



**Sonoma County Fire District Board of Directors**

**Regular Board Meeting Minutes**

**Tuesday February 16, 2021 5:00PM**

Location: Fire Station 1 - 8200 Old Redwood Hwy. Windsor

Pursuant to the Governor of California's Executive Order N-25-20

Dated March 12, 2020

This meeting will be held via teleconference (information below)

1-301-715-8592

Meeting ID: 988 3494 2127

Join Zoom Meeting

<https://zoom.us/j/98834942127>

Thank you for supporting our COVID-19 precautions

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**CALL TO ORDER**

Klick called meeting to order at 5:00

Present for Staff: Chief Heine, Bolduc, Washington, Gustafson, Busch, Flowers

Present for Counsel: Adams

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

President Klick-present

Director Treanor-present

Vice President Tognozzi-present Secretary/Treasurer Weaver-present

Director So-present

Director Hamann-present

Director Briare-present

**REPORT OUT ON CLOSED SESSION**

January 19, 2021- Direction was provided by Counsel and no action was taken.

**OPEN TIME FOR PUBLIC EXPRESSION**

None

**AGENDA ADJUSTMENTS**

None

**SONOMA COUNTY PROFESSIONAL FIREFIGHTERS ASSOCIATION PRESIDENT'S REPORT**

*An opportunity for the President of the Sonoma County Professional Firefighters Association to address the Board on matters of the Association.*

**President Estes reported that Paramedic recruitment is still in progress. He also commented on the enclosed letter to the packet regarding Engineer Eligh Smits and his assistance to the community member. Amazing and selfless act of kindness.**

**DIRECTOR REPORTS**

None

**FIRE CHIEF'S REPORT**

Chief Heine reviewed the activities of the crews and the events over the month. He highlighted the station 6 construction is underway; the LAFCO meeting regarding the annexation of Forestville FPD



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is now in March; we will be releasing the RFQ; contract with REACH is in progress and will be ready for review soon; Standard of Cover should be completed soon; New OES deployment to PVH for a 14-day assignment is complete and was successful; high call volume, 840 in the month of January; Volunteer academy is in progress after a delay due to COVID restrictions; 4 EMT personnel are assisting law enforcement with COVID vaccines; Measure B; We hope to post for filling the position of EMS Division Chief and Community Outreach Specialist very soon.

**CONSENT CALENDAR ITEMS**

A motion by Treanor and a second by Briare approved the minutes from the January 19, 2021 regular board meeting and bills and payables for month of January 2021. 7-0-0

**ACTION ITEMS**

1. **RESOLUTION 2021-04 CONFIRMING ADMINISTRATIVE CORRECTIONS TO THE SONOMA COUNTY FIRE DISTRICT FIRE IMPACT FEE NEXUS STUDY AND REQUESTING THAT THE SONOMA COUNTY BOARD OF SUPERVISORS AND TOWN OF WINDSOR COUNCIL ADOPT AND IMPLEMENT THE PROPOSED FIRE IMPACT FEE PROGRAM ON BEHALF OF THE DISTRICT**

*The Board will consider adopting Resolution 2021-04 confirming administrative corrections to the Sonoma County Fire District fire impact fee nexus study and requesting that the Sonoma County Board of Supervisors and Town of Windsor Council adopt and implement the proposed fire impact fee program on behalf of the District.*

**A motion by Briare and a second by So adopted Resolution 2021-04. 7-0-0 Roll call vote taken.**

**Public comment was made stating that they thought the fees were not accurately captured and their concerns were addressed by Legal and Chief officers.**

2. **RESOLUTION 2021-05 SUPPORTING AND ENDORSING SONOMA COUNTY MEASURE B, THE PROPOSED WEST COUNTY TRANSIENT OCCUPANCY AREA TAX ON THE MARCH 2, 2021 BALLOT**

*The Board will consider adopting Resolution 2021-05, supporting and endorsing Sonoma County Measure B, the proposed West County transient occupancy area tax on the March 2, 2021 ballot.*

**A motion by Weaver and a second by Briare adopted Resolution 2021-05. 7-0-0 Roll call vote taken.**



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**3. RESOLUTION 2021-06 AUTHORIZING AN AMENDMENT TO THE CALPERS CONTRACT**

*The Board will consider adopting Resolution 2021-06, authorizing an amendment to the CalPERS contract, acknowledge compliance with Government Code Section 7507 and certify final action of governing body.*

**A motion by Briare and a second by Weaver adopted Resolution 2021-06. 7-0-0 Roll call vote taken.**

**4. RESOLUTION 2021-07 SURPLUS PROPERTY**

*The Board will consider adopting Resolution 2021-07 declaring equipment and trailer as surplus.*

**A motion by Treanor and a second by Hamann adopted Resolution 2021-07. 7-0-0 Roll call vote taken.**

**5. AMENDMENT TO THE AGREEMENT FOR SERVICES CONTRACT WITH KITCHELL CEM FOR PROJECT AND CONSTRUCTION MANAGEMENT SERVICES**

*The Board will consider authorizing Chief Heine to execute an amendment to the agreement for services with Kitchell CEM for project and construction management services related to the Mountain Station 6 project.*

**A motion by Briare and a second by So approved the amendment to the Kitchell agreement. 7-0-0 Roll call vote taken.**

**6. BROWN ACT COMPLIANCE POLICY**

*The Board will consider adopting the Brown Act Compliance Policy.*

**A motion by Treanor and a second by Tognozzi adopted the Brown Act Compliance Policy. 7-0-0 Roll call vote taken.**

**7. BOARD TO CONSIDER CREATING AN AD HOC COMMITTEE FOR FACILITIES**

*The Board will consider creating an ad hoc committee for facilities.*

**The Board decided on Klick, Tognozzi and Weaver to be on the FACILITY AD HOC committee.**



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**COMMITTEE REPORT**

1. Standing Committee: Finance Committee- Meeting scheduled for March

**FINANCIAL REPORTS**

Enclosed

**COMMUNICATIONS**

Enclosed

**CLOSED SESSION**

Anticipated Litigation (two cases) (Government Code Section 54956.9(b)).

Entered into closed session at 6:11

**REPORT OUT ON CLOSED SESSION WILL BE AT OPEN MEETING ON MARCH 16, 2021**

**ADJOURNMENT**

6:30

  
Kathy Washington- Secretary to the Board