



Sonoma County Fire District Board of Directors
Regular Board Meeting Minutes
Tuesday November 16, 2021, 5:00PM
Location: Fire Station 1 - 8200 Old Redwood Hwy. Windsor

CALL TO ORDER

Klick called meeting to order at 5:00
Present for Staff: Chief Heine, Bolduc, Washington
Present for Counsel: Adams

PLEDGE OF ALLEGIANCE

ROLL CALL

President Klick-present Director Treanor-present
Vice President Tognozzi-present Secretary/Treasurer Weaver-present
Director So-present Director Hamann-present Director Briare-present

REPORT OUT ON CLOSED SESSION

1. October 19, 2021- instruction given to staff, no action taken.
2. November 10, 2021- instruction given to staff, no action taken.

OPEN TIME FOR PUBLIC EXPRESSION

None

AGENDA ADJUSTMENTS

None

PRESENTATION

Division Chief Foreman made a presentation on the Mitigation Fee program and the Contract Inspector program. She highlighted the financial impact on the District and how much revenue the programs could generate.

1. **UPDATE ON MITIGATION FEE PROGRAM**
Division Chief Foreman will provide an update on mitigation fee program.
2. **UPDATE ON CONTRACT INSPECTORS PROGRAM**
Division Chief Foreman will provide an update on contract inspectors program.

SONOMA COUNTY PROFESSIONAL FIREFIGHTERS' ASSOCIATION PRESIDENT'S REPORT

An opportunity for the President of the Sonoma County Professional Firefighters Association to address the Board on matters of the Association.

Union Vice President Nicholson reported that the crews are working on the REACH integration

DIRECTOR REPORTS

None

FIRE CHIEF'S REPORT

Chief Heine reviewed the activities of the crews and events over the month. He discussed; Strategic initiatives- REACH agreement has been finalized, BBFPD consolidation and ambulance RFP are in the works; Hiring for EMS Division Chief, a conditional job offer has been accepted and he should finish the background process soon and hopes to begin on December 1; We are still actively looking for FF/MEDICS; Working on an agreement with the Lytton Tribe; Capital facilities projects and funding; UAL restructuring; ISO rating; County sales tax measure; Emergency response for the storm event was over 100 calls in a 24 hour period; We had a



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total of 944 calls for the month; New community mural in Windsor recognizing those departments that responded and fought the Kincaid Fire.

CONSENT CALENDAR ITEMS

A motion by Briare and a second by So approved the minutes from the October 19, 2021, regular board meeting as well as the bills and payables for October 2021. 7-0-0.

ACTION ITEMS

1. **CONSIDERATION OF APPROVAL OF VIDEOCONFERENCE IN COMPLIANCE WITH AB361**
The Board will consider approval of findings that there remains a State proclaimed COVID-19 health emergency and local officials continue to impose or recommend measures to promote social distancing.
A motion by Hamann and a second by Weaver approved the videoconference option. 7-0-0.

2. **CONSIDERATION OF MOVING THE DATE OF DECEMBER REGULAR MEETING**
The Board will consider moving the date of the regular December meeting from December 21, 2021 to December 14, 2021.
A motion by Treanor and a second by Briare approved moving the December 21 meeting to December 14. 7-0-0.

3. **CONTRACT FOR MUNICIPAL ADVISORY SERVICES**
The Board will consider authorizing the Fire Chief to execute a professional services agreement with NHA Advisors to provide Municipal Advisory Services as outlined in the attached regulatory disclosure letter and scope of service. Costs not to exceed \$100,000.00
A motion by So and a second by Tognozzi authorized Chief Heine to execute the contract with NHA Advisors. 7-0-0.

COMMITTEE REPORT

1. Standing Committee: **Finance Committee- A meeting was held at 4:00, just prior to this meeting.**
2. Ad Hoc: Facilities- **Klick reported that since the crews at station 4 are safe in the temporary housing, station 9 is an urgent concern. Stations 2, 4 and 9 are all in need of replacement and we will begin to look at, or revisit, the options.**

FINANCIAL REPORTS

Enclosed

COMMUNICATIONS

None

CLOSED SESSION- Entered into closed session at 6:00

1. Anticipated Litigation (two cases) (Government Code Section 54956.9(b)).

REPORT OUT ON CLOSED SESSION WILL BE AT OPEN MEETING ON DECEMBER 21, 2021

ADJOURNMENT

8:00

Kathy Washington- Secretary to the Board