF 21.90 FEET TO THE POINT OF BEGINNING; THENCE NORTH 83°33'49" EAST, A DISTANCE OF 58.10 FEET TO THE POINT OF TERMINATION. CONTAINING 349 SQ.FT. OR 0.008 ACRES OF LAND MORE OR LESS.





Sonoma County Fire District Board of Directors  
Staff Report

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**Date:** December 12, 2023

**Topic:** Ratification of Memorandum of Understanding with Graton Fire Protection District

**Recommendation:**

Ratification of Board consideration and approval the updated Memorandum of Understanding ("MOU") with Graton Fire Protection District.

**Financial Impact:**

The MOU includes an annual payment to the of Graton Fire District in the amount of \$20,000. This expenditure will be identified in the final FY 23/24 budget.

**Background:**

At the SCFD Board of Directors meeting on November 21, 2023, with two Directors absent, the Board approved the proposed MOU by a vote of 3 in favor and 2 opposed. However, the Fire Protection District Law of 1987 requires a recorded vote by a majority of the total membership of the district board on each action. See Health & Safety Code section 13856. Accordingly, the approval of the MOU by less than 4 votes (a majority of the 7 Directors) is not valid. The Board a ratify the approval of the MOU retroactive to November 21, 2023 with at least 4 Directors voting in favor.

**Attachments:**

1. MOU

MEMORANDUM OF UNDERSTANDING FOR FIRE SUPPRESSION  
AND EMERGENCY RESPONSE SERVICES BETWEEN THE GRATON  
FIRE PROTECTION DISTRICT AND SONOMA COUNTY FIRE  
DISTRICT

This Memorandum of Understanding (MOU) is made and effective this 1st day of July 2023, by and between Graton Fire Protection District (GFPD) and Sonoma County Fire District ("SCFD") or (DISTRICT). GFPD and SCFD are sometimes collectively referred to as the "parties" and singularly, "party."

RECITALS

WHEREAS coordination and cooperation in the performance of certain fire suppression and emergency response services may lead to efficiencies and economies of scale; and

WHEREAS, since July 2022, GFPD and DISTRICT have been and remain willing and able to coordinate and cooperate in the performance of those fire suppression and emergency response services; and

NOW THEREFORE, in consideration for the promises, covenants and agreements as set forth below, GFPD and DISTRICT agree as follows: AGREEMENT.

1. FIRE SUPPRESSION AND EMERGENCY RESPONSE SERVICES

(a) GFPD agrees to provide a minimum of 1 emergency response resources if available, to areas within the Sonoma County Fire District when they are dispatched as the closest resource or part of the first alarm assignment.

(b) The coverage area will be determined by the REDCOM dispatch system utilizing the CAD (computer-aided dispatch) system determining that the GFPD is closest available resources.

2. Payment for Services

(a) The DISTRICT agrees to pay the GFPD starting July 1<sup>st</sup>, 2023, to June 30<sup>th</sup> 2024. The 2023-2024 fiscal year payment will be in the amount of \$20,000;

(b) each fiscal year thereafter will be payment in the amount of \$20,000 annually, unless the county wide sales tax measure passes and GFPD begins receiving said funding. In that case, the annual amount will be prorated. For example, if the sales tax revenue begins in January

2025, then the annual amount would be \$10,000 (i.e., six

3. Term of MOU

(a) The term of this MOU shall commence on July 1, 2023. This MOU shall be automatically renewed for a period of one year, unless either of the parties notifies the other three (3) months in advance of the beginning of a new term (July 1st) or upon the successful passage of a county wide sales tax measure.

4. Indemnification

Each party shall indemnify, defend, protect, hold harmless and release its officers, agents, and employees, from and against any and all claims, loss, proceedings, damages, causes of action, liability, costs, or expense (including attorneys' fees and witness costs) arising from or in connection with, or caused by any act or omission of the indemnifying party, its officers, agents or employees in the performance of services under this MOU. This indemnification obligation shall not be limited in any way by any limitation on the amount or type of damages or compensation payable to or for the indemnifying party under workers' compensation acts, disability benefit acts, or other employee benefit acts.

5. General Termination

Either the GFPD or the DISTRICT may terminate this MOU with or without cause upon three (3) months advance written notice to the other party.

6. Method and Place of Giving Notice, Submitting Invoices and Making Payments

All notices and payments shall be made in writing and may be given by personal delivery or by mail. Notices, invoices, and payments sent by mail shall be addressed as follows:

Sonoma County Fire District  
8200 Old Redwood Hwy  
Windsor, CA 95492

Graton Fire Protection District  
PO Box A  
Graton, CA 95444

When so addressed, notices, invoices, and payments shall be deemed given upon receipt via United States mail, postage prepaid, provided they are forwarded "registered" or "certified" with proof of receipt. In all other instances, notices, invoices, and payments shall be deemed given at the time of actual personal delivery. Changes may be made to the names and addresses of the persons to whom notices, invoices, and payments are to be given by giving notice pursuant to this paragraph.

7. Compliance with Law

Each District hereby warrants to the other that it will comply with the requirements of applicable federal, state, and local laws, rules, and regulations in the performance of its duties hereunder.

8. Miscellaneous Provisions

(a) This MOU contains all the agreements of the parties with respect to any matter mentioned herein. No prior agreement or understanding pertaining to any such matter shall be effective. This MOU may only be modified by writing, signed by both parties at the time of the modification. This MOU may not be modified or waived by any oral agreement, whether executed or unexecuted.

(b) Neither party hereto shall assign or transfer any interest in this MOU, or any duty hereunder without the written consent of the other, and no assignment or transfer shall be of any force of effect whatsoever unless and until the other party shall have so consented.

(c) The waiver by either party of any breach of any of the provisions of this MOU shall not constitute a continuing waiver of any subsequent breach of the same, or of any other provision, of this MOU.

(d) To the fullest extent allowed by law, the provisions of this MOU shall be construed and given effect in a manner that avoids any violation of statute, ordinance, regulation, or law. The parties covenant and agree that in the event any provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the provisions hereof shall remain in full force and effect and shall in no way be affected, impaired, or invalidated thereby.

(e) In the event either party brings an action or proceeding for damages arising out of the other's performance or to establish the right or remedy of either party under this MOU, the prevailing party shall be entitled to recover reasonable attorney's fees and costs as part of such action or proceeding, including non-reimbursable litigation expenses such as expert witness fees and investigation expenses. No lawsuit pertaining to any matter arising out of or under this Agreement shall be instituted in any state other than California.

(f) Each party to this Agreement undertakes the obligation that the other's expectation of receiving due performance will not be impaired. When reasonable grounds for insecurity arise with respect to the performance of either party, the other may, in writing, demand adequate assurance of due performance and until such written assurance is received may suspend any performance for which the agreed return has not been received.

(g) There are no intended third-party beneficiaries of the Agreement.

(h) The captions in this Agreement are solely for convenience of reference. They are not a part of this Agreement and shall have no effect on its construction or interpretation.

IN WITNESS WHEREOF, the parties hereto have executed this MOU effective on the day and year first written above.

GRATON FIRE PROTECTION DISTRICT

By: B. J. Woodcock

Date: 10/10/2023

ATTEST:

[Signature]



Graton Fire  
Protection District  
3750 Gravenstein Hwy North  
Sebastopol, CA 95472  
P.O. Box A, Graton, CA 95444

SONOMA COUNTY FIRE DISTRICT

By: \_\_\_\_\_

Date: \_\_\_\_\_

ATTEST:

\_\_\_\_\_



Sonoma County Fire District Board of Directors  
Staff Report

---

**Date:** December 12, 2023

**Topic:** EMS Billing Hardship/Compassionate Care Applications

**Recommendation:**

Approve the following staff recommendations:

Application 22-154436: Reduce ambulance transport bill and offer a no interest payment plan over ten months.

Application 21-497136: Waive fee due to income level reported/documentation provided.

Application 20-638240: Deny; request patient to assist with insurance information/data.

**Financial Impact:**

If approved, \$6,175.00 is the total impact of all three requests; breakdown is listed below:

Application 22-154436: \$1,725.00 of the ambulance bill will be written off.

Application 21-497136: \$4,450.00 of the ambulance bill will be written off.

Application 20-638240: No financial impact.

**Background:**

The District's Financial Hardship/Compassionate Care Policy provides for modifying of EMS fees based on set criteria, including Federal Poverty guidelines.

Application 22-154436: An application was received claiming financial hardship and requesting a reduction or waiver of the ambulance bill. The applicant meets the income requirements of the policy, insurance was billed (insurance payment applied); the applicant has demonstrated that the entire balance of the ambulance bill would create a financial hardship.

Application 21-497136: An application was received claiming financial hardship and requesting a waiver of the ambulance bill. The applicant meets the income requirements of the policy; the applicant has demonstrated that the full ambulance bill would create a significant financial hardship.

Application 20-638240: An application was received claiming financial hardship and requesting a waiver of the ambulance bill. The applicant meets the income requirements of the policy; however, the patient has not responded to the billing company to provide insurance information/data. A new application can be reviewed once the billing company has had the opportunity to attempt billing and collection from any insurance company.



Sonoma County Fire District Board of Directors  
Staff Report

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**Attachments:**

1. Sonoma County Fire District Financial Hardship/Compassionate Care Policy.
2. Transport Billing Hardship Applications #22-154436, #21-497136, #20-638240

**Sonoma County Fire District  
Emergency Medical Services  
FINANCIAL HARDSHIP/  
COMPASSIONATE CARE POLICY**

**PURPOSE:**

To establish a Sonoma County Fire District (SCFD) policy that allows the modifying of EMS charges based on current year Department of Health and Human Service Poverty guidelines.

**SCOPE:**

As authorized by Health and Safety Code sections 13917 and 13919, this policy pertains to all patients treated or transported by the Sonoma County Fire District.

Each patient may request one (1) hardship modification per consecutive twelve (12) month period.

SCFD is committed to non-discrimination. This policy applies to all patients without regard for the person's sex, race, color, religion, ancestry, national origin, disability, medical condition, genetic information, marital status, sexual orientation, citizenship, primary language, or immigration status.

**PREFACE:**

EMS charges may be waived, reduced, or a payment plan established, based upon financial hardship, as determined by SCFD. These procedures will ensure a just and fair evaluation of a hardship waiver request and will establish an audit trail for future use.

**PROCEDURES:**

- 1) *No one will EVER be denied necessary medical transport service due to either their inability to pay or a lack of insurance.*
- 2) Every effort will be made to collect from insurance for payment; after insurance makes payment, the District will attempt to collect remaining balance from patient.
- 3) SCFD will address cases of financial hardship on an individual basis.
- 4) Patients who are unable to pay their co-pays, deductibles, who are uninsured, unemployed, homeless, or for other reasons unable to make payments may request a financial hardship review of their EMS charges. Patients, or their designee, shall complete the SCFD "Financial Hardship/Compassionate Care Program Application Form". The form may be requested from Wittman Enterprises, LLC by calling (800) 906-6552, by mail to Wittman Enterprises, LLC P.O. BOX 269110, Sacramento, CA 95826, or downloaded from the SCFD Website:  
[www.sonomacountyfd.org](http://www.sonomacountyfd.org)



- 5) The completed Financial Hardship/Compassionate Care Program application and supporting documentation shall be submitted to Wittman Enterprises.
- 6) When complete, the Financial Hardship/Compassionate Care Program Application Form and supporting documents will be forwarded to the SCFD Board of Directors (or their appointed designee) to make a final decision. The Board of Directors (or their appointed designee) may waive all charges, reduce the charges, establish a payment plan, or deny the request. All final resolutions will be noted on the form.
- 7) SCFD will render a decision on the financial hardship/compassionate care request within 45 days of receipt of the complete application and supporting documentation. No collection activities will progress while an account is under review for hardship/compassionate care consideration.
- 8) If approved for modification, a copy of all documentation will be made and will be held in SCFD files for a period of five years. The original form will be transmitted to the billing company authorizing the modification or elimination of the patient's charges. SCFD will notify the patient in writing as to the final disposition of the Hardship Waiver.
- 9) SCFD will consider **200%** of the current HHS Poverty Guidelines as a guideline in granting a hardship waiver.
- 10) After a final decision has been rendered on the hardship application, SCFD will gather patient demographic information from the patient care report and document this for tracking and reporting purposes. This information will not be considered while the hardship application is under review. The board of directors will receive an annual report that details the past year's hardship activities, including demographic trends.

# 22-154436

SONOMA COUNTY FIRE DISTRICT EMS  
TRANSPORT BILLING HARDSHIP APPLICATION

(Note: A hardship application must be submitted for each EMS Transport Fee Adjustment Request)

Applicant Name: \_\_\_\_\_

SNN: \_\_\_\_\_

Applicant Address: \_\_\_\_\_

Contact Number: \_\_\_\_\_

Date of EMS Transport: 3-13-22

**Service Requesting:**

- My ambulance fee be waived
- My ambulance fee be reduced
- Establishment of a payment plan that better suits my ability to pay

Monthly Household Gross Income: 2-3k Number of dependents living in household: 4

In order for your application to be considered for approval, one or more of the below documents must be submitted with your application:

- W-2 withholding statements or unemployment check stubs for past 90 days
- Paycheck stubs for the past 90 days for all persons employed in the home
- Income tax return (most recent signed)
- Any other information you wish to provide that will help in our decision-making process

**Responsible Party (if different from applicant):**

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Address (if different from above applicant): \_\_\_\_\_

Contact Number: \_\_\_\_\_

In your own words explain why you are requesting a Hardship Waiver:

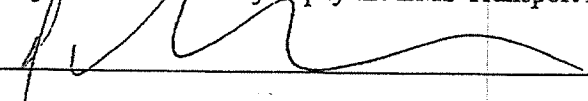
I own a business that has been hit very hard by the Pandemic... The only documentation I have at the moment is my Profit and loss for 2021 and 2022

In 2021 we took a (\$45,396) loss this year we have only made \$16,126.

We have insurance but they did not cover these costs.

Please, please help us if you can...

I do hereby request that I, as either the applicant, or the party who is financially responsible for the applicant, be considered for a reduction in the payment responsibilities as they relate to this EMS transport service fee. By signing this form, I certify that I am uninsured and currently have no insurance which can be billed for this charge. I declare that all of the information contained here within this document, along with all attachments, is true and accurate. Furthermore, I understand that I will be held liable for any false statements and/or information provided, pertaining to this waiver request. I hereby agree to notify the Sonoma County Fire District of any change to the financial status of the applicant, or responsible party, which may affect their ability to pay the EMS Transport Fee.

Signature:  Date: 7/22/22

Print Name: \_\_\_\_\_

For questions regarding the hardship waiver process, please contact Heidi Flowers at (707) 892-2440 or via e-mail at [hflowers@sonomacountyfd.org](mailto:hflowers@sonomacountyfd.org)

Applications with all attachments can be mailed to:  
Wittman Enterprises, LLC  
11093 Sun Center Drive  
Rancho Cordova, CA 95670

# 21-497136

SONOMA COUNTY FIRE DISTRICT EMS  
TRANSPORT BILLING HARDSHIP APPLICATION

(Note: A hardship application must be submitted for each EMS Transport Fee Adjustment Request)

Applicant Name: \_\_\_\_\_

SNN: \_\_\_\_\_

Applicant Address: \_\_\_\_\_

Contact Number: \_\_\_\_\_

Date of EMS Transport: 9/11/21

Service Requesting:

- My ambulance fee be waived
- My ambulance fee be reduced
- Establishment of a payment plan that better suits my ability to pay

Monthly Household Gross Income: 1,100 Number of dependents living in household: 0

In order for your application to be considered for approval, one or more of the below documents must be submitted with your application:

- W-2 withholding statements or unemployment check stubs for past 90 days
- Paycheck stubs for the past 90 days for all persons employed in the home → *UBER DIRECT DEPOSIT*
- Income tax return (most recent signed) → *PRINT SCREEN*
- Any other information you wish to provide that will help in our decision-making process

Responsible Party (if different from applicant):

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Address (if different from above applicant): \_\_\_\_\_

Contact Number: \_\_\_\_\_

In your own words explain why you are requesting a Hardship Waiver:

I AM AN IMMIGRANT DELIVERING FOOD FOR UBEREATS.  
I AM LIVING "PAYCHECK TO PAYCHECK" STRUGGLING TO  
SURVIVE!

UNFORTUNATELY I CAN'T GET MEDICAL DUE TO MY UN  
DOCUMENTED STATUS! I CAN'T PAY FOR PRIVATE INSURANCE!  
I AM SORRY I CAN'T PAY FOR THIS BILL. I NEVER  
INTEND TO USE THE AMBULANCE. HOWEVER, I COLLAPSE  
ON THE STREET AND OTHER PEOPLE CALLED EMERGENCY.

I AM VERY GREATFUL FOR THE MEDICAL PEOPLE THAT  
HELPED ME! I FEEL SO SAD I CAN'T PAY THEM!  
I AM VERY SORRY!

I do hereby request that I, as either the applicant, or the party who is financially responsible for the applicant, be considered for a reduction in the payment responsibilities as they relate to this EMS transport service fee. By signing this form, I certify that I am uninsured and currently have no insurance which can be billed for this charge. I declare that all of the information contained here within this document, along with all attachments, is true and accurate. Furthermore, I understand that I will be held liable for any false statements and/or information provided, pertaining to this waiver request. I hereby agree to notify the Sonoma County Fire District of any change to the financial status of the applicant, or responsible party, which may affect their ability to pay the EMS Transport Fee.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

11/22/21

Print Name: \_\_\_\_\_

For questions regarding the hardship waiver process, please contact Heidi Flowers at (707) 892-2440 or via e-mail at [hflowers@sonomacountyfd.org](mailto:hflowers@sonomacountyfd.org)

Applications with all attachments can be mailed to:  
Wittman Enterprises, LLC  
11093 Sun Center Drive  
Rancho Cordova, CA 95670

# 20-638240

**SONOMA COUNTY FIRE DISTRICT EMS  
TRANSPORT BILLING HARDSHIP APPLICATION**

(Note: A hardship application must be submitted for each EMS Transport Fee Adjustment Request)

Applicant Name: \_\_\_\_\_

SNN: \_\_\_\_\_

Applicant Address: \_\_\_\_\_  
\_\_\_\_\_

Contact Number: \_\_\_\_\_

Date of EMS Transport: 09/11/2020

**Service Requesting:**

- My ambulance fee be waived
- My ambulance fee be reduced
- Establishment of a payment plan that better suits my ability to pay

Monthly Household Gross Income: 3690 Number of dependents living in household: 0

In order for your application to be considered for approval, one or more of the below documents must be submitted with your application:

- W-2 withholding statements or unemployment check stubs for past 90 days
- Paycheck stubs for the past 90 days for all persons employed in the home
- Income tax return (most recent signed)
- Any other information you wish to provide that will help in our decision-making process

**Responsible Party (if different from applicant):**

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

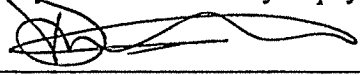
Address (if different from above applicant): \_\_\_\_\_  
\_\_\_\_\_

Contact Number: \_\_\_\_\_

In your own words explain why you are requesting a Hardship Waiver:

I am requesting a hardship waiver because 2020 was a very difficult year for me. I was furloughed in April and then laid off in July. I was looking for comparable work but ended up being jobless for quite some time. During this time we found out that my mother needs a heart transplant. The stress and anxiety of the pandemic, searching for work, and family health issues was almost too much and then a surprise weekend away by the "bubble" ended up with my hospital visit. I didn't find work until the end of 2020 and at half of my previous wage. With family issues and this last year, I'm still trying to get on my feet and having this ambulance bill waived will be such a blessing and take a huge weight off of my shoulders. You can see from the EDD doc that money was running really tight.

I do hereby request that I, as either the applicant, or the party who is financially responsible for the applicant, be considered for a reduction in the payment responsibilities as they relate to this EMS transport service fee. By signing this form, I certify that I am uninsured and currently have no insurance which can be billed for this charge. I declare that all of the information contained here within this document, along with all attachments, is true and accurate. Furthermore, I understand that I will be held liable for any false statements and/or information provided, pertaining to this waiver request. I hereby agree to notify the Sonoma County Fire District of any change to the financial status of the applicant, or responsible party, which may affect their ability to pay the EMS Transport Fee.

Signature:  Date: 26 July 2021

Print Name: \_\_\_\_\_

For questions regarding the hardship waiver process, please contact Heidi Flowers at (707) 892-2440 or via e-mail at [hflowers@sonomacountyfd.org](mailto:hflowers@sonomacountyfd.org)

Applications with all attachments can be mailed to:  
Wittman Enterprises, LLC  
11093 Sun Center Drive  
Rancho Cordova, CA 95670

**Sonoma County Fire District**  
**Balance Sheet**  
 As of November 30, 2023

	Nov 30, 23
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
103-Summit -SCFD-Ambulance	91,274.77
105-Summit- Checking	298,877.34
107-Summit- Payroll	360,896.39
109-Summit- ICS	
Apparatus Replacement Fund	500,000.00
Emergency Fund	2,000,000.00
Emergency Medical Services Fund	6,700,000.00
Equipment Replacement Fund	46,000.00
Facilities Capital Improv. Fund	1,100,000.00
109-Summit- ICS - Other	-632,421.09
<b>Total 109-Summit- ICS</b>	9,713,578.91
111-Summit-Fire Impact Fee	408,547.97
112-Fire Imapct Fees @ TOW	
TOW Fire Impact Fees- SCFD	1,470,267.08
<b>Total 112-Fire Imapct Fees @ TOW</b>	1,470,267.08
Retiree Health Benefit Fund	3,860,796.27
<b>Total Checking/Savings</b>	16,204,238.73
<b>Other Current Assets</b>	
Prepaid Expense	58,433.46
<b>Total Other Current Assets</b>	58,433.46
<b>Total Current Assets</b>	16,262,672.19
<b>Fixed Assets</b>	
Accumulated Depreciation	-21,949,545.00
Buildings & Improvements	23,297,707.72
Equipment	15,207,768.22
Land	1,575,838.00
<b>Total Fixed Assets</b>	18,131,768.94
<b>Other Assets</b>	
Deferred Finance Of Resources	
Deferred Finance Costs	158,250.00
Deferred Outflows-Pension	23,950,694.00
Deferred Outflows-OPEB	1,123,240.00
<b>Total Deferred Finance Of Resources</b>	25,232,184.00
<b>Total Other Assets</b>	25,232,184.00
<b>TOTAL ASSETS</b>	<b>59,626,625.13</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Accounts Payable	
Accounts Payable	9,518.86
<b>Total Accounts Payable</b>	9,518.86
<b>Other Current Liabilities</b>	
Deferred Revenue	240,738.00
Interest Payable	64,981.00
<b>Total Other Current Liabilities</b>	305,719.00
<b>Total Current Liabilities</b>	315,237.86



Sonoma County Fire District  
**Balance Sheet**  
As of November 30, 2023

	<u>Nov 30, 23</u>
<b>Long Term Liabilities</b>	
Apparatus Lease Payable	-259,829.00
Capital Lease Payable - AMB	-23,460.90
Capital Lease Payable Type 3	-30,044.93
Compensated Absences	1,853,535.00
Deferred Inflows of Resources	
Deferred Inflows-OPEB	938,883.00
Deferred Inflows-Pension	8,318,486.00
<b>Total Deferred Inflows of Resources</b>	<u>9,257,369.00</u>
<b>Net OPEB Liability</b>	1,823,541.00
<b>Net Pension Liability</b>	13,395,790.00
<b>Note Payable-Current Portion</b>	809,025.00
<b>Note Payable - Webster Bank</b>	<u>15,712,723.00</u>
<b>Total Long Term Liabilities</b>	<u>42,538,648.17</u>
<b>Total Liabilities</b>	42,853,886.03
<b>Equity</b>	
Investment in Fixed Assets	16,807,783.00
Opening Balance Equity	6,824,726.69
Operating Transfer	5,094,209.93
Retained Earnings	-4,592,572.79
Net Income	<u>-7,361,407.73</u>
<b>Total Equity</b>	<u>16,772,739.10</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>59,626,625.13</u></u>

**SCFD Emergency Medical Services Enterprise Fund**  
**Balance Sheet**  
As of November 30, 2023

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	<u>Nov 30, 23</u>
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
SCFD-EMS-Enterprise Fund	52,632.73
Total Checking/Savings	52,632.73
Total Current Assets	52,632.73
<b>TOTAL ASSETS</b>	<b><u>52,632.73</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
Equity	
Net Income	52,632.73
Total Equity	52,632.73
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>52,632.73</u></b>

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Accrual Basis

# Bodega Bay Fire Protection District

## Balance Sheet

As of November 30, 2023

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	<u>Nov 30, 23</u>
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
10020 · Chkg - Amb Billing Acct # 5362	12,947.71
Total Checking/Savings	<u>12,947.71</u>
Total Current Assets	<u>12,947.71</u>
<b>TOTAL ASSETS</b>	<u><u>12,947.71</u></u>
<b>LIABILITIES &amp; EQUITY</b>	0.00

## Sonoma County Fire District - General Fund 2023-2024 FY Budget vs. Actual

Ordinary Income/Expense	Jul - Nov 23	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
<b>10 - Taxes</b>				
1000 Property Taxes- CY Secured	0.00	11,963,113.00	-11,963,113.00	0.0%
1001 CY Special Tax	-64.84	8,424,689.00	-8,424,753.84	-0.0%
1008 RDA Increment	0.00	-948,534.00	948,534.00	0.0%
1011 Prop Tax Collection Fee	0.00	-125,000.00	125,000.00	0.0%
1014 AB 1290 RDA Pass-Through	0.00	275,605.00	-275,605.00	0.0%
1017- Residual Prop Tax	0.00	672,019.00	-672,019.00	0.0%
1020 Prop Taxes- CY Supp	0.00	198,000.00	-198,000.00	0.0%
1040 Prop Taxes- CY Unsecure	0.00	360,958.00	-360,958.00	0.0%
1061 PY Special Tax	0.00	125,000.00	-125,000.00	0.0%
<b>Total 10 - Taxes</b>	<b>-64.84</b>	<b>20,945,850.00</b>	<b>-20,945,914.84</b>	<b>-0.0%</b>
<b>17- Use of Money/Property</b>				
1700 Interest on Pooled Cash	23,042.77	42,000.00	-18,957.23	54.9%
1800 Rents & Concessions	27,420.12	70,573.00	-43,152.88	38.9%
<b>Total 17- Use of Money/Property</b>	<b>50,462.89</b>	<b>112,573.00</b>	<b>-62,110.11</b>	<b>44.8%</b>
<b>20- Intergovernmental Revenues</b>				
2300-GEMT Revenue	17,338.64			
2440 ST HOPTR	0.00	28,000.00	-28,000.00	0.0%
2495- County Abatement Program	19,200.00	100,000.00	-80,800.00	19.2%
2496-Grants-County of Sonoma	0.00	174,664.00	-174,664.00	0.0%
2500 Grant Income	0.00	1,116,569.00	-1,116,569.00	0.0%
2600-County Tax Exchange	5,359,447.39	5,295,626.00	63,821.39	101.2%
2700- Town of Windsor	0.00	126,000.00	-126,000.00	0.0%
2750 Federal Grant	0.00	1,299,046.00	-1,299,046.00	0.0%
2900 Refunds- ST Wages	57,066.63			
2905 Refunds- ST Other	13,080.22			
2906 Refunds- ST Apparatus	17,017.38			
<b>Total 20- Intergovernmental Revenues</b>	<b>5,483,150.26</b>	<b>8,139,905.00</b>	<b>-2,656,754.74</b>	<b>67.4%</b>
<b>30- Charges for Services</b>				
3145 Plans & Specs	33,900.84	241,000.00	-207,099.16	14.1%
3600 Reach Helicopter Program	15,000.00	180,000.00	-165,000.00	8.3%
3601 Fire Impact Fees	23,541.62			
3670- Ambulance Billings	1,483,498.57	4,121,872.00	-2,638,373.43	36.0%
<b>Total 30- Charges for Services</b>	<b>1,555,941.03</b>	<b>4,542,872.00</b>	<b>-2,986,930.97</b>	<b>34.3%</b>
<b>40- Miscellaneous Revenue</b>				
4040 Misc. Revenue	10,689.69	508,750.00	-498,060.31	2.1%
4041 Graton Rancheria	0.00	1,048,566.00	-1,048,566.00	0.0%
4103 Work Comp Reimbursement	189,530.50	200,000.00	-10,469.50	94.8%
4104 Insurance reimbursement	10,489.06			
4159 Lytton Tribal Funds	0.00	100,000.00	-100,000.00	0.0%
4600 Sale of Fixed Asset	4,000.00			
<b>Total 40- Miscellaneous Revenue</b>	<b>214,709.25</b>	<b>1,857,316.00</b>	<b>-1,642,606.75</b>	<b>11.6%</b>
<b>Total Income</b>	<b>7,304,198.59</b>	<b>35,598,516.00</b>	<b>-28,294,317.41</b>	<b>20.5%</b>
<b>Expense</b>				
<b>50 Salaries/Employ Benefits</b>				
5905 PPFTO Stipend	1,575.00			
5906 Volunteer Firefighters	900.00	30,000.00	-29,100.00	3.0%
5907 Apprentice Firefighters	18,900.00	60,000.00	-41,100.00	31.5%
5910 Perm Position	5,245,877.03	14,098,129.00	-8,852,251.97	37.2%
5912 Overtime	1,642,359.84	1,756,000.00	-113,640.16	93.5%
5913 On-Call Stipends	45,325.00	109,500.00	-64,175.00	41.4%

## Sonoma County Fire District - General Fund 2023-2024 FY Budget vs. Actual

	Jul - Nov 23	Budget	\$ Over Budget	% of Budget
5914 Overtime-ST	358,942.69			
5916 OT ST Coverage	138,687.42			
5918 OOC Strike Team OT	1,915.94			
5921 Overtime- Work Down	64,961.18			
5923 PERS District Expense	1,149,001.14	2,697,381.00	-1,548,379.86	42.6%
5924 Medi/FICA	93,766.05	247,331.00	-153,564.95	37.9%
5929- Retiree Health Insurance	109,827.18	247,084.00	-137,256.82	44.4%
5930 Health Insurance	1,023,077.06	2,194,200.00	-1,171,122.94	46.6%
5931 Disability Insurance	18,386.00	35,805.00	-17,419.00	51.4%
5932 Dental Insurance	82,741.76	177,833.00	-95,091.24	46.5%
5933 Life Insurance	6,323.72	7,487.00	-1,163.28	84.5%
5934 Vision Insurance	4,784.27	9,929.00	-5,144.73	48.2%
5935 Unemployment Insure	1,873.58	25,951.00	-24,077.42	7.2%
5940 Worker's Comp Premium	769,490.50	1,526,443.00	-756,952.50	50.4%
5969- Deferred Comp	22,575.00	48,600.00	-26,025.00	46.5%
5971- PTO Payout	261,470.79	300,000.00	-38,529.21	87.2%
5972 Medical Stipend	11,590.00	27,816.00	-16,226.00	41.7%
5999- Planned Salary Savings	0.00	-66,000.00	66,000.00	0.0%
<b>Total 50 Salaries/Employ Benefits</b>	<b>11,074,351.15</b>	<b>23,533,489.00</b>	<b>-12,459,137.85</b>	<b>47.1%</b>
<b>60 - Services/Supplies</b>				
6021 Uniform Expense	38,667.59	101,000.00	-62,332.41	38.3%
6022 Safety Clothing	36,187.33	192,780.00	-156,592.67	18.8%
6040 Communications	36,656.55	170,000.00	-133,343.45	21.6%
6060 Food	5,133.91	15,000.00	-9,866.09	34.2%
6084 Janitorial Supplies	8,114.14	25,000.00	-16,885.86	32.5%
6100-Insurance	364,451.00	416,650.00	-52,199.00	87.5%
6140 Maintenance Equip. & Appar	119,674.51	335,200.00	-215,525.49	35.7%
6154 Maintenance-Hose Replace	125,094.24	287,262.00	-162,167.76	43.5%
6180 Maintenance Buildings/Imp.	41,197.12	126,415.00	-85,217.88	32.6%
6261 Medical Supplies	38,098.20	322,397.00	-284,298.80	11.8%
6280 Memberships	22,948.92	24,900.00	-1,951.08	92.2%
6300 Prevention Materials	19,018.93	44,000.00	-24,981.07	43.2%
6400 Office Expense	4,249.53	20,000.00	-15,750.47	21.2%
6410 Postage	1,717.29	5,500.00	-3,782.71	31.2%
6457 Computer Charges	190,598.12	349,147.00	-158,548.88	54.6%
6461 Employee Wellness Programs	13,191.43	186,325.00	-173,133.57	7.1%
6462- Furniture	8,283.20	118,500.00	-110,216.80	7.0%
6463 Resource Materials	46,950.05	56,500.00	-9,549.95	83.1%
6500 Professional Services	674,661.76	2,673,664.00	-1,999,002.24	25.2%
6501 Abatement Contractors	18,785.00	61,000.00	-42,215.00	30.8%
6526 Dispatch Services	66,440.27	108,110.00	-41,669.73	61.5%
6587 LAFCO charges	23,584.00	36,500.00	-12,916.00	64.6%
6610 Legal Services	72,386.45	175,000.00	-102,613.55	41.4%
6630 Audit/Accounting Services	0.00	17,000.00	-17,000.00	0.0%
6633 Payroll Expense	7,690.90	18,000.00	-10,309.10	42.7%
6634 Bank Service Charges	25.00	500.00	-475.00	5.0%
6666- Ambulance Charges	62,409.49	152,000.00	-89,590.51	41.1%
6667-Ambulance Transport Cost	40,595.91	434,922.00	-394,326.09	9.3%
6669-GEMT QAF Expense	1,320.24			
6800 Public/Legal Services	600.50	2,500.00	-1,899.50	24.0%
6820 Rent/Leases Equipment	23,498.41	55,738.00	-32,239.59	42.2%
6880 Small Tools/Instruments	11,909.18	169,800.00	-157,890.82	7.0%
6881 Safety Equipment	8,208.18	137,000.00	-128,791.82	6.0%

**Sonoma County Fire District - General Fund  
2023-2024 FY Budget vs. Actual**

Accrual Basis

	Jul - Nov 23	Budget	\$ Over Budget	% of Budget
7000-Grant Expenses	13,786.10	61,171.00	-47,384.90	22.5%
7005 - Election Costs	0.00	150,000.00	-150,000.00	0.0%
7120 Training-in-Service	76,593.96	235,900.00	-159,306.04	32.5%
7150- Employee Recognition	1,011.75	5,000.00	-3,988.25	20.2%
7201 Gas/Oil	80,824.12	185,000.00	-104,175.88	43.7%
7300 Travel/Transportation	14,216.26	50,000.00	-35,783.74	28.4%
7320 Utilities	106,453.46	324,000.00	-217,546.54	32.9%
<b>Total 60 - Services/Supplies</b>	<b>2,425,233.00</b>	<b>7,849,381.00</b>	<b>-5,424,148.00</b>	<b>30.9%</b>
75 - Long Term Debt				
7910 LT Debt Principal	485,486.40	920,556.00	-435,069.60	52.7%
7930 Interest on LT Debt	330,864.77	650,541.00	-319,676.23	50.9%
<b>Total 75 - Long Term Debt</b>	<b>816,351.17</b>	<b>1,571,097.00</b>	<b>-754,745.83</b>	<b>52.0%</b>
85 - Capital Expenditures				
8510 Buildings/Equipment	41,967.50	673,836.00	-631,868.50	6.2%
8560 Equipment	7,703.50	3,181,213.00	-3,173,509.50	0.2%
8570 CERBT Contributions	0.00	100,000.00	-100,000.00	0.0%
<b>Total 85 - Capital Expenditures</b>	<b>49,671.00</b>	<b>3,955,049.00</b>	<b>-3,905,378.00</b>	<b>1.3%</b>
<b>Total Expense</b>	<b>14,365,606.32</b>	<b>36,909,016.00</b>	<b>-22,543,409.68</b>	<b>38.9%</b>
<b>Net Ordinary Income</b>	<b>-7,061,407.73</b>	<b>-1,310,500.00</b>	<b>-5,750,907.73</b>	<b>538.8%</b>
<b>Other Income/Expense</b>	<b>-300,000.00</b>	<b>0.00</b>	<b>-300,000.00</b>	<b>100.0%</b>
<b>Net Income</b>	<b>-7,361,407.73</b>	<b>-1,310,500.00</b>	<b>-6,050,907.73</b>	<b>561.7%</b>

**SCFD Emergency Medical Services Enterprise Fund**

**Budget vs. Actual**  
**July through November 2023**

	<u>Jul - Nov 23</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>Income</b>				
3670 - Ambulance Billings	0.00	14,872,000.00	-14,872,000.00	0.0%
3671 - Charges for Svcs (Other)	0.00	275,000.00	-275,000.00	0.0%
Transfer In - From SCFD Amb	300,000.00			
<b>Total Income</b>	<u>300,000.00</u>	<u>15,147,000.00</u>	<u>-14,847,000.00</u>	<u>2.0%</u>
<b>Expense</b>				
6100- Insurance	0.00	25,000.00	-25,000.00	0.0%
6457 -Computer/Software Charges	0.00	185,000.00	-185,000.00	0.0%
6500- Professional/Special Serv	17,500.00	11,700,000.00	-11,682,500.00	0.1%
6526- Dispatch	0.00	897,000.00	-897,000.00	0.0%
6573- Program Admin. Reimb.	0.00	450,000.00	-450,000.00	0.0%
6610- Legal Services	229,867.27	100,000.00	129,867.27	229.9%
6630- Audit/Accounting Services	0.00	25,000.00	-25,000.00	0.0%
6666- Ambulance Charges	0.00	490,000.00	-490,000.00	0.0%
7006- EMS Agency Expenses	0.00	525,000.00	-525,000.00	0.0%
7007- FRALS Expenses	0.00	750,000.00	-750,000.00	0.0%
<b>Total Expense</b>	<u>247,367.27</u>	<u>15,147,000.00</u>	<u>-14,899,632.73</u>	<u>1.6%</u>
<b>Net Income</b>	<u><u>52,632.73</u></u>	<u><u>0.00</u></u>	<u><u>52,632.73</u></u>	<u><u>100.0%</u></u>