



**Sonoma County Fire District Board of Directors**  
**Regular Board Agenda**  
**Tuesday July 18, 2023 2:00 PM**  
Location: Fire Station 1 - 8200 Old Redwood Hwy. Windsor

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*The Board meeting agenda and all supporting documents are available for public review at 8200 Old Redwood Highway, Windsor, CA, 72 hours in advance of a scheduled board meeting. Materials related to an item on this Agenda submitted to the Board after distribution of the agenda packet, and not otherwise exempt from disclosure, will be made available for public inspection at the District Office at 8200 Old Redwood Hwy, Windsor, during normal business hours and on the website at [www.sonomacountyfd.org](http://www.sonomacountyfd.org). Copies of supplemental materials distributed at the Board meeting will be available for public inspection at the meeting location.*

*In accordance with the Americans with Disabilities Act, anyone needing special assistance to participate in this meeting should contact District Executive Assistant Kathy Washington at the District Office at 707-838-1170. Notification 48-hours before the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.*

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

President Tognozzi

Vice President Treanor

Director Briare

Secretary/Treasurer So

Director Hamann

Director Klick

Director Weaver

**OPEN TIME FOR PUBLIC EXPRESSION**

(Three-minute time limit)

This is an opportunity for any member of the public to briefly address the District Board on any matter that does not appear on this agenda. Items that appear to warrant a lengthier presentation or Board consideration may be placed on the agenda for discussion at a future meeting.

**AGENDA ADJUSTMENTS**

*An opportunity for the Board President to approve adjustments to the current agenda.*

**SONOMA COUNTY PROFESSIONAL FIREFIGHTERS' ASSOCIATION PRESIDENT'S REPORT**

*An opportunity for the President of the Sonoma County Professional Firefighters Association to address the Board on matters of the Association.*

**DIRECTOR REPORTS**

*An opportunity for Directors to report on their individual activities related to District business.*

**FIRE CHIEF'S REPORT**

*Chief Heine will report on District administration and operations.*

**REPORT OUT ON JUNE 27, 2023 CLOSED SESSION**



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**CONSENT CALENDAR ITEMS**

*These items can be acted on in one consolidated motion or may be removed from the Consent Calendar and separately considered at the request of any Director.*

1. Approve the minutes from the June 27, 2023 Regular Board of Directors Meeting
2. Approve bills and payables for June 2023.

**ACTION ITEMS**

1. **PLANNING THE PUBLIC HEARING FOR THE DISTRICT SPECIAL TAX ROLL FOR FY 2023/2024**  
*The Board will consider setting August 29, 2023 as the public hearing date for the district special tax roll for FY 2023/2024.*
2. **RESOLUTION 2023-15 A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SONOMA COUNTY FIRE DISTRICT TO PROVIDE BASE PAY RAISES AS FOLLOWS: 2% BASE PAY RAISE EFFECTIVE JULY 1, 2023, 3% BASE PAY RAISE EFFECTIVE JANUARY 1, 2024, 2% BASE PAY RAISE EFFECTIVE JULY 1, 2024 AND 3% BASE PAY RAISE EFFECTIVE JANUARY 1, 2025 FOR THE FOLLOWING UNREPRESENTED ADMINISTRATIVE POSITIONS: FIRE CHIEF, DEPUTY FIRE CHIEFS, DIVISION CHIEFS, BATTALION CHIEFS, FINANCE MANAGER, EXECUTIVE ASSISTANT, ADMINISTRATIVE ASSISTANTS, ACCOUNTING SUPPORT, LOGISTICS SPECIALIST AND COMMUNITY OUTREACH SPECIALIST AND APPROVAL OF ADDING JUNETEENTH AS A RECOGNIZED AND PAID HOLIDAY**  
*The Board will consider approving Resolution 2023-15 to provide a 2% base pay raise effective July 1, 2023, 3% base pay raise effective January 1, 2024, 2% base pay raise effective July 1, 2024 and 3% base pay raise effective January 1, 2025 for the following unrepresented administrative positions: Fire Chief, Deputy Chiefs, Division Chiefs, Battalion Chiefs, Finance Manager, Executive Assistant, Administrative Assistants, Accounting Support, Logistics Specialist and Community Outreach Specialist and approval of adding Juneteenth as a recognized and paid holiday.*
3. **APPROVAL OF UPDATED ORGANIZATIONAL CHART TO REFLECT THE RECLASSIFICATION OF FINANCE MANAGER TO CHIEF FINANCIAL OFFICER**  
*The Board will consider approving the updated organizational chart to reflect the reclassification of Finance Manager to Chief Financial Officer.*
4. **APPROVAL OF EMPLOYMENT AGREEMENT WITH CHIEF FINANCE OFFICER TERRI BOLDOC**  
*The Board will consider approving the employment agreement with Chief Finance Officer Terri Bolduc.*
5. **ADOPTION OF 2023-2025 STRATEGIC PLAN**  
*The Board will consider approving and adopting a new strategic plan for the District.*

**COMMITTEE REPORT**

1. Standing Committee: Finance Committee
2. Ad Hoc: Facilities



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**FINANCIAL REPORTS**

**COMMUNICATIONS**

**CLOSED SESSION**

1. Conference with Legal Counsel – Pending Litigation (Govt Code section 54956.9(a):  
*AMR West v. California Department of Health Care Services, Sonoma County Fire District, Sonoma Valley Fire District, City of Petaluma, et al.*; Sacramento County Superior Court Case No. 34-2021-80003757
  
2. Anticipated Litigation (two cases) (Government Code section 54956.9(b)).

**REPORT OUT ON CLOSED SESSION**

**ADJOURNMENT**